



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

June 14, 2018

BOARD OF EDUCATION
Pamela Feix, President
James Na, Vice President
Irene Hernandez-Blair, Clerk
Andrew Cruz, Member
Sylvia Orozco, Member



SUPERINTENDENT
Wayne M. Joseph

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Chino Valley Unified School District
5130 Riverside Drive, Chino, CA 91761 • Board Room
5:15 p.m. – Closed Session • 7:00 p.m. – Regular Meeting
June 14, 2018

REVISED

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 5:15 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel Existing Litigation: Government Code 54954.4(c) and 54956.9 (d)(1): Federal District Court, Case No. EDCV 14-2336-JGB (DTBx) Freedom from Religion Foundation vs. Chino Valley Unified School District Board of Education. (Tyler & Bursch, LLP) (5 minutes)
- b. Conference with Legal Counsel Existing Litigation: Government Code 54954.5 (c) and 54956.9 (d)(1): Oxford Preparatory Academy v. Chino Valley Unified School District, et. al. SBC No. CIVDS1710045. (Chidester, Margaret A. & Associates) (5 minutes)
- c. Conference with Legal Counsel Anticipated Litigation: Government Code 54956.9 (d)(2) and (e)(1): One possible case. (Atkinson, Andelson, Loya, Ruud & Romo) (5 minutes)
- d. Student Admission Matter (Education Code 35146, 48916 (c)): Case 17/18-03A. (5 minutes)
- e. Student Readmission Matters (Education Code 35146, 48916 (c)): Cases: 15/16-18, 16/17-20, 17/18-12, and 17/18-14. (20 minutes)
- f. Public Employee Appointment: Government Code 54957: Coordinator, Child Welfare & Attendance; Elementary Principal; Elementary and High School Assistant Principals. (20 minutes)
- g. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Dr. Norm Enfield, Sandra Chen, Dr. Grace Park, Lea Fellows, Dr. Suzanne Hernandez, and Richard Rideout. (20 minutes)
- h. Public Employee Discipline/Dismissal/Release: Government Code 54957: (20 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING: 7:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

I.C. PRESENTATIONS *

Chino Hills HS:

1. Boys Basketball State Champ
2. Drum Line National Champions
3. Dance Team Champions

* *Indicates change*

- I. D. EMPLOYEE REPRESENTATIVES’ COMMUNICATIONS
- I. E. COMMUNITY LIAISONS’ COMMUNICATIONS
- I. F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA
- I.G. CHANGES AND DELETIONS

II. ACTION

II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.A.1. Public Hearing Regarding the Local Control and Accountability Plan Open Hearing _____
 Page 9 **and Accountability Plan** Closed Hearing _____
 Recommend the Board of Education conduct a public hearing regarding the Local Control and Accountability Plan.

II.B. BUSINESS SERVICES

II.B.1. Public Hearing Regarding the 2018/2019 Budget Open Hearing _____
 Page 10 **Budget** Closed Hearing _____
 Recommend the Board of Education conduct a public hearing regarding the 2018/2019 budget.

II.C. FACILITIES, PLANNING, AND OPERATIONS

II.C.1. Public Hearing on the Change (Increase) of Statutory Developer Fees (Level 1) and Adoption of Resolution 2017/2018-77 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code 17620 and Government Code 65995 Open Hearing _____
 Page 12 **Statutory Developer Fees (Level 1) and Adoption of Resolution 2017/2018-77 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code 17620 and Government Code 65995** Closed Hearing _____
 Recommend the Board of Education:
 a) Conduct a public hearing on the change of statutory developer fees (Level 1) on residential and commercial/industrial development, and
 b) Adopt Resolution 2017/2018-77 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code 17620 and Government Code 65995.
 Motion ____ Second ____
 Preferential Vote: ____
 Vote: Yes ____ No ____

II.C.2. Resolution 2017/2018-76, Declaring Property Surplus and Authorizing Public Sale of Property (Galstian Site)

Page 21

Recommend the Board of Education adopt Resolution 2017/2018-76, Declaring Property Surplus and Authorizing Public Sale of Property (Galstian Site).

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

II.C.3. Resolution 2017/2018-80, Declaring Intention to Consider Proposals for Joint Occupancy Development of District Property

Page 28

Recommend the Board of Education adopt Resolution 2017/2018-80, Declaring Intention to Consider Proposals for Joint Occupancy Development of District Property.

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III. CONSENT

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III.A. ADMINISTRATION

III.A.1. Minutes of the May 16, 2018 Special Meeting, and May 17, 2018 Regular Meeting

Page 33

Recommend the Board of Education approve the minutes of the May 16, 2018 special meeting, and May 17, 2018 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Page 42

Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. Fundraising Activities

Page 43

Recommend the Board of Education approve/ratify the fundraising activities.

III.B.3. Donations

Page 49

Recommend the Board of Education accept the donations.

III.B.4. Legal Services

Page 52

Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Fagen Friedman & Fulfroost, LLP.

III.B.5. 2018/2019 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 53

Recommend the Board of Education approve/ratify the 2018/2019 applications to operate fundraising activities and other activities for the benefit of students.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Readmission Cases 15/16-18, 16/17-20, 17/18-12, and 17/18-14**

Page 55

Recommend the Board of Education approve student readmission cases 15/16-18, 16/17-20, 17/18-12, and 17/18-14.

III.C.2. Student Admission Case 17/18-03A

Page 56

Recommend the Board of Education approve student admission case 17/18-03A.

III.C.3. School-Sponsored Trips

Page 57

Recommend the Board of Education approve/ratify the following school-sponsored trips: Ayala HS; Chino HS; Chino Hills HS; and Don Lugo HS.

III.C.4. New Course for Mathematical Reasoning with Connections and Instructional Materials Adoption

Page 59

Recommend the Board of Education approve the new course for Mathematical Reasoning with Connections and adopt the instructional materials.

III.C.5. Course Modification: English 9 Intensive

Page 66

Recommend the Board of Education approve the course modification for English 9 Intensive.

III.C.6. Course Modification: Library Science

Page 74

Recommend the Board of Education approve the course modification for Library Science.

III.C.7. Designation of California Interscholastic Federation Representatives to League for 2018/2019

Page 88

Recommend the Board of Education approve the Designation of California Interscholastic Federation Representatives to League for 2018/2019.

III.C.8. Resolution 2017/2018-81 to Maintain 175 Days of Instructional for Schools on a Multitrack Year-Round Schedule

Page 91

Recommend the Board of Education adopt Resolution 2017/2018-81 to Maintain 175 Days of Instruction for Schools on a Multitrack Year-round Schedule.

III.C.9. Local Agreement for Child Development Services CSPP-8421 and Adoption of Resolution 2017/2018-82

Page 93

Recommend the Board of Education approve the Local Agreement for Child Development Services CSPP-8421 and adoption of Resolution 2017/2018-82.

III.C.10. Local Agreement for Child Development Services CCTR-8191 and Adoption of Resolution 2017/2018-83

Page 96

Recommend the Board of Education approve the Local Agreement for Child Development Services CCTR-8191 and adopt Resolution 2017/2018-83.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 99

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 100

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 107

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Resolutions 2017/2018-78 and 2017/2018-79 for Authorization to Utilize Piggyback Contracts

Page 110

Recommend the Board of Education adopt Resolutions 2017/2018-78 and 2017/2018-79 for authorization to utilize piggyback contracts.

III.D.5. Bid 17-18-16F, Emergency Preparedness Supplies

Page 116

Recommend the Board of Education award Bid 17-18-16F, Emergency Preparedness to More Prepared, LLC.

III.D.6. Bid 17-18-28F, Briggs K-8 New Parking Lot

Page 117

Recommend the Board of Education award Bid 17-18-28F, Briggs K-8 New Parking Lot to _____.

III.D.7. Bid 17-18-30F, Former El Rancho School Network

Page 118

Recommend the Board of Education award Bid 17-18-30F, El Rancho ES School Network, to _____.

III.D.8. CUPCCAA Bid 17-18-26I, Former El Rancho ES MPR HVAC System Retrofit

Page 119

Recommend the Board of Education award CUPCCAA Bid 17-18-26I, Former El Rancho ES MPR HVAC System Retrofit to Air Control Specialties.

III.D.9. CUPCCAA Bid 17-18-27I, Former El Rancho ES Primary and Kinder Play Equipment Installation

Page 120

Recommend the Board of Education award CUPCCAA Bid 17-18-27I, Former El Rancho ES Primary and Kinder Play Equipment Installation to J2 Builders.

III.D.10. CUPCCAA Bid 17-18-29I, Former El Rancho ES Gas Line Replacement

Page 121

Recommend the Board of Education award CUPCCAA Bid 17-18-29I, Former El Rancho ES Gas Line Replacement to Frasca Plumbing Co.

III.D.11. CUPCCAA 17-18-31I Former El Rancho ES Directional Boring

Page 122

Recommend the Board of Education award CUPCCAA Bid 17-18-31I, Former El Rancho ES Directional Boring to Cal Empire Engineering Inc.

III.D.12. Rejection of CUPCCAA Bid 17-18-34I, Former El Rancho ES Asphalt and Concrete Repair Authorization to Re-Bid the Project

Page 123

Recommend the Board of Education reject the CUPCCAA Bid 17-18-34I, Former El Rancho ES Asphalt and Concrete Repair and authorize staff to re-bid the project.

III.D.13. Notice of Completion for CUPCCAA Projects

Page 124

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

III.D.14. Notice of Completion for Bid 17-18-12F, Districtwide Metal Roof Repair

Page 126

Recommend the Board of Education approve the Notice of Completion for Bid 17-18-12F, Districtwide Metal Roof Repair.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 127

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claim

Page 138

Recommend the Board of Education reject the claim and refer it to the District's insurance adjuster.

III.E.3. Student Teaching Agreement with California State University, San Bernardino

Page 139

Recommend the Board of Education approve the student teaching agreement with California State University, San Bernardino.

IV. INFORMATION

IV.A. ADMINISTRATION

IV.A.1. Procedure for Board Member Absence and Payment Effective July 1, 2018

Page 141

Recommend the Board of Education receive for information the notice of procedure for Board member absence and payment effective July 1, 2018.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.B.1. New Board Policy and Exhibit 5131.8 Students—Code of Conduct

Page 147

Recommend the Board of Education receive for information the new Board Policy and Exhibit 5131.8 Students—Code of Conduct.

IV.B.2. Revision of Board Policy 6117 Instruction—Year-Round Schedules

Page 158

Recommend the Board of Education receive for information the revision of Board Policy 6117 Instruction—Year-Round Schedules.

IV.C. HUMAN RESOURCES

IV.C.1. Revision of Board Policy 4150, 4250, and 4350 Compensation and Related Benefits—Certificated/Classified Management and Classified Confidential

Page 163

Recommend the Board of Education receive for information the revision of Board Policy 4150, 4250, and 4350 Compensation and Related Benefits—Certificated/Classified Management and Classified Confidential.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
SUBJECT: PUBLIC HEARING REGARDING THE LOCAL CONTROL AND ACCOUNTABILITY PLAN

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BACKGROUND

The Local Control Funding Formula (LCFF) system requires that each Local Educational Agency (LEA) develop, adopt and annually update a three-year Local Control and Accountability Plan (LCAP) to be implemented commencing July 1, 2014. The LCAP is required to identify goals and measure progress for student subgroups (English learners, low income, and foster youths) across multiple performance indicators.

Pursuant to Education Codes 52060 and 52066, the LCAP describes the District's overall vision for students, annual goals, and specific actions the District will take to achieve its identified vision and goals. Additionally, the LCAP must focus on eight areas identified as state priorities. The plan also demonstrates how the District's budget will help achieve the goals, and assess each year how well the strategies in the plan were able to improve outcomes. As such, the District is required to annually update its three-year LCAP, as necessary.

The Board of Education is required to conduct a public hearing prior to approving the LCAP at its June 28, 2018 meeting. Subsequently, the District is required to submit its LCAP to the San Bernardino County Superintendent of Schools. The approved LCAP becomes effective July 1, 2018. The draft 2018/2019 LCAP is provided under separate cover.

RECOMMENDATION

It is recommended the Board of Education conduct a public hearing regarding the Local Control and Accountability Plan.

FISCAL IMPACT

\$40,599,477.00 from General and Restricted Funds.

WMJ:rtr

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: PUBLIC HEARING REGARDING THE 2018/2019 BUDGET

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BACKGROUND

In July 2013, Governor Jerry Brown enacted a budget that included a brand-new education funding system called the Local Control Funding Formula (LCFF). The LCFF distributed combined resources to school districts through a base grant per unit of average daily attendance with additional supplemental funding allocated to districts based on their proportion of English learners, foster youth, and free and reduced-price meal eligible students. The State's estimated timeframe to fully transition to the new funding formula was 2020/2021.

The May Revision is the final statutory opportunity for the Governor to update his economic projections prior to enactment of the State Budget in June. On May 11, 2018, Governor Brown released the May Revision to his January budget proposal for the 2018/2019 fiscal year. Throughout the current fiscal year, state revenues have outpaced forecasts both before and during the important tax month of April. With this solid revenue base, Governor Brown is proposing to fully fund the LCFF in 2018/2019, two years earlier than originally planned. He also proposed one-time discretionary funds to offset against the outstanding mandate claims.

In his press conference, while acknowledging the increased revenues and the economy's overall strong fiscal health, Governor Brown returned to his theme of fiscal prudence. The May Revision reflects his belief in fiscal restraint and his fear that an economic downturn is inevitable. Governor Brown noted that it is the role of government to manage and keep an even keel on spending between good times and bad by building the State's reserves and avoid substantial new ongoing obligations. Districts are advised to remain focused on stabilizing expenditures, maintaining adequate reserves, and planning to sustain current programs.

The District's proposed budget for 2018/2019 reflects the Governor's proposed LCFF funding structures included in his May Revision, using the LCFF calculators provided by School Services of California and the San Bernardino County Superintendent of Schools. The proposed budget for 2018/2019 also reflects the actions and services included in the proposed Local Control and Accountability Plan.

Based on the current revenue assumptions and current expenditure plan, the proposed general fund budget for 2018/2019 and two subsequent years will meet the minimum statutory reserve requirement. All other funds are also in balance.

Education Code 52062 requires the Board of Education to conduct a public hearing prior to approving the 2018/2019 budget at its June 28, 2018 meeting. The 2018/2019 budget is being presented under separate cover. A hard copy is available for public inspection in the school district lobby of the Chino Valley Unified School District.

RECOMMENDATION

It is recommended the Board of Education conduct a public hearing regarding the 2018/2019 budget.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning & Operations

SUBJECT: PUBLIC HEARING ON THE CHANGE (INCREASE) OF STATUTORY DEVELOPER FEES (LEVEL 1) AND ADOPTION OF RESOLUTION 2017/2018-77 APPROVING A CHANGE IN STATUTORY SCHOOL FEES IMPOSED ON NEW RESIDENTIAL AND COMMERCIAL/INDUSTRIAL CONSTRUCTION PURSUANT TO EDUCATION CODE 17620 AND GOVERNMENT CODE 65995

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BACKGROUND

Pursuant to Education Code 17620, school districts are authorized to levy fees on new residential and commercial/industrial construction to mitigate the impact of new development on school facilities. These fees are generally referred to as basic statutory fees or Level 1 fees. By statute, the developer fees are capped. The caps are adjusted every two years by the State Allocation Board to account for inflation. In January 2018, the developer fee cap for residential development increased by \$0.31 to \$3.79 per square foot. The cap for commercial/industrial construction was increased by \$0.05 to \$0.61 per square foot.

A Developer Fee Justification Study has been conducted by the District's consultant, Koppel & Gruber Public Finance, demonstrating the relationship between new residential and commercial/industrial construction and the District's need for school facilities construction and reconstruction. This relationship is shown in compliance with the requirements for the collection of Level 1 fees.

Government Code 66016 requires the District to hold a public hearing regarding the imposition of developer fees as part of a regularly scheduled Board of Education meeting prior to adopting or increasing such fees in Resolution 2017/2018-77. The resolution will go into effect 60 days after the date of adoption. If this resolution is adopted by the Board of Education, developer fees will increase on August 14, 2018.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education:

- a) Conduct a public hearing on the change of statutory developer fees (Level 1) on residential and commercial/industrial development, and
- b) Adopt Resolution 2017/2018-77 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code 17620 and Government Code 65995.

FISCAL IMPACT

Increase of \$0.31 per square foot to \$3.79 for new residential development and room additions in excess of 500 square feet and increase of \$0.05 per square foot to \$0.61 for commercial/industrial development.

WMJ:GJS:pw

Chino Valley Unified School District
Resolution 2017/2018-77
Approving a Change in Statutory School Fees Imposed on
New Residential and Commercial/Industrial Construction
Pursuant to Education Code 17620 and Government Code 65995

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) provides for the educational needs for Grade K-12 students;

WHEREAS, in 2016, the Board had previously adopted and the District has imposed statutory school fees pursuant to Education Code 17620 and Government Code 65995(b)(1) and (b)(2) in the amount of Three and 48/100 Dollars (\$3.48) per square foot for assessable space of new residential construction and Fifty-Six Cents (\$0.56) per square foot of chargeable covered and enclosed space for the categories of new commercial/industrial construction;

WHEREAS, on January 24, 2018, the State Allocation Board (SAB), authorized an adjustment in the statutory school fee amounts for unified school districts pursuant to Government Code 65995(b)(3) to Three and 79/100 Dollars (\$3.79) per square foot for assessable space of new residential construction ("Residential Statutory School Fees") and Sixty-One Cents (\$0.61) per square foot of chargeable covered and enclosed space for the categories of new commercial/industrial construction (Commercial/Industrial Fees) collectively (Statutory School Fees), as long as such increases are properly justified by the District pursuant to law;

WHEREAS, new residential and commercial/industrial construction generates additional students for the District's schools and the District is required to provide school facilities (School Facilities) to accommodate those students;

WHEREAS, the District does not have sufficient funds available for the construction or reconstruction of the School Facilities, including acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential and commercial/industrial construction;

WHEREAS, the Board has received and considered a report entitled "School Fee Justification Study" (Study), which includes information, documentation, and analysis of the School Facilities needs of the District, including: (a) the purpose of the Applicable Statutory School Fees; (b) the use to which the Applicable Statutory School Fees are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential and commercial/industrial construction and (1) the use for Applicable Statutory School Fees, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of Applicable Statutory School Fees from new residential and commercial/industrial construction; (d) a determination of the impact of the increased number of employees anticipated to result from the commercial/industrial construction (by category) upon the cost of providing School Facilities within the District; (e) an evaluation and projection of the number of students that will be generated by new residential construction; (f) the new School Facilities that will be required to serve such students; and (g) the cost of such School Facilities;

WHEREAS, the Study pertaining to the Statutory School Fees and to the capital facilities needs of the District has been available to the public for at least ten (10) days before the Board considered at a regularly scheduled public meeting the change in the Statutory School Fees;

WHEREAS, all notices of the proposed change in the Statutory School Fees have been given in accordance with applicable law;

WHEREAS, a public hearing was duly held at a regularly scheduled meeting of the Board relating to the proposed change in the Statutory School Fees on June 14, 2018; and

WHEREAS, as to the Statutory School Fees, Education Code 17621 provides that the adoption, increase or imposition of any fee, charge, dedication, or other requirement, pursuant to Education Code 17620 shall not be subject to the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chino Valley Unified School District:

Section 1. Accepts and adopts the Study.

Section 2. Finds that the purpose of the Statutory School Fees imposed upon new residential construction are to fund the additional School Facilities required to serve the students generated by the new residential construction upon which the Statutory School Fees are imposed.

Section 3. Finds that the Statutory School Fees imposed on new residential construction will be used only to finance those School Facilities described in the Study and related documents, and that these School Facilities are required to serve the students generated by the new residential construction within the District; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms, and technology, and acquiring and installing additional portable classrooms and related School Facilities, with the specific location of new schools, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new residential construction, as well as any required central administrative and support facilities, within the District.

Section 4. Finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and the new residential construction within the District because the Statutory School Fees imposed on new residential construction by this Resolution will be used to fund School Facilities that will be used to serve the students generated by such new residential construction.

Section 5. Finds that there is a roughly proportional, reasonable relationship between the new residential construction upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will be generated from new residential construction within the District and the District does not have student capacity in existing School Facilities in certain areas of the District to accommodate these students.

Section 6. Finds that the amount of the Statutory School Fees imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential construction within the District.

Section 7. Finds that the purpose of the Statutory School Fees imposed on new commercial/industrial construction is to fund the additional School Facilities required to serve the students generated by the new commercial/industrial construction upon which the Commercial/Industrial Fees are imposed.

Section 8. Finds that the Statutory School Fees imposed on new commercial/industrial construction (by category) will be used only to finance those School Facilities described in the Study and related documents and that these School Facilities are required to serve the students generated by such new commercial/industrial construction; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, and acquiring and installing additional portable classrooms and related facilities, with the specific location of new schools, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new commercial/ industrial construction, as well as any required central administrative and support facilities within the District.

Section 9. Finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and new commercial/industrial construction by category within the District because the Statutory School Fees imposed on commercial/industrial construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new commercial/industrial construction.

Section 10. Finds that there is a roughly proportional, reasonable relationship between the new commercial/industrial construction by category, upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will be generated from new commercial/industrial construction within the District and the District does not have student capacity in the existing School Facilities to accommodate these students.

Section 11. Finds that the amount of the Statutory School Fees imposed on new commercial/industrial construction by category as set forth in this Resolution is roughly proportional and reasonably related to and does not exceed the cost of providing the School Facilities required to serve the students generated by such new commercial/industrial construction within the District.

Section 12. Finds that a separate fund (Fund) of the District and two or more sub-funds (Sub-Funds) have been created or are authorized to be established for all monies received by the District for the deposit of Statutory School Fees and mitigation payments (Mitigation Payments) imposed on construction within the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, with other funds of the District as authorized by law.

Section 13. Finds that the monies of the separate Fund or the separate Sub-Funds described in Section 12, consisting of the proceeds of Statutory School Fees and Mitigation Payments have been imposed for the purposes of constructing and reconstructing those School Facilities necessitated by new residential and/or commercial/industrial construction, and thus, these monies may be expended for all those purposes permitted by applicable law. The Statutory School Fees may also be expended by the District for the costs of performing any study or otherwise making the findings and determinations required under subdivisions (a), (b) and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees.

Section 14. Hereby is justified in levying the Statutory School Fees as a condition of approval of new residential development projects and imposes the Applicable Statutory School Fees on such development projects in the following amounts:

- a. Three and 79/100 Dollars (\$3.79) per square foot of assessable space for new residential construction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code 17625, and including residential construction or reconstruction other than new construction where such construction or reconstruction results in an increase of assessable space, as defined in Government Code 65995, in excess of five hundred (500) square feet.
- b. Sixty-One Cents (\$0.61) per square foot of assessable space for new residential construction used exclusively for the housing of senior citizens, as described in Section 51.3 of the Civil Code or as described in subdivision (k) of Section 1596.2 of the Health and Safety Code or a multi-level facility as described in paragraph 9 of subdivision (d) of Government Code 15432 or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

Section 15. Hereby is justified in levying Statutory School Fees as a condition of approval of new commercial/industrial construction projects and levies the Applicable Statutory School Fees on such development projects up to Sixty-One Cents (\$0.61) per square foot of chargeable covered and enclosed space for all categories of commercial/industrial construction except for properties that are classified as rental self-storage properties. The maximum applicable Statutory School Fees that may be levied on properties classified as rental self-storage properties on a per square foot of chargeable covered and enclosed space is Nine Cents (\$0.09).

Section 16. Finds that the proceeds of the Statutory School Fees established pursuant to this Resolution shall continue to be deposited into those Sub-Funds of the Funds identified in Section 12 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the Statutory School Fees are to be collected, including, as to Statutory School Fees, accomplishing any study, findings or determinations required by subdivisions (a), (b) and (d) of Section 66001 of the Government Code, or retaining an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees or in financing the described Study or in defending the imposition of Statutory School Fees.

Section 17. Finds that the District's Superintendent, or designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the Cities of Chino, Chino Hills and Ontario (collectively the Cities), the County of San Bernardino (County) and the Office of Statewide Health Planning and Development ("OSHPD") along with a copy of all the supporting documentation referenced herein and a map of the District clearly indicating the boundaries thereof, advising the Cities, the County and OSHPD that new residential and commercial/ industrial construction is subject to the Statutory School Fees changed pursuant to this Resolution and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential development project, mobile home or manufactured home subject to the Statutory School Fees absent a certification of compliance (Certificate of Compliance) from the District demonstrating compliance of such project with the requirements of the Statutory School Fees, nor that any building permit be issued for any nonresidential construction absent a certification from this District of compliance with the requirements of the applicable Statutory School Fees.

Section 18. Hereby adopts and establishes the procedures that permit the party against whom the Commercial/Industrial Fees are imposed the opportunity for a hearing to appeal that imposition of Commercial/Industrial Fees for commercial/industrial construction as stated in Education Code 17621 and Government Code 66020 and 66021.

Section 19. Finds that the Superintendent is authorized to cause a Certificate of Compliance to be issued for each residential development project, mobile home, manufactured home and commercial/industrial development project for which there is compliance with the requirement for payment of the Statutory School Fees in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of Statutory School Fees for a residential development project, mobile home, manufactured home or commercial/industrial development project and it is later determined that the statement or other representation made by an authorized party concerning the development project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the Cities, County, or OSHPD as appropriate shall be so notified.

Section 20. Finds that no statement or provision set forth in this Resolution or referred to therein shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or nonresidential construction.

Section 21. Finds that if any portion or provision hereof is held invalid, the remainder hereof is intended to be and shall remain valid.

Section 22. Finds that the change in the District's Statutory School Fees will become effective sixty (60) days from the date of this Resolution unless a separate resolution changing the fees immediately on an urgency basis is adopted by the Board.

Approved, Passed, and Adopted by the Board of Education of the Chino Valley Unified School District this 14th day of June 2018.

Pamela Feix, President

Attest:

Irene Hernandez-Blair, Clerk

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN BERNARDINO)

I, Irene Hernandez-Blair, Clerk, Board of Education of the Chino Valley Unified School District, do hereby certify that the foregoing was duly adopted by the Board of Education of such District at a regular meeting of said Board held on the 14th day of June 2018, at which a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law and at which meeting all of the members of such Board had due notice and that at such meeting the attached resolution was adopted by the following vote:

Blair _____
Cruz _____
Feix _____
Na _____
Orozco _____

And further hereby certify that the foregoing is a full, true and correct copy of Resolution 2017/2018-77 of said Board, and that the same has not been rescinded, amended or repealed.

Irene Hernandez-Blair, Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
**SUBJECT: RESOLUTION 2017/2018-76, DECLARING PROPERTY SURPLUS
AND AUTHORIZING PUBLIC SALE OF PROPERTY (GALSTIAN SITE)**

=====

BACKGROUND

The District owns a vacant property in Chino Hills known as the Galstian property. This property is 6.5 acres and is located above Butterfield Ranch Road west of Chino Hills HS.

On February 21, 2013, the Board of Education accepted and approved the Surplus Property Citizen’s Advisory Committee’s recommendation to declare the property as surplus and offer it for sale to interested parties at its highest and best use. Due to increased real estate values, and per a recent appraisal conducted by a real estate appraisal firm, staff is recommending to move forward with the sale of the property.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2017/2018-76, Declaring Property Surplus and Authorizing Public Sale of Property (Galstian Site).

FISCAL IMPACT

Unknown increase to Capital Facilities Fund 25.

WMJ:GJS:pw

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
CHINO VALLEY UNIFIED SCHOOL DISTRICT DECLARING PROPERTY SURPLUS
AND AUTHORIZING PUBLIC SALE OF PROPERTY (GALSTIAN SITE)
RESOLUTION 2017/2018-76**

WHEREAS, the Chino Valley Unified School District (“District”) is the owner of approximately 6.5 acres located above Butterfield Ranch Road west of Chino Hills High School known generally as the Galstian Site (“Property”) and as more particularly described in the legal description attached hereto as Exhibit “A”;

WHEREAS, the District appointed a Surplus Property Advisory Committee pursuant to Education Code section 17388 *et seq.* to advise the District’s Board of Education (“Board”) in the development of District-wide policies and procedures governing the use or disposition of school buildings or space in school buildings which is not needed for school purposes, specifically the Property;

WHEREAS, said Advisory Committee held meetings on July 30, 2012, September 17, 2012, November 5, 2012, November 26, 2012, and February 4, 2013, which meetings were publicly noticed;

WHEREAS, the Advisory Committee presented its recommendations to the Board at the Board meeting on February 21, 2013, which included the recommendation that the Property be declared surplus and sold at its highest and best use, and the Board accepted such recommendations;

WHEREAS, prior to any sale to the public, the Property must be offered to specified public entities pursuant to Education Code section 17464 and Government Code section 54222;

WHEREAS, after complying with Education Code section 17464 and Government Code section 54222, the District desires to sell the Property in a public bid auction, pursuant to Education Code section 17466 *et seq.*; and

WHEREAS, interested bidders for the purchase of the Property shall submit a bid proposal on a form supplied by the District.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Education of the Chino Valley Unified School District as follows:

Section 1. That the above recitals are true and correct.

Section 2. That the Board hereby declares the Property surplus, and hereby declares the Board’s intention to offer the Property for sale.

Section 3. That, while the sale of the Property is not hereby limited to any particular development, the District will use its best efforts to ensure the sale of the Property at the Property's highest and best use valuation at public auction, pursuant to the Advisory Committee's recommendation.

Section 4. That the District's Superintendent or designee is authorized and directed to send written offers for the sale of the Property to public agencies pursuant to Education Code section 17464 and Government Code section 54222.

Section 5. That the District's Superintendent or designee is authorized and directed to solicit proposals for the sale of the Property and advertise a bid hearing.

Section 6. That the Board, pursuant to Education Code section 17466, does hereby announce its intention to receive and consider proposals for the sale of the Property.

Section 7. That each bidder shall submit with its bid proposal a certified or cashier's check made payable to the Chino Valley Unified School District in the amount of Ten Thousand Dollars (\$10,000.00) as bid security for entering into the purchase agreement with the District. The deposit of the successful bidder will be retained by the District and applied towards the purchase of the Property pursuant to the purchase agreement. After execution of the purchase agreement by a successful bidder, or thirty (30) days, whichever comes first, all other deposits will be returned. If the successful bidder fails to negotiate in good faith the purchase agreement with the District, the District shall retain the successful bidder's bid security.

Section 8. That the sale of the Property shall be upon the following minimum terms and conditions:

- a. The minimum bid for the purchase of the Property shall be no less than the District's appraised fair market value, updated appraisal value, broker opinion of value or minimum amount as may be determined by the Board prior to the bid hearing.
- b. The Property is sold in an "As-Is" condition.
- c. The purchaser shall bear all costs associated with recording fees, documentary and other transfer taxes, title insurance premiums, and other escrow costs.
- d. Any other terms upon which the Board may later approve prior to said public auction.

Section 9. The District will not pay a real estate commission for the sale of the Property.

Section 10. That Bid Proposal forms for the purchase of the Property may be obtained from the Facilities, Planning, and Operations Department, located at 5130 Riverside Drive, Chino, CA 91710.

Section 11. That the Bid Proposals shall be sealed and filed with the Facilities, Planning, and Operations Department to be opened at a specified future date and time, which date and time shall be noticed pursuant to the surplus property procedures and the law of the State of California.

Section 12. That at the bid hearing to be held at the District board room at a date to be determined by the District, the sealed Bid Proposals shall be opened, examined and declared. The District's Superintendent or his authorized designee shall then call for oral bids. If, upon the call for oral bidding, any responsible person offers to enter into said purchase agreement, upon the terms and conditions specified and for a price exceeding by at least five percent (5%) the highest written proposal for the Property, then the oral bid, which is highest for the Property and that conforms to the terms of the purchase agreement, shall be finally accepted. Final acceptance shall not be made, however, until the oral bid is reduced to writing and signed by the offeror and bid security, as described herein, in the form of a certified or cashier's check payable to the District has been submitted.

Section 13. That final acceptance of the highest bid that conforms to the terms of the purchase agreement, either written or oral, will be made at the Board meeting, wherein the bids are opened or at any adjourned session of the same meeting held within ten (10) days. The Board may select the highest bid that conforms to the terms of the purchase agreement of any of the bids, a counter offer or if it deems such action to be for the best public interest, it may reject any and all bids. The highest successful bidder shall be required to execute the purchase agreement as a requirement for final acceptance by the Board. In the event that there are no written or oral bids made at or greater than the terms and conditions set forth in the purchase agreement that comply with all material terms set forth therein and in the Bid Package, the District may select a counteroffer.

Section 14. That the Superintendent or designee is hereby authorized and directed to give notice of the Board's intent to sell the Property by posting executed copies of the Resolution in three (3) public places in the District not less than fifteen (15) days before the date of the bid hearing, and by publication of a Notice of Intent to Sell not less than once a week for three (3) consecutive weeks before the date of the bid hearing in a newspaper of general circulation published in the District or in the County in which the District or any part thereof is situated and having a general circulation in the County.

Section 15. That the Superintendent of the District or his designee is hereby authorized and directed to conduct the bid hearing at the date and time noticed pursuant to the intent of this resolution, and to report the results of such bid hearing to the Board at a scheduled board meeting thereafter so that a final determination regarding the success of any offer(s) or counter offer(s) received may be made by the Board.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 14th day of June 2018.

Blair _____
Cruz _____
Feix _____
Na _____
Orozco _____

I, Pamela Feix, President of the Board of Education of the Chino Valley Unified School District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

Pamela Feix, President

I, Irene Hernandez-Blair, Clerk of the Board of Education of the Chino Valley Unified School District, do hereby certify that the foregoing Resolution was adopted by the Board of Education of said District at a meeting of the Board of Education held on the 14th day of June 2018, by the above described vote of the Board of Education.

Irene Hernandez-Blair, Clerk

Exhibit "A"

Map/Legal Description of Property

Exhibit "A"
Map/Legal Description of Property

Galstian Property - 6.5 acres of land located on the southeast side of Butterfield Ranch Rd., adjacent to Chino Hills High School, APN # 1017-231-34, Parcel Map 10846 Parcel No. 4



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
SUBJECT: RESOLUTION 2017/2018-80, DECLARING INTENTION TO CONSIDER PROPOSALS FOR JOINT OCCUPANCY DEVELOPMENT OF DISTRICT PROPERTY

=====

BACKGROUND

The District owns a vacant property in Chino known as the Salter-Putnam (Yorba) property and the school site property of Buena Vista HS. These properties are 13.75 acres and 9.0 acres respectively for a combined total of 22.75 acres.

On February 21, 2013, the Board of Education accepted and approved the Surplus Property Citizen's Advisory Committee's recommendation to not declare the Yorba property as surplus and directed staff to explore available options for use or disposition of the property, including short or long term lease, sale or joint use depending on interested parties or partners, as well as hiring a broker or consultant to advise on viable options and interested parties or partners for use of the property.

In accordance with the requirements of Education Code Section 17515 *et seq.*, the District is seeking proposals to lease portions of the properties to a private person, firm or corporation in order to construct on the properties, or provide for the construction thereon of, a building or buildings for the joint use of the District and the private person, firm or corporation during the term of the lease agreement.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2017/2018-80, Declaring Intention to Consider Proposals for Joint Occupancy Development of District Property.

FISCAL IMPACT

None.

**RESOLUTION NO. 2017/2018-80 OF THE BOARD OF
EDUCATION OF THE CHINO VALLEY UNIFIED SCHOOL
DISTRICT DECLARING INTENTION TO CONSIDER
PROPOSALS FOR JOINT OCCUPANCY DEVELOPMENT
OF DISTRICT PROPERTY**

WHEREAS, the Chino Valley Unified School District (“District”) owns a fee simple interest in 22.75 total acres of real property commonly known as the Salter-Putnam (Yorba) Property and the Buena Vista HS property, more particularly described in Exhibit A” attached hereto and incorporated herein by reference (“Property”); and

WHEREAS, in accordance with the requirements of Education Code Section 17515 *et seq.*, the District desires to lease that portion of the Property to a private person, firm or corporation in order to construct on the Property, or provide for the construction thereon of, a building or buildings for the joint use of the District and the private person, firm or corporation during the term of the lease agreement; and

WHEREAS, the District desires to seek proposals from qualified private persons, firms, or corporations for the construction and joint occupancy of buildings on the Property; and

WHEREAS, Education Code Section 17515 *et seq.*, allows school districts to enter in leases and agreements relating to real property and buildings for the purpose of constructing a building or buildings for the joint use of the District and the private person, firm or corporation during the term of the lease agreement; and

WHEREAS, Education Code Section 17515 *et seq.*, provides that the lease of real property and buildings to a private person, firm, or corporation may be made upon such terms and conditions as the parties may agree, provided that the lease specifies that (1) the lease term does not exceed sixty-six (66) years, (2) title to that portion of the building to be occupied by the private individual, firm, or corporation shall remain exclusively the personal property of the private party during the term of the lease and the title to that portion of the building to be occupied by the District shall vest in the District upon completion and acceptance by the District, and (3) no rental fee or charge for the use of the building shall be paid by the District; and

WHEREAS, the District intends to use that portion of the Property that is to be occupied by the District for District office/administrative purposes; and

WHEREAS, as a prior condition to entering into a lease under Education Code Section 17515 *et seq.*, the District must comply with Education Code Section 17521 which requires that the District’s Board of Education (“Board”) adopt a resolution (“Resolution”) declaring its intention to consider proposals for the joint occupancy of the buildings to be constructed on the District’s property and that said Resolution shall fix a time not less than ninety (90) days thereafter for a public meeting at which meeting the Board shall receive and consider all plans or proposals submitted.

NOW, THEREFORE, BE IT RESOLVED the Board of Education of the Chino Valley Unified School District hereby finds, determines, declares, orders, and resolves as follows:

- Section 1. That all of the recitals set forth above are true and correct.
- Section 2. That the District's Board declares its intent to consider proposals for the joint occupancy of the buildings to be constructed on the Property.
- Section 3. That the District intends to use that portion of the Property that is to be occupied by the District for District office/administrative purposes.
- Section 4. That the terms of the lease of the Property will include the following:
 - A. The lease term does not exceed sixty-six (66) years.
 - B. That title to that portion of the building to be occupied by the private individual, firm, or corporation shall remain exclusively the personal property of the private party during the term of the lease and the title to that portion of the building to be occupied by the District shall vest in the District upon completion and acceptance by the District.
 - C. That no rental fee of charge for the use of the building shall be paid by the District.
- Section 5. That the Board shall receive and consider all plans and proposals submitted for the Property at its regular meeting scheduled for September 20, 2018.
- Section 6. The District's Superintendent and/or his designee are authorized and directed to give public notice to all interested parties of the District's approval of this Resolution and the time and place of holding the meeting, by publishing this Resolution in a newspaper of general circulation located within the boundaries of the District, once a week for three weeks.
- Section 7. That the District's Superintendent and/or his designee are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which, in consultation with staff and District legal counsel, they may deem necessary or advisable in order to effectuate the purpose and intent of this Resolution.
- Section 8. Effective Date: This Resolution shall take effect upon adoption.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District on this 14th day of June 2018, by the following vote:

Blair	_____
Cruz	_____
Feix	_____
Na	_____
Orozco	_____

Pamela Feix, President

Attested to:

Irene Hernandez-Blair, Clerk

EXHIBIT "A"

MAP OR DESCRIPTION OF PROPERTY

Salter-Putnam (Yorba) Property – 13.75 acres of land located west of Yorba Avenue, south of Chino Avenue and north of Schaefer Avenue, APN #s 1019-511-06, 1019-441-03, 1019-441-04

Buena Vista High School Property – 9.0 acres of land located east of Ramona Avenue, south of Chino Avenue and north of Schaefer Avenue, APN # 1019-511-04



CHINO VALLEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
May 16, 2018

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 5:00 P.M.

1. Roll Call

President Feix called to order the special meeting of the Board of Education, Wednesday, May 16, 2018, at 5:00 p.m. with Blair, Cruz, Orozco, and Feix present. Mr. Na was absent.

Administrative Personnel

Wayne M. Joseph, Superintendent

Norm Enfield, Ed.D., Deputy Superintendent

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Feix adjourned to closed session at 5:00 p.m. regarding student expulsions and a student admission.

I.B. RECONVENE TO SPECIAL MEETING 6:20 P.M.

Reconvene to Special Meeting

President Feix reconvened the special meeting of the Board of Education at 6:30 p.m. with Blair, Cruz, Orozco, and Feix present. The Board met in closed session from 5:00 p.m. to 6:30 p.m. regarding student expulsions and a student admission. No action was taken that required public disclosure.

1. Pledge of Allegiance

Superintendent Joseph led the Pledge of Allegiance.

2. Changes and Deletions

None.

II. CONSENT

Sylvia Orozco pulled for separate action Item II.A.1., student expulsion cases 17/18-27 and 17/18-28. Moved (Blair) seconded (Orozco) motion carried (4-0, Na absent) to approve the remainder of the consent items.

II.A. CURRICULUM, INSTRUCTION, INNOVATON, AND SUPPORT

II.A.1. Student Expulsion Cases 17/18-26, 17/18-27, 17/18-28, 17/18-29, and 17/18-30

Approved student expulsion cases 17/18-26, 17/18-29, and 17/18-30. Moved (Orozco) seconded (Blair) motion failed (0-4, Na absent) to approve student expulsion case 17/18-27; and moved (Blair) seconded (Orozco) motion failed (0-4, Na absent) to approve student expulsion case 17/18-28.

II.A.2. Student Admission Case 17/18-02A

Approved student admission case 17/18-02A.

III. ADJOURNMENT

President Feix adjourned the special meeting of the Board of Education at 6:32 p.m.

Pamela Feix, President

Irene Hernandez-Blair, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
May 17, 2018

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 6:00 P.M.

1. Roll Call

President Feix called to order the regular meeting of the Board of Education, Thursday, May 17, 2018, at 6:25 p.m. with Cruz, Orozco, and Feix present. Mr. Na arrived at 6:32 p.m. and Mrs. Blair was absent.

Administrative Personnel

Wayne M. Joseph, Superintendent (absent)
Norm Enfield, Ed.D., Deputy Superintendent
Sandra H. Chen, Assistant Superintendent, Business Services
Lea Fellows, Assistant Superintendent, Human Resources
Grace Park, Ed.D., Assistant Superintendent, CIIS
Gregory J. Stachura, Asst. Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Feix adjourned to closed session at 6:25 p.m. regarding conference with legal counsel existing and anticipated litigation; public employee discipline/dismissal/release; and public employee appointment: elementary principal, and elementary, junior, and high school assistant principals.

I.B. RECONVENE TO REGULAR OPEN MEETING: 7:00 P.M.

1. Report Closed Session Action

President Feix reconvened the regular meeting of the Board of Education at 7:08 p.m. with Cruz, Na, Orozco, and Feix present. The Board met in closed session from 6:25 p.m. to 6:59 p.m. regarding conference with legal counsel existing and anticipated litigation; public employee discipline/dismissal/release; and public employee employment: elementary principal, and elementary, junior, and high school assistant principals.

The Board voted to appoint Stephen Buss as principal of Cattle ES effective July 1, 2018, and voted to appoint Joseph Gonzales as assistant principal of Townsend JHS effective July 1, 2018, by a vote of 4-0 with Cruz, Na, Orozco, and Feix voting yes and Blair absent.

2. Pledge of Allegiance
Deputy Superintendent Norm Enfield led the Pledge of Allegiance.

I.C. STUDENT SHOWCASE/PRESENTATIONS

1. Military Salute
President Feix presented certificates of recognition to 38 high school seniors who have enlisted in the military.
2. California Association of Directors of Activities (CADA)/California Association of Student Leaders Awards(CASLA)
Debi Weiss, CADA President, invited activities directors and student representatives to join her at the podium; and spoke about attending the conference CADA/CASLA and the importance of student representation.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

Jonah Botello thanked the Board for the experience as student representative and spoke about his future plans for university; and wished Alexi Magallanes good luck for next year as student representative.

President Feix presented Jonah with a certificate of appreciation for serving as student member on the Board of Education.

I.E. EMPLOYEE REPRESENTATIVES' COMMUNICATIONS

Yvette Farley, CHAMP President, thanked the Board for supporting her as Director of Access and Equity; recognized ACSA award recipients: Tom Mackessy, Carl Hampton, and Dr. Norm Enfield; recognized all administrators for working hard throughout the year; congratulated Steve Buss on his promotion and welcomed Joseph Gonzales to the District.

Steve Ball, A.C.T. President, announced the Association's student scholarship recipients totaling approximately \$6,500.00 in scholarships; announced Julia Erbst, Canyon Hills JHS, as Counselor of the Year; Mary Theis, Walnut ES, as Nurse of the Year; Cindy Donovan, Cortez ES, as Elementary Teacher of the Year; and Bill Acker, Chino Hills HS, as Secondary Teacher of the Year.

Danny Hernandez, CSEA President, congratulated Jonah for being accepted to NYU; and introduced Mel Taylor, school secretary at Chino Hills HS, as the CSEA Unsung Hero.

I.F. COMMUNITY LIAISONS' COMMUNICATIONS

None.

I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

Sunny Sherry, Min Lo, Justin Wez, Cathy Osman, and Jane Bickel addressed the Board regarding the GATE program.

I.H. CHANGES AND DELETIONS

The following changes were read into the record: Item III.D.2., Agreements for Contractor/Consultant Services, was yellow-sheeted; and Item III.E.1., Certificated/Classified Personnel Items, was yellow-sheeted.

II. ACTION

II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.A.1. 2018/2019 Student Member on the Board of Education

President Feix shared Alexi Magallanes' bio. Moved (Na) seconded (Orozco) motion carried (4-0, Blair absent) to approve Alexi Magallanes from Chino HS as the 2018/2019 Student Member on the Board of Education and administered the oath of office. Student representative voted yes.

III. CONSENT

Moved (Na) seconded (Orozco) motion carried (4-0, Blair absent) to approve the consent items as amended. Student representative voted yes.

III.A. ADMINISTRATION

III.A.1. Minutes of the Regular Meeting of May 3, 2018

Approved the minutes of the regular meeting of May 3, 2018.

III.A.2. 2018 Senior Scholarship Recipients

Approved the 2018 senior scholarship recipients.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.3. Donations

Accepted the donations.

III.B.4. Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students in 2018/2019

Approved/ratified the applications to operate fundraising activities and other activities for the benefit of students in 2018/2019.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. School-Sponsored Trips

Approved/ratified the following school-sponsored trips: Ayala HS; Chino HS; and Chino Hills HS.

III.C.2. New Course: Aerospace Engineering

Approved the new course Aerospace Engineering.

III.C.3. New Course: Hospitality Consumer Economics

Approved the new course Hospitality Consumer Economics.

III.C.4. New Course: International Foods

Approved the new course International Foods.

III.C.5. New Course: Introduction to Digital Media

Approved the new course Introduction to Digital Media.

III.C.6. Course Modifications: AVID 9, AVID 10, and AVID 11

Approved the course modifications for AVID 9, AVID 10, and AVID 11.

III.C.7. Course Modification: Introduction to Design

Approved the course modification for Introduction to Design.

III.C.8. Course Modification: Public Speaking

Approved the course modification for Public Speaking.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services, as amended.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Resolution 2017/2018-72 and 2017/2018-73 for Authorization to Utilize Piggyback Contracts

Adopted Resolution 2017/2018-72 and 2017/2018-73 for authorization to utilize piggyback contracts.

III.D.5. Resolution 2017/2018-75, Adopting Compatibility and Uniformity Standards of Safety and Security Systems

Adopted Resolution 2017/2018-75, Compatibility and Uniformity Standards of Safety and Security Systems.

III.D.6. Rejection of Bid 17-18-21I, Chino Hills HS Path of Travel Renovation and Authorization to Re-Bid the Project

Rejected the bid received for Bid 17-18-21I, Chino Hills HS Path of Travel Renovation and authorized staff to re-bid the project.

III.D.7. CUPCCAA Bid 17-18-22I, Dickey ES Keyless Access System Integration

Awarded CUPCCAA Bid 17-18-22I, Dickey ES Keyless Access System Integration to Time and Alarm Systems.

III.D.8. CUPCCAA Bid 17-18-23I, Rhodes ES Keyless Access System Integration

Awarded CUPCCAA Bid 17-18-23I, Rhodes ES Keyless Access System Integration to Time and Alarm Systems.

III.D.9. Bid 17-18-14F, Don Lugo HS New Single Ply Roofing Installation

Approved Bid 17-18-14F, Don Lugo HS New Single Ply Roofing Installation to Best Contracting.

III.D.10. Bid 17-18-18F, Ayala HS Portable Classroom Relocation

Approved Bid 17-18-18F, Ayala HS Portable Classroom Relocation to the following contractors: Bid Package 001, American Integrated Resources Inc.; Bid Package 002, Mobile Modular Construction, Inc., Bid Package 003, Hamel Contracting, Inc.; and Bid Package 004, MC Electric dba MC Contracting.

III.D.11. RFP 17-18-10, Yearbook Services

Approved RFP 17-18-10, Yearbook Services to the following vendors: Chino HS to Balfour; Ayala HS and Chino Hills HS to Herff Jones; and Don Lugo HS to Walsworth.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items, as amended.

III.E.2. Rejection of Claim

Rejected the claim and referred it to the District's insurance adjuster.

III.E.3. New Job Description and Creation of Position for Coordinator, Technology

Approved the new job description for Coordinator, Technology, and authorized the creation of the Coordinator, Technology position.

III.E.4. Resolution 2017/2018-74 Certificate of Consent to Self-Insure Workers' Compensation

Adopted resolution 2017/2018-74 Certificate of Consent to Self-Insure Workers' Compensation.

III.E.5. Revision of Board Policy 4119.25, 4219.25, and 4319.25 All Personnel—Political Activities of Employees

Approved the revision of Board Policy 4119.25, 4219.25, and 4319.25 All Personnel—Political Activities of Employees.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. New Course for Mathematical Reasoning with Connections and Instructional Materials Adoption

Received for information the new course for Mathematical Reasoning with Connections and instructional materials adoption.

IV.A.2. Course Modification: English 9 Intensive

Received for information the course modification for English 9 Intensive.

IV.A.3. Course Modification: Library Science

Received for information the course modification for Library Science.

IV.A.4. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2017/2018

Received for information the San Bernardino County Superintendent of Schools Williams Finding Decile 1-3 Schools Third Quarterly Report 2017/2018.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Sylvia Orozco announced the retirees on the agenda; announced the Employee Recognition Retirement Reception and Hall of Fame event scheduled for May 22 at Los Serranos Country Club; congratulated individuals honored this evening by their respective organizations; thanked the students who enlisted in the military; and wished Mr. Joseph a good retirement.

Andrew Cruz spoke about men and women serving in the military; acknowledged Board Secretary Pat Kaylor’s son for his military service and safe return from Afghanistan; acknowledged Jonah Botello for his service and decision to attend NYU; and asked staff to investigate reinstating the GATE program or justify the reason for not having it.

James Na said he would like to see the GATE Magnet program strengthened, broader, and comprehensive; spoke about Mr. Joseph’s farewell and asked for consideration to rename the HOPE Center as the Wayne M. Joseph HOPE Center; thanked Steve Ball for his service and wished him well in his retirement; and thanked Chino Hills HS special education class for sending a thank you card for providing technology equipment.

Dr. Enfield said that on May 10 he attended the California Distinguished Schools Awards ceremony in recognition of Country Springs ES and Chaparral ES; and thanked the Board for approving his contract at its May 3 meeting.

President Feix said that Mr. Joseph served a total of 44 years in education; said education is a fabulous career; said she participated in A.C.T.’s Day of the Teacher program; and said it is a gift of the heart to work in the school District.

VI. ADJOURNMENT

President Feix adjourned the regular meeting of the Board of Education at 8:35 p.m.

Pamela Feix, President

Irene Hernandez-Blair, Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all warrants. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$6,335,939.02 to all District funding sources.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 14, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Cattle ES</u>		
ASB	Pencil Sale	8/20/18 - 5/6/19
<u>Eagle Canyon ES</u>		
ASB - General	Agenda Sale	8/9/18 - 5/30/19
ASB - 6th Grade	After School Caramel Candy Apple Sale	9/10/18 - 9/21/18
ASB - 6th Grade	Off Campus See's Candy Sale	10/1/18 - 10/17/18
<u>Liberty ES</u>		
ASB - 6th Grade	Off Campus Candy Sale	9/10/18 - 9/28/18
ASB - 6th Grade	Off Campus See's Candy Sale	11/12/18 - 11/26/18
<u>Briggs K-8</u>		
Renaissance	Agenda Sale	8/1/18 - 5/15/19
<u>Cal Aero K-8</u>		
ASB	Agenda Sale	8/13/18 - 5/31/19
ASB	After School Snack Sale	8/13/18 - 5/31/19
ASB	P.E. Clothing Sale	8/13/18 - 5/31/19
ASB	After School Juice-It-Up Sale	8/13/18 - 5/31/19
ASB	Holiday Boutique	12/1/18 - 12/18/18
<u>Canyon Hills JHS</u>		
ASB - P.E.	P.E. Clothing Sale	7/1/18 - 6/30/19
ASB - General	Velocity/Step-It-Up Donations	8/29/18 - 9/12/18
ASB - General	Holiday Gram Sale	12/10/18 - 12/19/18
ASB - AVID	Active Sock Sale	12/14/18
ASB - General	Valentine Gram Sale	2/4/19 - 2/13/19
<u>Magnolia JHS</u>		
Music Boosters	Fireworks Booth	7/1/18 - 7/4/18
<u>Ramona JHS</u>		
ASB - General	Agenda Sale	8/1/18 - 5/1/19

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 14, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Townsend JHS</u>		
ASB	Agenda Sale	8/1/18 - 6/1/19
ASB	Velocity/Step-It-Up Donations	8/14/18 - 10/14/18
<u>Woodcrest JHS</u>		
ASB	P.E. Clothing Sale	8/1/18 - 6/1/19
<u>Ayala HS</u>		
Key Club	Key Chain Sale	6/15/18 - 5/3/19
Boys Waterpolo Boosters	Banner Sponsorship Drive	6/18/18 - 10/31/18
Boys Waterpolo Boosters	Chipotle Family Night Out	6/28/18
Cross Country Boosters	Jamba Juice Spirit Days	7/1/18 - 7/31/18
Girls Volleyball	Spirit Wear Sale	7/1/18 - 10/3/18
Cross Country Boosters	Spirit Pack Sale	7/1/18 - 12/1/18
Cross Country Boosters	Donation Drive	7/1/18 - 6/1/19
Cross Country Boosters	Amazon Smile	7/1/18 - 6/1/19
Cross Country Boosters	Yogurtland Spirit Days	7/15/18 - 8/15/18
Key Club	Relay for Life Refreshment Sale	8/4/18 - 8/5/18
Girls Volleyball	Off Campus Candy Sale	8/6/18 - 8/25/18
Girls Volleyball	After School Snack Bar Sale	8/13/18 - 10/13/18
Cross Country Boosters	Taqueria Mora Spirit Days	8/15/18 - 9/15/18
Dance Production	Off Campus Candle Sale	9/10/18 - 10/5/18
Dance Production	Chipotle Family Night Out	9/11/18
Cross Country Boosters	Cannataro's Family Nights Out	9/15/18 - 11/15/18
Girls Volleyball	Applebee's Pancake Breakfast Ticket Sale	9/22/18 - 9/23/18
Girls Tennis	Off Campus Krispy Kreme Donut Sale	9/24/18 - 10/5/18
AVID	Tumbler Sale	10/5/18 - 10/19/18
Dance Production	Fall Dance Concert Ticket Sale	11/5/18 - 11/16/18
Cross Country Boosters	Bravo Burger Spirit Days	11/15/18 - 12/31/18
Cross Country Boosters	Papachino's Spirit Days	11/15/18 - 12/31/18
Dance Production	Fall Dance Concert Snack Bar	11/16/18
Dance Production	Off Campus Krispy Kreme Donut Sale	1/14/19 - 2/14/19
Softball	Frosh/Soph Softball Tournament	2/9/19 - 2/16/19
Softball	JV Softball Tournament	2/23/19 - 3/2/19
Softball	JV Softball Tournament	3/9/19 - 3/16/19

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 14, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino HS</u>		
Music Boosters	T-Shirt Sale	5/10/18 - 5/24/18
Aquatics Boosters	New York Pizzeria Family Night Out	5/22/18
Girls Basketball Boosters	Girls Basketball Summer Camp	6/1/18 - 6/2/18
Boys Soccer Boosters	Boys Soccer Summer Camp	6/4/18 - 6/13/18
Boys Basketball Boosters	Boys Basketball Summer Camp	6/4/18 - 6/27/18
Football Boosters	Football Summer Camp	6/4/18 - 7/11/18
Aquatics Boosters	Aquatics Summer Camp	6/4/18 - 7/12/18
Wrestling Boosters	Wrestling Summer Camp	6/4/18 - 7/18/18
Girls Waterpolo Boosters	Girls Waterpolo Summer Camp	6/4/18 - 7/20/18
Cross Country Boosters	Cross Country Summer Camp	6/4/18 - 7/27/18
Aquatics Boosters	New York Pizzeria Family Night Out	6/5/18
Girls Soccer Boosters	Girls Soccer Summer Camp	6/6/18 - 6/8/18
Baseball Boosters	Baseball Summer Camp	6/11/18 - 6/14/18
Volleyball Boosters	Volleyball Summer Camp	6/11/18 - 6/22/18
Softball Boosters	Softball Summer Camp	6/12/18 - 6/14/18
Music Boosters	Spirit Team Cup Sale	6/14/18 - 6/28/18
Baseball Boosters	Baseball Tournaments	6/15/18 - 7/30/18
Cowboy Huddle Club	Clothing For A Cause Donation Drive	6/15/18 - 9/30/18
Music Boosters	Pizza Pirates Family Night Out	6/21/18
CHAPSS	Fireworks Booth	7/1/18 - 7/4/18
Music Boosters	Fireworks Booth	7/1/18 - 7/4/18
Cowboy Huddle Club	Fireworks Booth	7/1/18 - 7/4/18
Sports Boosters	Fireworks Booth	7/1/18 - 7/4/18
Pep Squad Boosters	Fireworks Booth	7/1/18 - 7/4/18
Girls Tennis	Chipotle Family Night Out	8/21/18
Boys Tennis	Chipotle Family Night Out	1/15/19
<u>Chino Hills HS</u>		
Spirit Leaders	Pizza Sale at Home Football Games	7/1/18 - 11/30/18
Spirit Leaders	Tahoe Joe's Family Night Out	7/8/18
Girls Golf	Girls Golf Development Camp	7/9/18 - 8/3/18
Boys Soccer	Soccer Summer Camp	7/16/18 - 7/20/18
Tennis	Tennis Summer Camp	7/21/18
Spirit Leaders	Thursday Football Snack Bar Sale	8/1/18 - 11/30/18
Spirit Leaders	Jr. Spirit Community Cheer Camp	8/4/18
Best Buddies Club	After School Tutti-Frutti Sale	8/13/18 - 5/30/19
Best Buddies Club	After School Soul Food/Korean BBQ Sale	8/13/18 - 5/30/19
Best Buddies Club	After School Jamba Juice Sale	8/13/18 - 5/30/19
Spirit Leaders	Applebee's Pancake Breakfast	8/25/18

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 14, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino Hills HS</u> (cont.)		
AP English	Off Campus See's Candy Sale	10/12/18 - 10/25/18
Spirit Leaders	Community Service Donations	11/1/18 - 11/30/18
Spirit Leaders	Spirit Showcase	11/30/18
Spirit Leaders	Poinsettia Sale	12/1/18 - 12/25/18
Operation Smile	Give-a-Smile Gram Sale	3/4/19 - 3/8/19
<u>Don Lugo HS</u>		
Grad Night Boosters	Fireworks Booth	6/30/18 - 7/4/18
Spirit Boosters	Fireworks Booth	6/30/18 - 7/5/18
Football Boosters	Fireworks Booth	6/30/18 - 7/5/18
Band Boosters	Fireworks Booth	7/1/18 - 7/4/18
All Sports Boosters	Fireworks Booth	7/1/18 - 7/4/18
Performing Arts Boosters	Fireworks Booth	7/1/18 - 7/4/18
ASB	Banner Sponsorship Sale	7/1/18 - 6/30/19
Spirit Boosters	Monthly Family Nights Out	7/4/18 - 6/5/19
Football Boosters	Monthly Family Nights Out	7/18/18 - 6/19/19
Performing Arts Boosters	Monthly Family Nights Out	7/25/18 - 6/26/19
Sports Boosters	Football Game Preferred Parking	8/1/18 - 12/31/18
Renaissance	After School Ice Cream Sale	8/1/18 - 5/31/19
Grad Night Boosters	Monthly Family Nights Out	8/6/18 - 5/6/19
Football Boosters	SNAP! Raise On-Line Donation Drive	8/8/18 - 8/22/18
Renaissance	Carl's Jr. Coupon Book Sale	8/13/18 - 8/24/18
Sports Boosters	Waterpolo Ball Sale	8/13/18 - 11/13/18
Engineering	After School Dippin' Dots Sale	8/13/18 - 5/31/19
Renaissance	Donation Drive	8/13/18 - 6/1/19
Hearts & Heroes Club	Monthly Family Nights Out	8/13/18 - 6/30/19
French Club	Fridays After School French Café	8/17/18 - 5/24/19
Football Boosters	Pancake Breakfast	8/18/18
Grad Night Boosters	Clothing Donation Drive	8/18/18
Softball	Monthly Family Nights Out	8/20/18 - 5/20/19
Football Boosters	Spirit Wear Sale	8/29/18 - 9/7/18
Sports Boosters	Preferred Parking Sale	9/1/18 - 12/30/18
Band Boosters	Monthly Family Nights Out	6/19/18 - 5/16/19
Band Boosters	Golf Ball Drop Sale	9/2/18 - 9/21/18
Spirit Boosters	Tahoe Joe's Coupon Sale	9/4/18 - 9/18/18
Renaissance	Monthly Family Nights Out	9/6/18 - 5/9/19
Softball	Off Campus Candy Sale	9/10/18 - 9/24/18
Sports Boosters	Shoot/Swim-A-Thon	9/13/18
Band Boosters	Off Campus Candy Apple Sale	10/1/18 - 10/9/18

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 14, 2018

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Don Lugo HS</u> (cont.)		
Renaissance	Catalog Sale	10/1/18 - 10/12/18
Spirit Boosters	Off Campus Krispy Kreme Donut Sale	10/15/18 - 10/19/18
Spirit Boosters	Clothing Donation Drive	10/20/18
Football Boosters	Clothing Donation Drive	10/20/18
Grad Night Boosters	Trunk or Treat Parking Space Sale	10/28/18
Grad Night Boosters	Tahoe Joe's Family Nights Out	10/31/18 - 11/14/18
Band Boosters	Marching Band Show	11/3/18
Engineering	Robotics Tournament	11/3/18 & 1/19/19
GSA Club	Off Campus Krispy Kreme Donut Sale	11/5/18 - 11/9/18
FFA	Donkey Basketball Ticket Sale	11/5/18 - 11/15/18
Renaissance	SNAP! Raise On-Line Donation Drive	11/26/18 - 12/7/18
Grad Night Boosters	Holiday Boutique	12/3/18
Performing Arts Boosters	Dance Show Snack Bar	12/5/18 - 12/7/18
Girls Basketball	Basketball Tournament	12/26/18 - 12/31/18
Grad Night Boosters	Off Campus Krispy Kreme Donut Sale	1/7/19 - 1/18/19
French Club	Valentine Bear Sale	2/4/19 - 2/8/19
Baseball	Angel Ticket Sale	2/4/19 - 2/15/19
Baseball	Pre Season Tournament	2/9/19 - 2/26/19
FFA	Off Campus Cookie Dough Sale	2/12/19 - 2/22/19
Grad Night Boosters	Applebee's Breakfast	2/17/19
Hearts & Heroes Club	Off Campus See's Candy Sale	3/18/19 - 4/1/19
Baseball	Spring Break Tournament	3/25/19 - 3/30/19
Grad Night Boosters	Off Campus See's Candy Sale	4/29/19 - 5/10/19
Performing Arts Boosters	Dance Show Snack Bar	5/15/19 - 5/17/19

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

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BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 14, 2018

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Office of Communications</u>		
Adams Photography, Inc.	Cash	\$27,887.00
<u>Dickson ES</u>		
Box Tops for Education	Cash	\$91.00
<u>Eagle Canyon ES</u>		
Your Cause, LLC	Cash	\$30.00
<u>Litel ES</u>		
Natalie Tuboly	Cash	\$60.00
<u>Rhodes ES</u>		
Rhodes PEP Club	Cash	\$500.00
<u>Rolling Ridge ES</u>		
Mr. & Mrs. Rod Mastro	Library Books	\$81.00
Mr. & Mrs. Joe Ferreira	Library Books	\$165.00
<u>Wickman ES</u>		
Wickman PTO	Cash	\$257.00
<u>Canyon Hills JHS</u>		
Canyon Hills PTSA	Cash	\$18,000.00
<u>Townsend JHS</u>		
Pepsi Bottling Group	Cash	\$91.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 14, 2018

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Ayala HS</u>		
Capital Group	Cash	\$200.00
Circle K Stores, Inc.	Cash	\$1,000.00
Veritas Health Services, Inc.	Cash	\$2,500.00
Chino Valley Medical Center	Cash	\$7,000.00
<u>Don Lugo HS</u>		
Gale Carr	Cash	\$25.00
N. Munoz	Cash	\$25.00
Lucille Pruitt	Cash	\$25.00
Paul & Elizabeth Ayala	Cash	\$50.00
Lamont & Evelyn Burgess	Cash	\$50.00
Community & Legal Services	Cash	\$50.00
Gloria Garcia	Cash	\$50.00
Sandra & Earnest Govea	Cash	\$50.00
Rex & Angela McConnell	Cash	\$50.00
Patricia Sturchio	Cash	\$50.00
Stella Tacker	Cash	\$60.00
Robert Thomas Grebel	Cash	\$65.00
Kelli Cooper	Cash	\$80.00
George & Patricia Everman	Cash	\$100.00
Charles & Vivian Flexser	Cash	\$100.00
T. & N. Procaccino	Cash	\$100.00
Livier Santana	Cash	\$100.00
Adam & Wendy Simon	Cash	\$100.00
Nancy Veliz	Cash	\$100.00
Nikki Busch	Cash	\$118.00
Kelli Cooper	Cash	\$145.00
Robert Thomas Grebel	Cash	\$150.00
JMR Custom Finish, Inc.	Cash	\$200.00
Dorothe Voll	Cash	\$200.00
Heidi & Cara Wagoner	Cash	\$200.00
Tammy Karelus	Cash	\$250.00
SchoolsFirst Federal Credit Union	Cash	\$500.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
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DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
 Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTH	INVOICE AMOUNTS	2017/2018 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	April 2018	\$ 8,868.50	\$ 203,449.88
Fagen Friedman & Fulfrost LLP	April 2018	\$ 1,093.50	\$ 1,794.00
Margaret A. Chidester & Associates	March 2018	\$82,485.18	\$1,001,647.25
McCune & Harber, LLP	-	-	\$ 45.00
Parker & Covert LLP	-	-	\$ 1,777.50
	Total	\$92,447.18	\$1,208,713.63

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Fagen Friedman & Fulfrost LLP.

FISCAL IMPACT

\$92,447.18 to the General Fund.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
**SUBJECT: 2018/2019 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

=====

BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2018/2019 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 14, 2018

**2018/2019 AUTHORIZATION TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

<u>School</u>	<u>Organization</u>
Cal Aero K-8	Preserve Flight Crew
Canyon Hills JHS Canyon Hills JHS	Music Club PTSA
Ayala HS Ayala HS Ayala HS Ayala HS Ayala HS Ayala HS	Baseball Boosters Choral Boosters Football Boosters Girls Basketball Boosters Girls Waterpolo Boosters Theatre Arts Boosters
Chino HS Chino HS Chino HS Chino HS Chino HS Chino HS	Band & Auxiliary Boosters Basketball Boosters C.H.A.P.S.S. Chino Cowboy Huddle Pep Squad Boosters Sports Boosters

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Norm Enfield, Ed.D., Deputy Superintendent
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT READMISSION CASES 15/16-18, 16/17-20, 17/18-12,
AND 17/18-14**

=====

BACKGROUND

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student’s rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit his/her recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve student readmission cases 15/16-18, 16/17-20, 17/18-12, and 17/18-14.

FISCAL IMPACT

None.

WMJ:NE:SJ:ss

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Norm Enfield, Ed.D., Deputy Superintendent
Stephanie Johnson, Director, Student Support Services
SUBJECT: STUDENT ADMISSION CASE 17/18-03A

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BACKGROUND

The Board of Education may admit students expelled from other districts in accordance with law when consistent with the Board’s goal to provide a safe and secure school environment for students and staff.

The District shall not enroll a student expelled by another district for any of the offenses listed in Education Code 48915(a) or (c) (mandatory expulsion offenses) during the term of the student’s expulsion, unless the enrollment is at a community day school. A student expelled for an act specified in Education Code 48915(a) or (c) may enroll in the District after the term of his/her expulsion if the Board finds, at a hearing, that the student does not pose a continuing danger to students or staff.

The Board, when making its determination whether to enroll an individual who has been expelled from another school district for any of the acts mentioned above, may consider the following options: deny enrolment, permit enrollment, or permit conditional enrollment in a regular school program or another education program.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

Based upon the evidence presented to the Expulsion Hearing Administrative Panel, it is recommended the request regarding admission to the Chino Valley Unified School District be approved for case 17/18-03A.

FISCAL IMPACT

None.

WMJ:NE:SJ:ss

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SCHOOL-SPONSORED TRIPS

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BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips:

School-Sponsored Trips	Date	Fiscal Impact
Site: Ayala HS Event: Girls’ Basketball - Rumble at the Rock Basketball Tournament Place: Morro Bay, CA Chaperone: 10 students/2 chaperones	July 13-16, 2018	Cost: \$61.50 per student Funding Source: Fundraising and USB
Site: Ayala HS Event: Yearbook Club - Yearbook Summer Camp Place: Long Beach, CA Chaperone: 8 students/2 chaperones	July 28-August 1, 2018	Cost: \$605.00 per student Funding Source: Fundraising

Site: Chino HS Event: Boys' Basketball - Varsity Basketball Tournament Place: Palm Springs, CA Chaperone: 12 students/3 chaperones	July 6-8, 2018	Cost: \$120.00 per student Funding Source: Parents and Fundraising
Site: Chino HS Event: Cheer Team - Cheer Summer Camp Place: Rancho Mirage, CA Chaperone: 28 students/4 chaperones	July 23-26, 2018	Cost: \$550.00 per student Funding Source: Fundraising
Site: Chino HS Event: Cross Country Team - Cross Country Camp Place: Big Bear Lake, CA Chaperone: 30 students/6 chaperones	August 5-9, 2018	Cost: \$150.00 per student Funding Source: Fundraising
Site: Chino Hills HS Event: Yearbook Club - Yearbook Summer Camp Place: Long Beach, CA Chaperone: 14 students/2 chaperones	July 28-August 1, 2018	Cost: \$605.00 per student Funding Source: Fundraising
Site: Don Lugo HS Event: Associated Student Body - California Association of Directors of Activities Leadership Summer Camp Place: Santa Barbara, CA Chaperone: 10 students/2 chaperones	July 7-10, 2018	Cost: \$475.00 per student Funding Source: Parents and Fundraising

FISCAL IMPACT

None.

WMJ:GP:tr

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Julian Rodriguez, Ed.D., Director, Secondary Curriculum and Instruction

SUBJECT: NEW COURSE FOR MATHEMATICAL REASONING WITH CONNECTIONS AND INSTRUCTIONAL MATERIALS ADOPTION

=====

BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops new courses in accordance with State Content Standards, State Frameworks, and student need. Accordingly, the revision and development of curriculum guides are the results of a collaborative effort of teachers in the related academic areas.

Mathematical Reasoning with Connections (MRWC) is a fourth-year advanced mathematics course following the Integrated Math 1-3 sequence of courses. The MRWC course is designed to prepare students for college-level mathematics including pre-calculus, calculus, and other quantitative reasoning courses. The course satisfies the “c” Advanced Mathematics requirement for UC “a-g” criteria. Completion of the course with a grade of C- or better will meet the requirements for students identified as “conditionally ready” by the California State University Early Achievement Program. The instructional materials for MRWC was piloted during the 2016/2017 and 2017/2018 school years by District representatives with a vested interest in the material and is consistent with District goals and needs. This item was presented to the Board of Education on May 17, 2018, as information.

This course was presented to the Curriculum Council and A.C.T. has been consulted.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the new course for Mathematical Reasoning with Connections and adopt the instructional materials.

FISCAL IMPACT

Approximately \$7,000.00 to the General Fund.

Chino Valley Unified School District

High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Dr., Chino, CA 91710 Phone: (909) 628-1201 Web Site: chino.k12.ca.us
2. Course Contact:	Teacher Contact: Office of Secondary Curriculum Position/Title: Director of Secondary Curriculum Site: District Office Phone: (909) 628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	Mathematical Reasoning with Connections
2. Transcript Title/Abbreviation:	CSU-MRWC
3. Transcript Course Code/Number:	
4. Seeking Honors Distinction:	No
5. Subject Area/Category:	Meets the UC/CSU "c" Mathematics requirement
6. Grade Level(s):	12
7. Unit Value:	5 credits per semester /10 credits total
8. Course Previously Approved by UC:	No
9. Classified as a Career Technical Education Course:	No
10. Modeled after an UC-approved course:	Yes
11. Repeatable for Credit:	No
12. Date of Board Approval:	
13. Brief Course Description:	<p>Mathematical Reasoning with Connections (MRWC) is designed as a fourth-year, advanced mathematics course following Integrated Math I - 3 sequence of courses. The MRWC course is designed to prepare students for college-level mathematics including pre-calculus, calculus, and other quantitative reasoning courses; the course satisfies the "c" Advanced Mathematics requirement for UC "a-g" criteria.</p> <p>Based on the Common Core State Standards, MRWC is structured to highlight conceptual connections in the more advanced study of topics leading to calculus. Emphasis is given to conceptual understanding and making connections between numerical, symbolic, verbal, and graphical representations, discussion and analysis of alternative representations and multiple perspectives for approaching and understanding. The distinctiveness of MRWC lies in its unique design and topic sequencing, and in the emphasis on instructional delivery that promotes exploratory and collaborative student engagement. MRWC seamlessly interweaves the CCSS Mathematical Practices throughout the curriculum and develops key Habits of Mind and a mathematical disposition required for mastering advanced, challenging college-level content knowledge.</p>
14. Prerequisites:	Integrated Math 3 (C or better) or higher
15. Context for Course:	In the MRWC curriculum, students will be asked to deepen their understanding of and familiarity with mathematical concepts and procedures that they have previously encountered. Commonalities and similarities between and among all topics will be highlighted so that students come to understand and appreciate the entire breadth of the high school mathematics curriculum as a cohesive body of knowledge. The instructional design of the MRWC curriculum uses an innovative approach that provides a cohesive, conceptual, and integrated view of mathematics. Its primary design goal is to get students to reason with and make sense of mathematics, in addition to cementing mathematics fluency.

Chino Valley Unified School District

High School Course Description

16. History of Course Development:

The MRWC curriculum has been specifically designed to address the need for stronger mathematics preparation for transitioning from high school to college and career pathways. The MRWC curriculum was developed by a consortium of mathematics professors and math educators from CSU, UC, and CCC higher education systems, together with mathematics specialists from County Offices of Education and local school districts.

17. Textbooks:

MRWC Teacher Manual and Student Activity Notebook

18. Supplemental Instructional Materials:

None

C. COURSE CONTENT

1. Course Purpose:

The MRWC course is designed to prepare students for college-level mathematics, including pre-calculus, calculus, and other quantitative reasoning courses. Completion of the course with a grade of C- or better will meet the requirements for students identified as “conditionally ready” by the California State University Early Achievement Program.

2. Course Outline:

Theme 1: Reasoning with Numbers

Students will explore the development of the Number System up through complex numbers. The mathematical idea of closure will provide a logical structure for the construction, expansion, and organization of the sets of numbers.

Students will gain a deeper, more conceptual interpretation of each major subset (Natural, Integers, Rationales, Irrationals, Real, and Complex) of the Number System by considering three questions:

- What evidence is there that these numbers exist and are needed for subsequent understanding and production in mathematics?
- If these numbers exist, where are they positioned on the real number line or in the complex plane?
- How do the standard operations change in meaning and properties as the set of numbers is expanded?

In answering these questions, students will explore the link between numerical symbols, algebraic representations, geometric construction, transformations, and concepts of limits as tools for understanding numbers and their behaviors and the rules that govern their use.

Students will

1. deepen their conceptual understanding of the relationships between and the structures of various subsets of numbers that make up the complex number system.
2. find conjugates of complex numbers and use them to divide complex numbers.
3. find moduli of complex numbers and relate them to distance and absolute value.
4. represent complex numbers in the Cartesian (argand) plane and describe the algebraic operations on complex numbers in terms of geometric transformations of translation, dilation, and rotation.
5. connect complex numbers to vectors in the plane, and relate modulus of a complex number to length of a vector.
6. relate scalar and vector multiplication to multiplication of complex numbers.
7. represent complex numbers in polar and trigonometric forms and prove de Moivre’s formula for multiplying and finding rational roots of complex numbers in trigonometric form.
8. explore symmetries in the multiple roots of complex numbers and use the symmetries to explore infinite geometric sequences of complex numbers.
9. prove that various subsets of the real and complex numbers are closed under different operations (including division, powers, and rooting).
10. identify irrational numbers as limiting values of infinite sequences, including nested radicals and continued fractions.
11. prove the existence and magnitude of numbers of irrational and complex numbers through geometric construction and algebraic proof.

Chino Valley Unified School District

High School Course Description

Theme 2: Reasoning with Functions.

Students will explore commonalities across families of functions that include algebraic functions such as absolute value, root, polynomial, rational, and reciprocal, as well as transcendental functions such as exponential, logarithmic, and trigonometric. Students will develop fluency and flexibility with both the algebraic and geometric meaning and interpretation of functional notation. They will identify and find formulas of functions given in tables, graphs, and real-world situations.

Students will

1. link patterns of real numbers to discrete functions, including arithmetic and geometric sequences and series.
2. identify anomalies in the domain of continuous functions, including vertical asymptotes and removable points of discontinuity.
3. use numeric limits and algebraic procedures to identify whether a number that is excluded from the domain is a removable point of discontinuity or a vertical asymptote.
4. use numeric limits to explore function behavior on either side of a vertical asymptote.
5. study key concepts related to functions including advanced study of domain and range, roots, symmetries and periodicity, positive/negative and increasing/decreasing.
6. use algebraic factoring to predict function behavior based on multiplicity of roots and to find intervals on which functions are increasing/decreasing and positive/negative/constant.
7. create functions given information about function features and behaviors.
8. create functions in two or more variables that represent relationships between quantities expressed in verbal, numeric, or graphical form.
9. use numeric limits and algebraic procedures to identify and describe the end behavior of a function, including limits at infinity, horizontal and slant asymptotes.
10. study the graphs and features of reciprocal and inverse functions.
11. relate features of reciprocal and inverse functions to understand trigonometric functions of cosecant, secant, cotangent, and the inverse trigonometric functions.
12. use completing the square techniques to graph ellipses and hyperbolas in standard and non-standard positions.
13. use trigonometric techniques to draw rotated conics.
14. study parametric forms of equations and relate them to transformations.
15. make connections between geometrical transformations (such as translation, rotation, reflections, dilations and stretches of graphs) and the algebraic process of function composition.
16. expand composition to include composition of three or more functions.
17. create new function graphs by composing functions given in graphical or tabular representations.
18. decompose complicated functions into component functions, both graphically and algebraically.
19. study basic properties of matrices and vectors.
20. use vectors and matrices as a means to represent function transformations.
21. use parametric equations to graph advanced functions.
22. interpret function notation and function composition graphically, verbally, numerically and algebraically.
23. use function notation to prove features of functions such as odd/even, increasing/decreasing, the existence of symmetry lines in parabolas and other conics.

Theme 3: Reasoning with Identities, Equations, and Inequalities

Students will explore mathematical properties and characteristics of basic algebraic and geometric entities in order to develop generalizations that can be applied to more complex situations. The mathematical idea of equivalence will provide the logical structure for manipulating expressions, solving equations and inequalities, and studying geometrical figures. Students will use underlying structure and the technique of u-substitution to simplify and solve advanced expressions, equations, and inequalities involving algebraic and trigonometric terms.

Chino Valley Unified School District

High School Course Description

Students will

1. prove/disprove identities among equivalent and non-equivalent expressions involving polynomial, rational, root, exponential, and logarithmic terms.
2. prove/disprove trigonometric identities involving co-functions, compound/double/half angle formula.
3. use similarity of triangles to develop sine and cosine and area formula for solving non-right triangles.
4. develop fluency and flexibility in manipulating complicated forms of composite expressions and equations (including advanced factoring) by identifying and strategically using the idea of underlying structure.
5. use advanced factoring techniques on expressions and equations involving binomials with rational exponents and terms with logarithmic and trigonometric exponents.
6. solve advanced composite equations, inequalities, involving polynomial, rational, root, absolute value, trigonometric, exponential, and logarithmic expressions by identifying and strategically using underlying structure and alternative representations.
7. identify and solve trigonometric equations and inequalities that have underlying structure of polynomial form using algebraic and graphical techniques.
8. represent and solve systems of linear equations using matrices and a vector variable and use matrix inversion to solve.
9. solve advanced systems of non-linear equations and inequalities involving roots, absolute value, exponentials, logarithms, and trigonometric terms.
10. create equations in two or more variables to represent relationships between quantities using
11. explore the geometry of polygons, curves, perimeter and area through equivalences such as similarity and congruence and transformations that preserve perimeter and/or area.
12. study parallelism as an equivalence relation through two- and three-dimensional vectors.

Theme 4: Reasoning with Distance.

Building on knowledge of distance as an application of the Pythagorean Theorem, students will extend formulae to find distances in 3-dimensional space using algebraic and vector techniques. They will solve absolute value equations and inequalities by identify centers of intervals. Students will explore loci of curves and relate them to distances from foci in parabolas, ellipses, and hyperbolas. They will explore the effect of eccentricity as it relates to distance and the shapes of conics. They will identify similarities among conics by identifying the number of parameters involved in describing the conic. Students will relate regression to distance of the residuals. Students will link rate of change with a secant line, and investigate the derivative as the limiting case of the slope of a secant.

Students will

1. extend the concept of distance as absolute value to find distances and midpoints between points in 3-dimensional space.
2. find midpoints
3. use the concept of loci to explore conics and other curves in algebraic and polar form.
4. use real world data sets to connect the least square method of linear regression to the measurement of residuals as distances.
5. extend the concept of distance to study slope, rate of change, and secant lines.
6. explore the slope of a tangent line to a curve as the limiting case of the slope of a secant, and develop the concept of a derivative as a point.

3. Key Assignments:

Theme 1:

Chino Valley Unified School District

High School Course Description

Students will:

- extend their work with real and complex numbers.
- represent complex numbers in the Cartesian plane and interpret operations on complex numbers as geometric transformations.
- represent complex numbers in polar and trigonometric form and prove trigonometric identities for compound angles to find powers and roots of complex numbers.

Theme 2:

Students will:

- extend basic trigonometric functions to reciprocal and inverse trigonometric functions.
- work with basic ellipses and hyperbolas and use translated and rotated axes to graph all conics in non-standard positions.
- graph advanced rational and piece-wise functions.
- identify zeros, multiple roots, intercepts, symmetries, vertical/horizontal, and slant asymptotes, holes, and end-behavior of functions.
- draw graphs using parametric equations.

Theme 3:

Students will:

- Identify equivalent and non-equivalent expressions involving polynomial, rational, root, trigonometric, exponential, and logarithmic terms.
- Solve complex equations, inequalities, and systems of equations and inequalities involving polynomial, rational, root, absolute value, trigonometric, exponential, and logarithmic expressions by identifying and strategically using the ideas of underlying structure and alternative representations.
- Explore the geometry of polygons, curves, perimeter and area through equivalences such as similarity and congruence and transformations that preserve perimeter and/or area.

Theme 4:

Starting with the notion of distance as a function, students will:

- Study distance between two real numbers in a line as absolute value and use the Pythagorean theorem to extend this concept to distance of points in space.
- Use the concept of loci to explore conics and other curves in algebraic and polar form.
- Use real world data sets to connect the least square method of linear regression to the measurement of residuals as distances.
- Extend the concept of distance to study slope, rate of change, secant lines, limits, and tangent lines of functions.

4. Instructional Methods and/or Strategies:

MRWC uses a non-traditional instructional approach emphasizing collaboration and exploration through mathematical activities, problem posing, and the use of technology that will address diverse learning styles.

- Instruction is designed to challenge students to approach mathematics as sense-making through a focus on questioning and probing deeper.
- Teacher-led instruction and student explorations will focus on discovering the conceptual basis for standard procedures.
- It will facilitate the development of students' ability to choose strategically among multiple solutions options, and to articulate the reasons for those decisions.
- Students will use informal and formal justifications to defend their understandings and critique the reasoning of others.
- Instruction will emphasize the use of and fluency in the full range of the language of mathematics.

Chino Valley Unified School District High School Course Description

- Content topics will be approached through six instructional modalities i.e. verbal, numeric, symbolic, graphical, geometric, and technological.

5. Assessment Including Methods and/or Tools:

Different forms of formative and summative assessments will be used. Students will demonstrate their ongoing conceptual understanding and procedural fluency through:

- mathematical activities,
- small group discussions and explorations,
- personal reflection quick writes,
- worksheets and individual written assessments
- quizzes,
- tests, and
- final summative exams.
- Students will also be assessed through group projects, oral and written presentations.

The evaluation of student progress and evaluation will be based on the following criteria outlined in Board Policy:

- Assessments: 60-75% of the final grade
- Assignments and class discussions: 25-40% of the final grade

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Julian Rodriguez, Ed.D., Director, Secondary Curriculum and Instruction

SUBJECT: COURSE MODIFICATION: ENGLISH 9 INTENSIVE

=====

BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops new courses in accordance with State Content Standards, State Frameworks, and student need. Accordingly, the revision and development of curriculum guides are the results of a collaborative effort of teachers in the related academic areas.

English 9 Intensive is a comprehensive reading intervention course specifically designed to provide core content along with tiered intervention. The course is structured around Houghton Mifflin Harcourt’s Read 180 Universal program and California Common Core Standards in English/Language Arts. The curriculum provides instruction on building reading comprehension strategies, approaches to expository reading and writing, and literacy skills. This course is being modified to provide instruction within a single class instead of over two periods, as originally designed. The course will meet UC ‘b’ requirements for English/Language Arts. This item was presented to the Board of Education on May 17, 2018, as information.

This course was presented to the Curriculum Council and A.C.T. has been consulted.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the course modification for English 9 Intensive.

FISCAL IMPACT

None.

Chino Valley Unified School District

High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Dr., Chino, CA 91710 Phone: (909) 628-1201 Web Site: chino.k12.ca.us
2. Course Contact:	Teacher Contact: Office of Secondary Curriculum Position/Title: Director of Secondary Curriculum Site: District Office Phone: (909) 628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	English 9 Intensive
2. Transcript Title/Abbreviation:	English 9 Inten
3. Transcript Course Code/Number:	5008/ 5008Z
4. Seeking Honors Distinction:	No
5. Subject Area/Category:	Meets the UC/CSU "b" English requirement
6. Grade Level(s):	9
7. Unit Value:	5 credits per semester/ 10 credits total
8. Course Previously Approved by UC:	Yes
9. Classified as a Career Technical Education Course:	No
10. Modeled after an UC-approved course:	Yes
11. Repeatable for Credit:	No
12. Date of Board Approval:	June 27, 2013
Date of Revision Approval:	
13. Brief Course Description:	<p>English 9 Intensive is a comprehensive reading intervention course specifically designed to PROVIDE CORE CONTENT ALONG WITH TIERED INTERVENTION FOR STUDENTS WHO STRUGGLE WITH GRADE-LEVEL LITERACY DEMANDS. accelerate reading and academic achievement for students and provides them with an introduction to a rigorous English Language Arts curriculum. Designed as an intensive intervention, it is expanded into a double block period to meet course requirements and Common Core State Standards for English 9 along with the Essential Program Components (EPC) for Intensive English Language Arts instruction. The course is structured to provide instruction based on core literature to provide reading comprehension strategies, approaches to essay writing, and vocabulary development skills to students, as well as literary analysis skills and strategies. THE COURSE IS STRUCTURED AROUND HOUGHTON MIFFLIN HARCOURT'S (HMH) READ 180 UNIVERSAL program and CALIFORNIA COMMON CORE STANDARDS IN ENGLISH/LANGUAGE ARTS. THE CURRICULUM PROVIDES INSTRUCTION ON BUILDING READING COMPREHENSION STRATEGIES, APPROACHES TO EXPOSITORY READING AND WRITING, AND LITERACY SKILLS.</p>
14. Prerequisites:	<p>1. 8th Grade CST English Language Arts Scaled Score below 300 2. Lexile score <875 on the SRI placement test</p> <p>STUDENTS WILL BE IDENTIFIED FOR THIS COURSE BASED ON, BUT NOT LIMITED TO: LEXILE SCORE BELOW 850 ON THE HMH READING INVENTORY AND ON THE 8TH GRADE CAASPP PROFICIENCY LEVEL OF 1 OR 2—STANDARDS NOT MET / STANDARDS NEARLY MET (RECOMMENDED)</p>
15. Context for Course:	<p>THE CURRENT ENGLISH 9 INTENSIVE COURSE WAS DESIGNED TO PROVIDE INTERVENTION OVER A DOUBLE BLOCKED PERIOD. THE COURSE HAS BEEN MODIFIED TO MEET RIGOROUS ENGLISH LANGUAGE ARTS CURRICULUM IN A SINGLE</p>

Chino Valley Unified School District

High School Course Description

CLASS PERIOD ALIGNED WITH THE COMMON CORE ENGLISH 9 STATE STANDARDS. THE COURSE CONTAINS CORE CURRICULUM IN ADDITION TO TIERED INTERVENTION THAT MEETS UC 'A-G' REQUIREMENTS FOR ENGLISH, "B" REQUIREMENTS.

16. History of Course Development:

THE COURSE WAS ORIGINALLY OFFERED TO MEET UC 'A-G' REQUIREMENTS BUT NEEDED TO BE TAKEN CONCURRENTLY WITH ENGLISH 9 COLLEGE PREPARATORY. THE COURSE HAS BEEN MODIFIED AND NOW CONTAINS CORE CONTENT EMBEDDED WITHIN THE INTENSIVE INTERVENTION. THE COURSE WILL NOW MEET UC 'A-G' REQUIREMENTS WHEN OFFERED AS A SINGLE PERIOD CLASS.

17. Textbooks:

TITLE: READ 180 UNIVERSAL, CALIFORNIA EDITION
 AUTHOR: DR. TED HASSELBRING ET AL
 PUBLISHER: HOUGHTON MIFFLIN HARCOURT

18. Supplemental Instructional Materials:

Various books at student reading level as prescribed by HOUGHTON MIFFLIN HARCOURT Scholastic.

C. COURSE CONTENT

1. Course Purpose:

The purpose of the English 9 Intensive class is to raise students' reading levels to grade level. The course is designed to intensify instruction through increased instructional time strategically using technology and digital media to enhance students' reading, writing, speaking, listening, and language use. As students gain mastery, the literary content of this course exposes students to a wide range of increasingly more complex texts that scaffolds and accelerates them to independence with grade-level content. Based on modified modes of presentation, research based instruction and materials, students have the ability to advocate for their own learning needs in this course.

2. Course Outline:

The students will:

1. Increase fluency and reading comprehension skills by utilizing non-fiction and fiction texts and software. Furthermore, students will complete reader response notebooks and participate in small-group discussions to demonstrate their ability to understand and analyze the sequence, main ideas, details, organizational patterns, arguments, and positions developed within informational texts.
2. Increase word decoding and vocabulary development by completing workshops in the program software, such as Reading Zone, Word Zone, Spelling Zone, Success Zone, and Writing Zone.
3. Increase writing skills by completing the writing process for various types of writing, such as descriptive, expository, narrative, response to literature, and persuasive essays. Additionally, students will prepare research reports, both written and oral, to demonstrate their ability to develop and organize a well-defined point of view and support it with carefully selected and accurately-cited textual evidence.
4. Synthesize and compare textual components, such as authors' point of view, character development or motivation, and arguments or positions, in a variety of fiction and non-fiction texts through written responses and oral presentations.
5. Expand grammar and spelling skills by analyzing texts and student-generated writings and completing workshops in the READ 180 rbook and computer software.

Daily Routine:

Whole-Group Direct Instruction: Teachers begin the class by providing systematic instruction in reading skills and strategies, academic vocabulary, writing, and grammar to the entire class.

Small-Group Instruction: Using the rBooks and resources for differentiated instruction, the teacher works closely with students to meet their individual needs.

Instructional Computer Software: Students use the adaptive computer software independently, providing them with individualized practice in reading, spelling, vocabulary, and writing.

Chino Valley Unified School District

High School Course Description

Modeled and Independent Reading: Students build fluency and reading comprehension skills through modeled and independent reading.

Whole-Group Direct Wrap-Up: Teachers end the lesson with whole-group reflection, where students have the opportunity to actively engage in discourse regarding what they have learned.

UNIT 1: AT FIRST SIGHT

- STUDENTS WILL PARTICIPATE IN CLOSE READING OF A VARIETY OF TEXTS.
- STUDENTS WILL IDENTIFY THE MOST IMPORTANT DETAILS IN AN INFORMATIONAL OR LITERARY TEXT.
- STUDENTS WILL USE EVIDENCE TO QUESTION AND REFLECT ON IDEAS.
- STUDENTS WILL IDENTIFY IMPORTANT EVENTS IN A TEXT AND CITE EVIDENCE.
- STUDENTS WILL USE ACADEMIC WORDS TO EXPLAIN THE TEXT TOPIC. STUDENTS WILL USE ACADEMIC WORDS WHEN SPEAKING AND WRITING, AS WELL AS REFLECT ON IDEAS THAT HAVE BEEN DISCUSSED.
- STUDENTS WILL EXPLAIN HOW AN AUTHOR'S POINT OF VIEW IS SHOWN OR REFLECTED IN A TEXT AND USE THIS INFORMATION TO ANALYZE HOW A CENTRAL IDEA AND SUPPORTING DETAILS DEVELOP THROUGHOUT A TEXT.

CCSS Standards Addressed: RI.9-10.1, RI.9-10.2, RI.9-10.4, RI.9-10.5, RI.9-10.6, RL.9-10.1, RL.9-10.3, RL.9-10.6, L.9-10.1, L.9-10.2.c, L.9-10.4, L.9-10.4.a, L.9-10.4.b, L.9-10.4.c, L.9-10.4.d, L.9-10.6, SL.9-10.1, SL.9-10.3, SL.9-10.4, SL.9-10.6, W.9-10.2, W.9-10.4, W.9-10.5, W.9-10.8, W.9-10.10

UNIT 2: WHO AM I?

- STUDENTS WILL IDENTIFY MAIN IDEAS OR EVENTS IN LITERARY AND INFORMATIONAL TEXTS.
- STUDENTS WILL CITE EVIDENCE.
- STUDENTS WILL REFLECT ON IDEAS AND INFORMATION THAT HAVE DISCUSSED AND DRAW CONCLUSIONS ABOUT THEM.
- STUDENTS WILL USE ACADEMIC WORDS WHEN SPEAKING AND WRITING, AS WELL AS REFLECT ON IDEAS THAT HAVE BEEN DISCUSSED.
- STUDENTS WILL DETERMINE THE THEME OF A LITERARY PIECE OR POEM, AND ANALYZE TEXT DETAILS THAT REFLECT THE THEME.
- STUDENTS WILL DETERMINE THE FIGURATIVE OR CONNOTATIVE MEANINGS OF WORDS AND PHRASES IN A POEM.
- STUDENTS WILL DETERMINE THE MEANING OF SIMILES OR CREATIVE COMPARISONS USED IN A TEXT.
- STUDENTS WILL RESTATE OTHERS' IDEAS AND STATE THEIR OPINION.

CCSS Standards Addressed: RI.9-10.1, RI.9-10.2, RI.9-10.4, RL.9-10.1, RL.9-10.2, RL.9-10.3, RL.9-10.4, L.9-10.5, L.9-10.5b, L.9-10.6, SL.9-10.1, SL.9-10.4, SL.9-10.5, SL.9-10.6, W.9-10.8, W.9-10.9.a, W.9-10.10

UNIT 3: IT'S YOUR RIGHT

- STUDENTS WILL ANALYZE WHAT A TEXT CLEARLY SAYS AND MAKE INFERENCES ABOUT WHAT A TEXT DOES NOT CLEARLY SAY.
- STUDENTS WILL IDENTIFY IMPORTANT EVENTS IN A TEXT.
- STUDENTS WILL CITE EVIDENCE.
- STUDENTS WILL REPORT ON A TOPIC OR TEXT USING FACTS OR DETAILS TO EXPRESS IMPORTANT IDEAS.
- STUDENTS WILL COMPARE AND CONTRAST DIFFERENT ACCOUNTS OF THE SAME TOPIC, INCLUDING TEXT FOCUS.
- STUDENTS WILL USE DETAILS IN A LITERARY TEXT TO ANALYZE HOW AN AUTHOR DEVELOPS AND CONTRASTS THE POINTS OF VIEW OF DIFFERENT CHARACTERS.

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- STUDENTS WILL ALSO EXPLAIN HOW THE AUTHOR’S VIEWPOINT IS SHOWN IN THE TEXT, MAKING NOTE OF DETAILS THAT HELP TO DETERMINE THE AUTHOR’S PURPOSE.
- STUDENTS WILL ALSO SUMMARIZE KEY SUPPORTING DETAILS AND IDEAS, DETERMINE THE CENTRAL IDEA OR THEME OF A TEXT, AND SUMMARIZE IT WITHOUT INCLUDING OPINIONS.

CCSS Standards Addressed: RI.9-10.1, RI.9-10.2, RI.9-10.6, RI.9-10.8 RL.9-10.1, RL.9-10.3 L.9-10.6, L.9-10.4.a, SL.9-10.1, SL.9-10.3, SL.9-10.4, SL.9-10.6, W.9-10.1, W.9-10.2, W.9-10.4, W.9-10.9.b, W.9-10.8, W.9-10.10

3. Key Assignments:

First Semester

READ 180 Workshops/Core Literature	Skills
Workshop #1: Survivors (Life Issues)	Comprehension Skill: Main Ideas and Details Writing Skill: Expository Essay
Workshop #2: Killer Plagues (Science Expository)	Comprehension Skill: Sequence of Events Writing Skill: Narrative Essay
Workshop #3: Combat Zone (Literature)	Comprehension Skill: Story Elements Writing Skill: Response To Literature Essay
Workshop #4: When Music Offends (Social Studies)	Comprehension Skill: Summarize Writing Skill: Expository Summary
Workshop #5: In the Money (Life Issues Expository)	Comprehension Skill: Problem and Solution Writing Skill: Persuasive Essay
Core Workshop: “The Necklace” by Guy de Maupassant	Comprehension Skill: Problem and Solution Writing Skill: Persuasive Essay
Core Workshop: The Odyssey by Homer	Comprehension Skill: Cause and Effect Writing Skill: Narrative Essay

Second Semester

Workshop #6: Amigo Brothers (Literature)	Comprehension Skill: Story Elements Writing Skill: Literature Review
Core Workshop: Selections from House on Mango Street by Sandra Cisneros	Comprehension Skill: Story Elements Writing Skill: Response to Literature Essay/Literature Review
Workshop #7: Your Brain Exposed (Science Expository)	Comprehension Skill: Cause and Effect Writing Skill: Narrative Essay
Workshop #8: Crime and Punishment...and Teens (Social Studies Expository)	Comprehension Skill: Compare and Contrast Writing Skill: Descriptive Essay
Core Workshop: Romeo and Juliet by William Shakespeare	Comprehension Skill: Compare and Contrast Writing Skill: Descriptive Essay
Workshop #9: The Front Lines of Justice (Expository and Literature)	Comprehension Skill: Make Inferences Writing Skill: Personal Narrative Essay

UNIT 1 KEY ASSIGNMENT:

STUDENTS WILL WRITE AN INFORMATIVE ESSAY TO SHARE IDEAS, CONCEPTS, AND INFORMATION ABOUT A TOPIC. TO ACCOMPLISH THIS TASK, THEY WILL COLLECT RELEVANT INFORMATION FROM MULTIPLE SOURCES, TAKE BRIEF NOTES AND SORT EVIDENCE INTO CATEGORIES, FOLLOW A SERIES OF STEPS AND USE STRATEGIES TO PLAN THEIR OWN WRITING. THEY WILL ALSO QUOTE OR PARAPHRASE SOURCES. WHEN TALKING ABOUT A TOPIC, STUDENTS WILL INCLUDE RELATED EVIDENCE FROM EARLIER TEXTS OR DISCUSSIONS. STUDENTS WILL WRITE A THESIS STATEMENT AND SUPPORT IT WITH EVIDENCE, USING TRANSITIONS TO ADD THE EVIDENCE. STUDENTS WILL REVISE AND EDIT THEIR WORK TO ENSURE ADEQUATE STRUCTURE AND USE OF EVIDENCE.

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UNIT 2 KEY ASSIGNMENT:

STUDENTS WILL WRITE A LITERARY ANALYSIS ESSAY TO SHARE IDEAS, CONCEPTS, AND INFORMATION ABOUT A TOPIC. STUDENTS WILL COLLECT RELEVANT INFORMATION FROM MULTIPLE SOURCES, TAKE BRIEF NOTES AND SORT EVIDENCE INTO CATEGORIES, FOLLOW A SERIES OF STEPS AND USE STRATEGIES TO PLAN WRITING. THEY WILL ALSO QUOTE OR PARAPHRASE SOURCES. WHEN TALKING ABOUT A TOPIC, STUDENTS WILL INCLUDE RELATED EVIDENCE FROM EARLIER TEXTS OR DISCUSSIONS. THEY WILL USE TRANSITION WORDS TO CONNECT DETAILS, EVIDENCE, AND IDEAS. STUDENTS WILL REVISE AND EDIT THEIR WORK TO ENSURE ADEQUATE STRUCTURE AND USE OF EVIDENCE.

UNIT 3 KEY ASSIGNMENT:

STUDENTS WILL WRITE A ARGUMENTATIVE ESSAY ABOUT A TOPIC, BY CHOOSING ORGANIZING, AND ANALYZING INFORMATION, DEVELOP A CLAIM, AND SUPPORT IT WITH EVIDENCE. STUDENTS WILL COLLECT RELEVANT INFORMATION FROM MULTIPLE SOURCES, TAKE BRIEF NOTES AND SORT EVIDENCE INTO CATEGORIES, FOLLOW A SERIES OF STEPS AND USE STRATEGIES TO PLAN WRITING. STUDENTS WILL QUOTE OR PARAPHRASE SOURCES. WHEN TALKING ABOUT A TOPIC, INCLUDE RELATED EVIDENCE FROM EARLIER TEXTS OR DISCUSSIONS. STUDENTS WILL USE PRECISE LANGUAGE AND ACADEMIC TO WRITE AND SUPPORT A CLAIM, USING TRANSITIONS TO CREATE COHESION. STUDENTS WILL REVISE AND EDIT THEIR WORK TO ENSURE ADEQUATE STRUCTURE AND USE OF EVIDENCE.

SUMMATIVE PERFORMANCE TASK:

CCSS Standards Addressed: RI.9-10.10, L.9-10.1, L.9-10.6, SL.9-10.1, SL.9-10.4, SL.9-10.5, SL.9-10.6, SL.9-10.10, W.9-10.2, W.9-10.5, W.9-10.7, W.9-10.8

ASSESSMENT DESCRIPTION: STUDENTS WILL CHOOSE A TOPIC TO RESEARCH, COLLECT INFORMATION FROM MULTIPLE SOURCES, AND DETERMINE WHETHER EACH SOURCE IS CREDIBLE, USE PRECISE LANGUAGE TO EVALUATE AND DISCUSS RESEARCH SOURCES. STUDENTS WILL ANALYZE A MODEL RESEARCH PAPER AND EVALUATE ITS DIFFERENT PARTS, USING PRECISE ACADEMIC LANGUAGE TO DISCUSS THEIR FINDINGS. STUDENTS WILL ORGANIZE AND WRITE THEIR RESEARCH PAPER, INCLUDING THE FOLLOWING ELEMENTS: AN ENGAGING INTRODUCTION, STRONG THESIS STATEMENT, SUPPORTING IDEAS, RELEVANT DETAILS, CITATIONS, AND AN INTERESTED CONCLUSION. STUDENTS WILL COLLECT AND ORGANIZE INFORMATION TO USE IN A RESEARCH PAPER, PARAPHRASING AND CITING EVIDENCE CORRECTLY, USING PRECISE LANGUAGE ACADEMIC WORDS, TO EVALUATE AND DISCUSS THE TEXT EVIDENCE AS WELL AS INTRODUCE THEIR THESIS STATEMENT. STUDENTS WILL REVISE AND EDIT THEIR WORK, AND EVALUATE THEIR PEERS' WORK FOR ADEQUATE ESSAY STRUCTURE, CITATIONS, AND USE OF EVIDENCE.

STUDENTS WILL PRESENT THEIR RESEARCH, USING EYE CONTACT, ADEQUATE VOLUME, PRONUNCIATION, AND MULTIMEDIA.

4. Instructional Methods and/or Strategies:

Blended Instructional Model: This research-based instructional design provides clear organization for whole group and small group instruction. The classroom is designed to maximize student engagement with the teacher, text, other students, and technology. Each class period begins and ends with whole-group, teacher-directed instruction and closure. In between the whole-group lessons, students break into three groups and rotate among three areas in the classroom: small-group instruction, independent reading, and independent practice on the instructional software.

Instructional Strategies: Teachers utilize research-based instructional strategies focused on utilizing direct instruction to introduce new skills and concepts. Classroom instruction has been designed to incorporate a lesson structure and sequence scaffolding model that provides an emphasis on individual differentiation to meet student needs. Teachers use a variety of the following strategies:

Cloze reading and writing	Cognitive modeling	Double-entry journals	Feedback and correctives
Graphic organizers	Guided reading and writing	Inquiry-based learning	Proactive classroom management
Questioning strategies	Random student selection	Reciprocal teaching	Sentence frames

Chino Valley Unified School District High School Course Description

Think-ink-pair-share	Think-pair-share	Total Physical Response (TPR)	Whiteboards
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5. Assessment Including Methods and/or Tools:

<u>Purpose</u>	<u>Assessment</u>	<u>Rationale for Assessment</u>
Universal Screening and Progress Monitoring	Scholastic Reading Inventory (SRI) – computer-adaptive assessment	<ol style="list-style-type: none"> 1. Determines reading level and places students in the appropriate level in the program 2. Informs daily rbook groups helping the teacher to match reader to text and task 3. Monitors student, group, and class progress over time
Universal Screening and Progress Monitoring	READ 180 Topic Software	<ol style="list-style-type: none"> 1. Assesses student performance and fluency in reading, vocabulary, and spelling 2. Identifies strengths and weaknesses to support grouping for differentiated instruction
Writing Assessment	<ol style="list-style-type: none"> 1. rBook Writing Assignments 2. READ 180 Topic Software 3. rSkills Tests 	<ol style="list-style-type: none"> 1. Test students’ understanding of writing skills addressed during whole-group and small-group instruction 2. Utilize rubrics and peer feedback for continuous improvement 3. Scaffolds students to transition from writing single paragraphs to multi-paragraph essays
Curriculum-Based and Summative Assessment	Workshop Wrap-Up Tests	<ol style="list-style-type: none"> 1. Opportunities for review and test preparation 2. Monitor students’ understanding of key skills covered in whole-group and small-group instruction
Performance-Based Assessment	<ol style="list-style-type: none"> 1. 21st Century Instruction 2. End-of-Workshop Projects 	<ol style="list-style-type: none"> 1. Students are guided through an “internship on a page” as they are instructed in and assessed on college and career readiness skills and strategies 2. Application of higher order thinking and cross-curricular analysis skills
Independent Reading Assessment	<ol style="list-style-type: none"> 1. Scholastic Reading Counts 2. (SRC!) Quizzes Comprehension Quickwrites 	<ol style="list-style-type: none"> 1. Monitor students’ comprehension of library books and eReads 2. Assess independent reading of increasingly complex texts
District Summative Assessments	District Semester Benchmark Exam/End-of-Semester Exam	<ol style="list-style-type: none"> 1. Measure students’ mastery of content standards

Scholastic Reading Inventory (SRI): A research-based test that assesses students’ reading levels. This computer adaptive assessment instrument is used for screening purposes as well as progress monitoring.

rSkills Tests: These tests are taken at the end of each rBook Workshop to assess student understanding of key reading and writing skills. rSkills Summative Tests taken at mid-year and end-of-year assess listening and reading comprehension, critical reading, word-study skills, conventions and writing.

READ 180 Next Generation Topic Software: This computer software provides instruction within the context of cross-curricular areas, such as science, math, social studies, history, and English language arts. Each topic in the software includes five Learning Zones: Reading Zone, Word Zone, Spelling Zone, Success Zone, and Writing Zone. Assessments

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are embedded within each Learning Zone to track student progress. Each assessment assesses students' performance and fluency in reading, vocabulary, and spelling.

Teacher, Leadership, and Student Dashboards: Data from the Scholastic Achievement Manager (SAM) can be accessed through the Teacher and Student Dashboards. In the Dashboards, teachers, administrators, and students can view data on learning gains and computer software usage, collected continuously for each student as they use the technology daily. The Dashboards allow teachers and administrators to efficiently monitor student progress, quickly identify problems, and make informed decisions about instruction. The Student Dashboard supports students in building executive function and taking ownership over their own learning. Students can track their progress in the computer software and view their overall program progress.

OTHER ASSESSMENTS: SBAC INTERIM BLOCK ASSESSMENTS, READING INVENTORY, PROGRESS MONITORING ASSESSMENTS EMBEDDED IN THE PROGRAM.

THE EVALUATION OF STUDENT PROGRESS AND EVALUATION WILL BE BASED ON THE FOLLOWING CRITERIA OUTLINED IN BOARD POLICY:

- ASSESSMENTS: 60-75% OF THE FINAL GRADE
- ASSIGNMENTS AND CLASS DISCUSSIONS: 25-40% OF THE FINAL GRADE

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Julian Rodriguez, Ed.D., Director, Secondary Curriculum and Instruction

SUBJECT: COURSE MODIFICATION: LIBRARY SCIENCE

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BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops new courses in accordance with State Content Standards, State Frameworks, and student need. Accordingly, the revision and development of curriculum guides are the results of a collaborative effort of teachers in the related academic areas.

Library Science is designed to provide students with a foundation and understanding of school and public library duties, practices, and procedures. The course includes opportunities for students to build proficiency in 21st century workplace skills including literacy, problem solving, effective communication, productivity, and soft skills essential for success in the workplace. This course is being modified to include Career Technical Education standards in the Education Pathways as well as meet UC/CSU “g” elective requirements. This item was presented to the Board of Education on May 17, 2018, as information.

This course was presented to the Curriculum Council and A.C.T. has been consulted.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the course modification for Library Science.

FISCAL IMPACT

None

Chino Valley Unified School District

High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Dr., Chino, CA 91710 Phone: (909) 628-1201 Web Site: chino.k12.ca.us
2. Course Contact:	Teacher Contact: Office of Secondary Curriculum Position/Title: Director of Secondary Curriculum Site: District Office Phone: (909) 628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	Library Aide SCIENCE
2. Transcript Title/Abbreviation:	Library Aide SCIENCE
3. Transcript Course Code/Number:	5950
4. Seeking Honors Distinction:	No
5. Subject Area/Category:	MEETS UC/CSU "G" GENERAL ELECTIVE REQUIREMENT
6. Grade Level(s):	7-12 9-12
7. Unit Value:	5 credits per semester
8. Course Previously Approved by UC:	No
9. Classified as a Career Technical Education Course:	No YES
10. Modeled after an UC-approved course:	No
11. Repeatable for Credit:	5 units of elective credit per semester. May be repeated with teacher approval for a maximum credit of 20 units. YES; FOR A MAXIMUM OF 10 CREDITS
12. Date of Board Approval:	May 27, 1980
Date of Revision Approval:	
13. Brief Course Description:	Students will demonstrate the ability to perform the skills needed to assist in the operation of the Library Media Center. This activity will include areas that call for working with other students and staff (public services), and areas which are concerned with the materials in the Library Media Center (technical services). THE COURSE FOCUSES ON THE GENERAL SKILLS NEEDED TO SUPPORT THE DAILY OPERATIONS OF A SCHOOL LIBRARY. THE COURSE CONTENT PROVIDES INSTRUCTION ON HOW TO USE THE LIBRARY SOFTWARE SYSTEM, PROCESSING OF NEW LIBRARY MATERIALS, HOW TO HELP STUDENTS AND STAFF BY ASSISTING IN RESEARCH USING TRADITIONAL AND ONLINE RESOURCES, AND PROPER STORAGE OF BOOKS AND OTHER LIBRARY MATERIALS. THE COURSE LEARNING OBJECTIVES ALSO INCLUDE ESSENTIAL LIBRARY SKILLS INCLUDING CUSTOMER SERVICE SKILLS, BUSINESS SOCIAL INTERACTIONS, AND SKILLS IN ALPHABETIZING, FILING, AND UNDERSTANDING THE DEWEY DECIMAL SYSTEM.
14. Prerequisites:	CUMULATIVE GPA OF 2.0 OR HIGHER
15. Context for Course:	THE LIBRARY SCIENCE COURSE PROVIDES FOR A PRACTICAL APPLICATION OF SELECT COLLEGE AND CAREER READINESS ANCHOR STANDARDS INCLUDING COMPREHENSION AND COLLABORATION AS WELL AS RESEARCH IN BUILDING KNOWLEDGE. THE COURSE WILL BE A CONCENTRATOR COURSE IN THE EDUCATION PATHWAY WITHIN THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES INDUSTRY SECTOR.
16. History of Course Development:	THIS COURSE WAS DEVELOPED OVER THE 2017-2018 SCHOOL YEAR WITH THE HELP OF A COMMITTEE COMPRISED OF SCHOOL LIBRARIANS, TEACHERS, COUNSELORS, AND ADMINISTRATORS TO CREATE OPPORTUNITIES FOR STUDENTS TO ADVANCE THEIR 21 ST CENTURY WORKPLACE SKILLS INCLUDING: DIGITAL LITERACY, PROBLEM SOLVING, EFFECTIVE

Chino Valley Unified School District

High School Course Description

COMMUNICATION, HIGH PRODUCTIVITY, SOFT SKILLS ESSENTIAL FOR SUCCESS IN THE WORKPLACE. THIS COURSE SERVES AS THE DISTRICT'S FIRST CAREER TECHNICAL EDUCATION COURSE OFFERED IN THE EDUCATION PATHWAYS.

17. Textbooks:	None
18. Supplemental Instructional Materials:	LIBRARY MEDIA INCLUDING DIGITAL RESOURCES, CLOUD-BASED SOFTWARE, AND RESEARCH DATABASES.

C. COURSE CONTENT

1. Course Purpose:

~~This course has been organized:~~

- ~~a. To train an efficient student staff, enabling students to render valuable assistance to the Library Media Specialists and/or Library Assistants, as well as to the schools.~~
- ~~b. To develop work habits, attitudes, and basic library/research skills which are necessary for success in and out of school.~~
- ~~c. To increase interest in books and libraries.~~
- ALLOW STUDENTS TO APPLY, IMPROVE, REFINE THEIR WORKPLACE SKILLS AND KNOWLEDGE, AND TEACH THE PROCESS OF PROBLEM SOLVING AND DECISION MAKING AS DISTINGUISHED FROM THE STORING OF INFORMATION.
- ALLOW THE STUDENTS TO DEMONSTRATE THEIR ABILITY TO THINK CLEARLY AND INDEPENDENTLY IN THE AREAS OF BUSINESS EDUCATION.
- GIVE STUDENTS THE OPPORTUNITY TO DEMONSTRATE THEIR ABILITIES, ATTITUDES, AND SKILLS WHICH INDICATE THEY ARE COMPETENT AND PERSONALLY EFFECTIVE IN A 21ST CENTURY WORKPLACE.

THIS COURSE IS DESIGNED FOR THE CALIFORNIA CAREER AND TECHNICAL **EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES (ECDFS)** SECTOR. THIS COURSE IS ALIGNED TO THE CALIFORNIA CAREER AND TECHNICAL EDUCATION STANDARDS: **EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES** PATHWAY AND IS DESIGNED TO BE A CONCENTRATOR LEVEL COURSE.

2. Course Outline:

B. Course Objectives:

~~1. Public Services~~

- ~~• Given any library book, the student will be able to check it in and out correctly.~~
- ~~• Given 10 library books, the student will be able to shelve them in the appropriate place within 20 minutes.~~
- ~~• Given 10 magazines, the student will be able to file them in the proper place within 15 minutes.~~
- ~~• Given the title of a book in the library, the student will be able to find it on the shelf by using the card catalog.~~
- ~~• Given a simple subject, such as Astronomy or California History, the student will be able to find at least 2 library books on that subject by using the card catalog.~~

~~2. Technical Services~~

- ~~• Given 10 catalog cards, the student will be able to arrange them in correct alphabetical order within 10 minutes.~~
- ~~• Given 10 book cards, the student will be able to arrange them in proper order by category and number or author within 10 minutes.~~
- ~~• The student will be able to perform simple book repairs according to directions.~~
- ~~• The student will be able to paste pockets in library books correctly.~~
- ~~• The student will be able to stamp books properly to show ownership.~~

UNIT 1: INTRODUCTION AND COURSE ORIENTATION

ANCHOR STANDARDS: 1.0, 2.0, 3.0, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9, 4.0, 4.1, 4.3, 4.5, 5.0, 5.1, 5.2, 5.3, 5.4

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High School Course Description

PATHWAY STANDARDS: C1.0, C1.4, C2.3, C3.3, C11.0, C11.1, C11.4

LEARNING TARGETS:

- STUDENTS GAIN AN INTRODUCTION TO THE COURSE AND THE LIBRARY ENVIRONMENT.
- STUDENTS LEARN CLASS EXPECTATIONS, THE COURSE SYLLABUS, ATTENDANCE, AND GRADING EXPECTATIONS.
- STUDENTS BEGIN A PORTFOLIO OF THEIR WORK FOR FUTURE EMPLOYMENT.
- STUDENTS WILL INTRODUCE THEMSELVES. STUDENTS WILL FORMULATE A CAREER PATHWAY AND DEMONSTRATE A CLEAR EDUCATIONAL PLAN.
- STUDENTS WILL HAVE AN UNDERSTANDING OF THE EDUCATION REQUIREMENTS FOR LIBRARY STAFF, INCLUDING TECHNICIANS AND CLERKS, TEACHERS, AND TEACHER LIBRARIANS.

UNIT 2: HISTORY OF LIBRARIES

ANCHOR STANDARDS: 1.0, 2.0, 2.4, 2.5, 2.6, 3.4, 3.5, 3.6, 3.7, 4.0, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 5.4

ECDfs PATHWAY STANDARDS: C1.0, C1.4, C3.3

LEARNING TARGETS:

- STUDENTS GAIN AN INTRODUCTION TO THE VARIOUS TYPES OF LIBRARIES AND THEIR HISTORIES.
- STUDENTS WILL EXAMINE PUBLIC LIBRARIES AND SCHOOL LIBRARIES AND THE NEEDS OF COMMUNITIES FOR LIBRARIES.
- STUDENTS WILL IDENTIFY THE VARIOUS TEAM MEMBERS OF THE LIBRARY AND THEIR ROLES IN THE LIBRARY.
- STUDENTS WILL PERFORM TECHNOLOGICAL RESEARCH OF LIBRARIES EXAMINING THEIR HISTORIES AND THEIR IMPACT ON SOCIETIES PAST AND PRESENT.
- STUDENTS WILL DISCUSS THE ROLES THAT LIBRARIES FULFILL IN SOCIETY.

UNIT 3: LIBRARY CLASSIFICATION SYSTEMS

ANCHOR STANDARDS: 1.0, 2.0, 2.4, 2.5, 2.6, 4.0, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 5.0, 5.1, 5.2, 5.3, 5.4, 6.4, 6.6, 6.7, 7.3, 7.4, 9.3, 10.1, 10.4, 11.0, 11.1, 11.2

ECDfs PATHWAY STANDARDS: C2.0, C2.1, C10.1, C10.2, C10.3

LEARNING TARGETS:

- STUDENTS GAIN AN INTRODUCTION TO THE DIFFERENT LIBRARY CLASSIFICATION SYSTEMS AND HOW THEY PERTAIN TO THE LIBRARY.
- STUDENTS WILL DIFFERENTIATE THE TYPES OF LIBRARY MATERIALS AND HOW THEY ARE SHELVED IN THE LIBRARY.
- STUDENTS WILL DEMONSTRATE SHELVING AND AFTER ASSESSMENT WILL PERFORM SHELVING THROUGHOUT THE COURSE.
- STUDENTS WILL DIFFERENTIATE THE DEWEY DECIMAL NUMERATION AND BE ABLE TO ACCURATELY SHELF ACCORDINGLY.
- STUDENTS WILL DESCRIBE THE REASONS FOR CLASSIFICATION SYSTEMS AND THEIR IMPACT ON THE LIBRARY.
- STUDENTS WILL EXAMINE MULTIPLE CLASSIFICATION SYSTEMS IN VARIOUS LIBRARIES AND THEIR IMPACT.

UNIT 4: ONLINE PUBLIC ACCESS CATALOG (OPAC)

ANCHOR STANDARDS: 1.0, 2.0, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 4.0, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 5.0, 5.1, 5.2, 5.3, 5.4, 6.4, 6.6, 6.7, 7.3, 7.4, 8.0, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 9.3, 9.6, 10.1, 10.2, 10.4, 11.0, 11.1, 11.2

ECDfs PATHWAY STANDARDS: C1.0, C1.4, C2.0, C2.1, C6.0, C6.1, C6.2, C6.3, C6.4, C6.5, C9.0, C9.1, C9.3, C10.0, C10.1, C10.3, C10.4, C11.0, C11.1, C11.2, C11.3

LEARNING TARGETS:

- STUDENTS GAIN AN INTRODUCTION TO THE LIBRARY'S OPAC (ONLINE PUBLIC ACCESS CATALOG) SYSTEM.

Chino Valley Unified School District

High School Course Description

- STUDENTS WILL DEMONSTRATE ITS USE AND DISCUSS THE IMPACT OF THE OPAC ON A LIBRARY AND FOR ITS PATRONS.
- STUDENTS WILL PERFORM OPAC SEARCHES FOR PATRONS.
- STUDENTS WILL USE THE OPAC TO CIRCULATE LIBRARY MATERIALS FOR PATRONS.
- STUDENTS WILL IDENTIFY, EXAMINE, AND DISCUSS THE PATRON'S LIBRARY RIGHTS.
- STUDENTS WILL USE THE OPAC WITH THEIR SKILL IN LIBRARY CLASSIFICATIONS TO SUCCESSFULLY OBTAIN LIBRARY MATERIALS FOR PATRONS UPON REQUEST.

UNIT 5: CUSTOMER SERVICE & PATRON INTERVIEWS

ANCHOR STANDARDS: 1.0, 2.0, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 4.0, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 5.0, 5.1, 5.2, 5.3, 5.4, 6.4, 6.6, 6.7, 7.3, 7.4, 7.7, 8.0, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 9.3, 9.6, 10.1, 10.2, 10.4, 11.0, 11.1, 11.2

ECDfs PATHWAY STANDARDS: C1.0, C1.4, C2.0, C2.1, C6.0, C6.1, C6.2, C6.3, C6.4, C6.5, C9.0, C9.1, C9.3, C10.0, C10.1, C10.3, C10.4, C11.0, C11.1, C11.2, C11.3

LEARNING TARGETS:

- STUDENTS WILL DISCOURSE WITH ALL LIBRARY VISITORS WITH HONESTY, COURTESY, AND RESPECT.
- STUDENTS WILL LEARN TO ANSWER THE PHONE AND GREET VISITORS APPROPRIATELY.
- STUDENTS GAIN AN INTRODUCTION TO THE PATRON INTERVIEW PROCESS.
- STUDENTS WILL EXPLORE THE INTERVIEWING PROCESS AND TECHNIQUES OF A SUCCESSFUL PATRON INTERVIEW.
- STUDENTS WILL DIFFERENTIATE THE INTERVIEW PROCESS OF DIFFERENT AGE GROUPS.
- STUDENTS WILL DISCUSS THE IMPORTANCE OF GOOD COMMUNICATION SKILLS AND LIST EXAMPLES OF INEFFECTIVE SKILLS.
- STUDENTS WILL PERFORM MULTIPLE INTERVIEWS THROUGHOUT THE COURSE AFTER ASSESSMENT.
- STUDENTS WILL EXPLORE THE DIFFERENT GENRES OF THE LIBRARY AND IDENTIFY THOSE GENRES AND THEIR LOCATIONS IN THE LIBRARY TO HELP PATRONS IN SELECTING MATERIALS.
- STUDENT WILL PERFORM A MOCK WRITE-UP OF A PATRON INTERVIEW FOR THEIR PORTFOLIO.

UNIT 6: AGE APPROPRIATE MATERIALS

ANCHOR STANDARDS: 1.0, 2.0, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 3.3, 3.6, 4.0, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 5.0, 5.1, 5.2, 5.3, 5.4, 7.3, 7.4, 7.5, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 10.0, 10.1, 10.2, 10.3, 10.4, 11.0, 11.1, 11.2

ECDfs PATHWAY STANDARDS: C1.0, C1.4, C2.0, C2.1, C2.3, C3.0, C6.0, C6.1, C6.2, C6.3, C6.4, C6.5, C7.0, C7.1, C7.2, C9.0, C9.1, C9.3, C10.0, C10.1, C10.2, C10.3, C10.4, C11.3

LEARNING TARGETS:

- STUDENTS GAIN AN UNDERSTANDING OF THE IMPORTANCE OF DETERMINING RESOURCES FOR A LIBRARY.
- STUDENTS WILL EXPLORE VARIOUS BOOK REVIEW PUBLICATIONS AND JOURNALS, BOTH PRINT AND TECHNOLOGICAL.
- STUDENTS WILL EXPLORE AGE RANGES AND MATERIALS APPROPRIATE FOR THOSE AGES.
- STUDENTS WILL DETERMINE AGE APPROPRIATE BOOKS AND DISCUSS THEIR CONTENT MERITS.
- STUDENTS WILL BE GIVEN A LEVELING AND CONTENT PROJECT.
- STUDENTS WILL EXPLORE MATERIAL AND DETERMINE FIVE AGE-APPROPRIATE BOOKS, CONDUCT A REVIEW PROCESS OF THOSE BOOKS, WRITE A PROFESSIONAL SUMMARY FROM A CREDITED REVIEWER, BE GIVEN A BUDGET AMOUNT TO ADHERE TO, LEVEL THE BOOKS CHOSEN ACCORDING TO LEXILE LEVEL, AND PRESENT TO THE CLASS THE BOOKS THEY HAVE CHOSEN WITH CLEAR AND VALID REASONING SKILLS AND COMMUNICATION.
- STUDENTS WILL KEEP THEIR FINISHED PROJECT IN THEIR PORTFOLIO.

Chino Valley Unified School District

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UNIT 7: TECHNOLOGY IN THE LIBRARY & CLASSROOM

ANCHOR STANDARDS: 1.0, 2.0, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 3.2, 3.3, 3.6, 3.8, 4.0, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 5.0, 5.1, 5.2, 5.3, 5.4, 7.3, 7.4, 7.5, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 10.0, 10.1, 10.2, 10.3, 10.4, 11.0, 11.1, 11.2

ECDFS PATHWAY STANDARDS: C1.0, C1.4, C2.0, C2.1, C2.3, C3.0, C6.0, C6.1, C6.2, C6.3, C6.4, C6.5, C7.0, C7.1, C7.2, C9.0, C9.1, C9.3, C10.0, C10.1, C10.2, C10.3, C10.4, C11.3

LEARNING TARGETS:

- STUDENTS GAIN AN INTRODUCTION TO TECHNOLOGICAL ADVANCEMENTS AND THEIR USE IN THE CLASSROOM.
- STUDENTS WILL DISCUSS THE ADVANTAGES AND DISADVANTAGES AND CONCERNS WITH USING TECHNOLOGY IN THE LIBRARY AND CLASSROOM.
- STUDENTS WILL BE INTRODUCED TO MANY WEBSITES AND APPLICATIONS AND BE ASKED TO EXPLORE OTHERS. (EXAMPLES INCLUDE WIKIS, WEBPAGES, PODCASTS, COMMON SENSE MEDIA, EPIC!, AND DIGITAL CITIZENSHIP).
- STUDENTS WILL DETERMINE ONE WEBSITE OR APPLICATION AND EXPLORE ITS USE TO PRESENT TO THE CLASS.
- STUDENTS WILL DEMONSTRATE AND BE ABLE TO CLEARLY COMMUNICATE THE BENEFITS, AGE APPROPRIATENESS, EASE, AND SKILLS OBTAINED FROM USING THE WEBSITE OR APPLICATION.
- STUDENTS WILL KEEP A WRITE-UP OF THEIR RESEARCH IN THEIR PORTFOLIO.

UNIT 8: LIBRARY PROMOTIONAL DISPLAYS

ANCHOR STANDARDS: 1.0, 2.0, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 3.3, 3.6, 4.0, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 5.0, 5.1, 5.2, 5.3, 5.4, 7.3, 7.4, 7.5, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 9.0, 9.1, 9.2, 9.3, 9.6, 9.7, 10.0, 10.1, 10.2, 10.3, 10.4, 11.0, 11.1, 11.2

ECDFS PATHWAY STANDARDS: C1.0, C1.4, C2.0, C2.1, C2.3, C3.0, C6.0, C6.1, C6.2, C6.3, C6.4, C6.5, C7.0, C7.1, C7.2, C9.0, C9.1, C9.3, C10.0, C10.1, C10.2, C10.3, C10.4, C11.3

LEARNING TARGETS:

- STUDENTS GAIN AN UNDERSTANDING OF THE LIBRARY PATRON AS A CONSUMER RECEIVING A SERVICE.
- STUDENTS WILL PRODUCE PROMOTIONAL DISPLAYS SUCH AS BULLETIN BOARDS, BOOK DISPLAYS, AND OTHER THEMED DISPLAYS.
- STUDENTS WILL BE GIVEN TIME TO EXPLORE AND DISCUSS IDEAS AND WORK COLLABORATIVELY ON AN AGREED UPON CONCEPT AND PRODUCE THE DISPLAY IN THE LIBRARY.
- STUDENTS WILL KEEP PICTURES OF THEIR DISPLAY IN THEIR PORTFOLIO.

UNIT 9: COMMUNITY EVENT

ANCHOR STANDARDS: 1.0, 2.0, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 3.3, 3.6, 4.0, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 5.0, 5.1, 5.2, 5.3, 5.4, 7.3, 7.4, 7.5, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 9.0, 9.1, 9.2, 9.3, 9.6, 9.7, 10.0, 10.1, 10.2, 10.3, 10.4, 11.0, 11.1, 11.2

ECDFS PATHWAY STANDARDS: C1.0, C1.4, C2.0, C2.1, C2.3, C3.0, C6.0, C6.1, C6.2, C6.3, C6.4, C6.5, C7.0, C7.1, C7.2, C9.0, C9.1, C9.3, C10.0, C10.1, C10.2, C10.3, C10.4, C11.3

LEARNING TARGETS:

- STUDENTS WILL INCORPORATE KNOWLEDGE AND SKILLS FROM PREVIOUS UNITS IN CONDUCTING A COMMUNITY EVENT.
- STUDENTS WILL WORK AS A WHOLE IN THE THEME, PLANNING, DEVELOPMENT, CONSTRUCTION, PROMOTION, AND ATTENDANCE OF A COMMUNITY EVENT IN THE HIGH SCHOOL LIBRARY.
- STUDENTS WILL KEEP PICTURES OF THE EVENT, PROMOTIONAL FLIERS, AND A SUMMARY WRITE-UP, IN THEIR PORTFOLIO.

Chino Valley Unified School District

High School Course Description

UNIT 10: LIBRARY TECHNICAL MECHANICS

ANCHOR STANDARDS: 1.0, 2.0, 2.5, 4.1, 5.0, 5.1, 5.2, 5.3, 5.4, 6.0, 6.1, 6.2, 6.4, 6.6, 6.7, 7.3, 7.4, 7.5, 7.7, 8.1, 10.0, 10.1, 10.2, 10.3, 10.4, 11.0, 11.2, 11.2

ECDfs PATHWAY STANDARDS: C2.0, C2.1, C2.3, C3.1, C10.0, C10.1, C11.1

LEARNING TARGETS:

- STUDENTS GAIN AN INTRODUCTION TO THE MECHANICS OF PROCESSING LIBRARY MATERIALS.
- STUDENTS WILL EXPLORE THE DIFFERENT PROCEDURES OF BOOK PROCESSING.
- STUDENTS WILL DEMONSTRATE THE SKILLS NEEDED TO PROCESS NEW LIBRARY MATERIALS AND REPAIR EXISTING MATERIALS.
- STUDENTS WILL PERFORM SIMPLE BOOK REPAIRS ACCORDING TO DIRECTIONS.
- STUDENTS WILL ASSIST WITH TASKS RELATED TO LOANING AND RECOLLECTING LIBRARY MATERIALS.
- STUDENTS WILL INSPECT RETURNED BOOKS FOR DAMAGE.
- STUDENTS WILL FILE MATERIALS AS DIRECTED BY SUPERVISING ADULT.
- STUDENTS WILL MAINTAIN AND CARE FOR SUPPLIES AS DIRECTED BY SUPERVISING ADULT.
- STUDENTS WILL SHELVING LIBRARY BOOKS.
- STUDENTS WILL LEARN TO SELECT AND USE ONLINE RESEARCH DATABASES.
- STUDENTS WILL FIND SHELVING BOOKS BY TITLE OR DEWEY SYSTEM.
- STUDENTS WILL ASSIST STUDENTS WITH FINDING RESOURCES FOR CLASS ASSIGNMENTS.
- STUDENTS WILL HELP STUDENTS USE OF THE LIBRARY AND COMPUTER LAB.
- STUDENTS WILL LIST MECHANICAL SKILLS THEY ARE ABLE TO PERFORM IN THEIR PORTFOLIO.

CTE ANCHOR STANDARDS

1.0 ACADEMICS

2.0 COMMUNICATIONS – ACQUIRE AND ACCURATELY USE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR TERMINOLOGY AND PROTOCOLS AT THE CAREER AND COLLEGE READINESS LEVEL FOR COMMUNICATING EFFECTIVELY IN ORAL, WRITTEN, AND MULTIMEDIA FORMATS. (DIRECT ALIGNMENT WITH LS 9-10, 11-12-6)

2.1 RECOGNIZE THE ELEMENTS OF COMMUNICATION USING A SENDER-RECEIVER MODEL.

2.2 IDENTIFY BARRIERS TO ACCURATE AND APPROPRIATE COMMUNICATION.

2.3 INTERPRET VERBAL AND NONVERBAL COMMUNICATIONS AND RESPOND APPROPRIATELY.

2.4 DEMONSTRATE ELEMENTS OF WRITTEN AND ELECTRONIC COMMUNICATION, SUCH AS ACCURATE SPELLING, GRAMMAR, AND FORMAT.

2.5 COMMUNICATE INFORMATION AND IDEAS EFFECTIVELY TO MULTIPLE AUDIENCES USING A VARIETY OF MEDIA AND FORMATS.

2.6 ADVOCATE AND PRACTICE SAFE, LEGAL, AND RESPONSIBLE USE OF DIGITAL MEDIA INFORMATION AND COMMUNICATIONS TECHNOLOGIES.

3.0 CAREER PLANNING AND MANAGEMENT – INTEGRATE MULTIPLE SOURCES OF CAREER INFORMATION FROM DIVERSE FORMATS TO MAKE INFORMED CAREER DECISIONS, SOLVE PROBLEMS, AND MANAGE PERSONAL CAREER PLANS. (DIRECT ALIGNMENT WITH SLS 11-12.2)

3.1 IDENTIFY PERSONAL INTERESTS, APTITUDES, INFORMATION, AND SKILLS NECESSARY FOR INFORMED CAREER DECISION MAKING.

3.2 EVALUATE PERSONAL CHARACTER TRAITS, SUCH AS TRUST, RESPECT, AND RESPONSIBILITY, AND UNDERSTAND THE IMPACT THEY CAN HAVE ON CAREER SUCCESS.

Chino Valley Unified School District

High School Course Description

- 3.3 EXPLORE HOW INFORMATION AND COMMUNICATION TECHNOLOGIES ARE USED IN CAREER PLANNING AND DECISION MAKING.
 - 3.4 RESEARCH THE SCOPE OF CAREER OPPORTUNITIES AVAILABLE AND THE REQUIREMENTS FOR EDUCATION, TRAINING, CERTIFICATION, AND LICENSURE.
 - 3.5 INTEGRATE CHANGING EMPLOYMENT TRENDS, SOCIETAL NEEDS, AND ECONOMIC CONDITIONS INTO CAREER PLANNING.
 - 3.6 RECOGNIZE THE ROLE AND FUNCTION OF PROFESSIONAL ORGANIZATIONS, INDUSTRY ASSOCIATIONS, AND ORGANIZED LABOR IN A PRODUCTIVE SOCIETY.
 - 3.8 UNDERSTAND HOW DIGITAL MEDIA ARE USED BY POTENTIAL EMPLOYERS AND POSTSECONDARY AGENCIES TO EVALUATE CANDIDATES.
 - 3.9 DEVELOP A CAREER PLAN THAT REFLECTS CAREER INTEREST, PATHWAYS, AND POSTSECONDARY OPTIONS.
- 4.0 TECHNOLOGY – USE EXISTING AND EMERGING TECHNOLOGY TO INVESTIGATE, RESEARCH, AND PRODUCE PRODUCTS AND SERVICES, INCLUDING NEW INFORMATION, AS REQUIRED IN THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR WORKPLACE ENVIRONMENT. (DIRECT ALIGNMENT WITH WS 11-12.6)
- 4.1 USE ELECTRONIC REFERENCE MATERIALS TO GATHER INFORMATION AND PRODUCE PRODUCTS AND SERVICES.
 - 4.2 EMPLOY WEB-BASED COMMUNICATIONS RESPONSIBLY AND EFFECTIVELY TO EXPLORE COMPLEX SYSTEMS AND ISSUES.
 - 4.3 USE INFORMATION AND COMMUNICATION TECHNOLOGIES TO SYNTHESIZE, SUMMARIZE, COMPARE, AND CONTRAST INFORMATION FROM MULTIPLE SOURCES.
 - 4.4 DISCERN THE QUALITY AND VALUE OF INFORMATION COLLECTED USING DIGITAL TECHNOLOGIES, AND RECOGNIZE BIAS AND INTENT OF THE ASSOCIATED SOURCES.
 - 4.5 RESEARCH PAST, PRESENT, AND PROJECTED TECHNOLOGICAL ADVANCES AS THEY IMPACT A PARTICULAR PATHWAY.
 - 4.6 ASSESS THE VALUE OF VARIOUS INFORMATION AND COMMUNICATION TECHNOLOGIES TO INTERACT WITH CONSTITUENT POPULATIONS AS PART OF A SEARCH OF THE CURRENT LITERATURE OR IN RELATION TO THE INFORMATION TASK.
- 5.0 PROBLEM SOLVING AND CRITICAL THINKING – CONDUCT SHORT, AS WELL AS MORE SUSTAINED, RESEARCH TO CREATE ALTERNATIVE SOLUTIONS TO ANSWER A QUESTION OR SOLVE A PROBLEM UNIQUE TO THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR USING CRITICAL AND CREATIVE THINKING, LOGICAL REASONING, ANALYSIS, INQUIRY, AND PROBLEM-SOLVING TECHNIQUES. (DIRECT ALIGNMENT WITH WS 11-12.7)
- 5.1 IDENTIFY AND ASK SIGNIFICANT QUESTIONS THAT CLARIFY VARIOUS POINTS OF VIEW TO SOLVE PROBLEMS.
 - 5.2 SOLVE PREDICTABLE AND UNPREDICTABLE WORK-RELATED PROBLEMS USING VARIOUS TYPES OF REASONING (INDUCTIVE, DEDUCTIVE) AS APPROPRIATE.
 - 5.3 USE SYSTEMS THINKING TO ANALYZE HOW VARIOUS COMPONENTS INTERACT WITH EACH OTHER TO PRODUCE OUTCOMES IN A COMPLEX WORK ENVIRONMENT.
 - 5.4 INTERPRET INFORMATION AND DRAW CONCLUSIONS, BASED ON THE BEST ANALYSIS, TO MAKE INFORMED DECISION.
- 6.0 HEALTH AND SAFETY – DEMONSTRATE HEALTH AND SAFETY PROCEDURES, REGULATIONS, AND PERSONAL HEALTH PRACTICES AND DETERMINE THE MEANING OF SYMBOLS, KEY TERMS, AND DOMAIN-SPECIFIC WORDS AND PHRASES AS RELATED TO THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR WORKPLACE ENVIRONMENT. (DIRECT ALIGNMENT WITH RSTS 9-10, 11-12.4)
- 6.1 LOCATE, AND ADHERE TO, MATERIAL SAFETY DATA SHEET (MSDS) INSTRUCTION.

Chino Valley Unified School District

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- 6.2 INTERPRET POLICIES, PROCEDURES, AND REGULATIONS FOR THE WORKPLACE ENVIRONMENT, INCLUDING EMPLOYER AND EMPLOYEE RESPONSIBILITIES.
- 6.4 PRACTICE PERSONAL SAFETY WHEN LIFTING, BENDING, OR MOVING EQUIPMENT AND SUPPLIES.
- 6.6 MAINTAIN A SAFE AND HEALTHFUL WORKING ENVIRONMENT.
- 6.7 BE INFORMED OF LAWS/ACTS PERTAINING TO THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA).
- 7.0 RESPONSIBILITY AND FLEXIBILITY – INITIATE, AND PARTICIPATE IN, A RANGE OF COLLABORATIONS DEMONSTRATING BEHAVIORS THAT REFLECT PERSONAL AND PROFESSIONAL RESPONSIBILITY, FLEXIBILITY, AND RESPECT IN THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR WORKPLACE ENVIRONMENT AND COMMUNITY SETTINGS. (DIRECT ALIGNMENT WITH SLS 9-10, 11-12.1)
- 7.3 UNDERSTAND THE NEED TO ADAPT TO CHANGING AND VARIED ROLES AND RESPONSIBILITIES.
- 7.4 PRACTICE TIME MANAGEMENT AND EFFICIENCY TO FULFILL RESPONSIBILITIES.
- 7.5 APPLY HIGH-QUALITY TECHNIQUES TO PRODUCT OR PRESENTATION DESIGN AND DEVELOPMENT.
- 7.7 DEMONSTRATE THE QUALITIES AND BEHAVIORS THAT CONSTITUTE A POSITIVE AND PROFESSIONAL WORK DEMEANOR, INCLUDING APPROPRIATE ATTIRE FOR THE PROFESSION.
- 8.0 ETHICS AND LEGAL RESPONSIBILITIES – PRACTICE PROFESSIONAL, ETHICAL, AND LEGAL BEHAVIOR, RESPONDING THOUGHTFULLY TO DIVERSE PERSPECTIVES AND RESOLVING CONTRADICTIONS WHEN POSSIBLE, CONSISTENT WITH APPLICABLE LAWS, REGULATIONS, AND ORGANIZATIONAL NORMS. (DIRECT ALIGNMENT WITH SLS 11-12.1D)
- 8.1 ACCESS, ANALYZE, AND IMPLEMENT QUALITY ASSURANCE STANDARDS OF PRACTICE.
- 8.2 IDENTIFY LOCAL, DISTRICT, STATE, AND FEDERAL REGULATORY AGENCIES, ENTITIES, LAWS, AND REGULATIONS RELATED TO THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES INDUSTRY SECTOR.
- 8.3 DEMONSTRATE ETHICAL AND LEGAL PRACTICES CONSISTENT WITH EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR WORKPLACE STANDARDS.
- 8.4 EXPLAIN THE IMPORTANCE OF PERSONAL INTEGRITY, CONFIDENTIALITY, AND ETHICAL BEHAVIOR IN THE WORKPLACE.
- 8.6 ADHERE TO COPYRIGHT AND INTELLECTUAL PROPERTY LAWS AND REGULATIONS, AND USE AND APPROPRIATELY CITE PROPRIETARY INFORMATION.
- 8.7 CONFORM TO RULES AND REGULATIONS REGARDING SHARING OF CONFIDENTIAL INFORMATION, AS DETERMINED BY EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR LAWS AND PRACTICES.
- 9.0 LEADERSHIP AND TEAMWORK – WORK WITH PEERS TO PROMOTE DIVERGENT AND CREATIVE PERSPECTIVES, EFFECTIVE LEADERSHIP, GROUP DYNAMICS, TEAM AND INDIVIDUAL DECISION MAKING, BENEFITS OF WORKFORCE DIVERSITY, AND CONFLICT RESOLUTION AS PRACTICED IN THE CAREER TECHNICAL STUDENT ORGANIZATION (FHA-HERO, THE CALIFORNIA AFFILIATE OF FCCLA). (DIRECT ALIGNMENT WITH SLS 11-12.1B)
- 9.1 DEFINE LEADERSHIP AND IDENTIFY THE RESPONSIBILITIES, COMPETENCIES, AND BEHAVIORS OF SUCCESSFUL LEADERS.
- 9.2 IDENTIFY THE CHARACTERISTICS OF SUCCESSFUL TEAMS, INCLUDING LEADERSHIP, COOPERATION, COLLABORATION, AND EFFECTIVE DECISION-MAKING SKILLS, AS APPLIED IN GROUPS, TEAMS, AND CAREER TECHNICAL STUDENT ORGANIZATION ACTIVITIES.
- 9.3 UNDERSTAND THE CHARACTERISTICS AND BENEFITS OF TEAMWORK, LEADERSHIP, AND CITIZENSHIP IN THE SCHOOL, COMMUNITY, AND WORKPLACE SETTING.
- 9.6 RESPECT INDIVIDUAL AND CULTURAL DIFFERENCES AND RECOGNIZE THE IMPORTANCE OF DIVERSITY IN THE WORKPLACE.
- 9.7 PARTICIPATE IN INTERACTIVE TEAMWORK TO SOLVE REAL EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR ISSUES AND PROBLEMS.

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- 10.0 TECHNICAL KNOWLEDGE AND SKILLS – APPLY ESSENTIAL TECHNICAL KNOWLEDGE AND SKILLS COMMON TO ALL PATHWAYS IN THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR, FOLLOWING PROCEDURES WHEN CARRYING OUT EXPERIMENTS OR PERFORMING TECHNICAL TASKS. (DIRECT ALIGNMENT WITH WS 11-12.6)
- 10.1 INTERPRET AND EXPLAIN TERMINOLOGY AND PRACTICES SPECIFIC TO THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR.
- 10.2 COMPLY WITH THE RULES, REGULATIONS, AND EXPECTATIONS OF ALL ASPECTS OF THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR.
- 10.3 CONSTRUCT PROJECTS AND PRODUCTS SPECIFIC TO THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR REQUIREMENTS AND EXPECTATIONS.
- 10.4 COLLABORATE WITH INDUSTRY EXPERTS FOR SPECIFIC TECHNICAL KNOWLEDGE AND SKILLS.
- 11.0 DEMONSTRATION AND APPLICATION – DEMONSTRATE AND APPLY THE KNOWLEDGE AND SKILLS CONTAINED IN THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES ANCHOR STANDARDS, PATHWAY STANDARDS, AND PERFORMANCE INDICATORS IN CLASSROOM, LABORATORY AND WORKPLACE SETTINGS, AND THROUGH THE CAREER TECHNICAL STUDENT ORGANIZATION (FHA-HERO, THE CALIFORNIA AFFILIATE OF FCCLA).
- 11.1 UTILIZE WORK-BASED/WORKPLACE LEARNING EXPERIENCES TO DEMONSTRATE AND EXPAND UPON KNOWLEDGE AND SKILLS GAINED DURING CLASSROOM INSTRUCTION AND LABORATORY PRACTICES SPECIFIC TO THE EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES SECTOR PROGRAM OF STUDY.
- 11.2 DEMONSTRATE PROFICIENCY IN A CAREER TECHNICAL PATHWAY THAT LEADS TO CERTIFICATION, LICENSURE, AND/OR CONTINUED LEARNING AT THE POSTSECONDARY LEVEL.

EDUCATION, CHILD DEVELOPMENT, AND FAMILY SERVICES CTE STANDARDS

EDUCATION PATHWAY

- C1.0 DESCRIBE THE STRUCTURE OF THE EDUCATION INDUSTRY AND ITS ROLE IN LOCAL, STATE, AND GLOBAL ECONOMIES.
- C1.4 EXPLAIN THE DIFFERENCES IN ORGANIZATIONAL STRUCTURES AT EDUCATIONAL FACILITIES, INCLUDING RELATIONSHIPS AND INTERACTIONS AMONG PERSONNEL.
- C2.0 NAME OPERATIONAL PROCEDURES AND ORGANIZATIONAL POLICIES AT VARIOUS LEVELS IN EDUCATION.
- C2.1 IDENTIFY THE BUSINESS PROCEDURES RELATED TO THE ACQUISITION OF SUPPLIES AND COLLECTION OF FEES.
- C2.3 IMPLEMENT APPROPRIATE PROCEDURES AT THE CLASSROOM LEVEL (E.G., ATTENDANCE; OBSERVATIONS; EVALUATIONS; ILLNESS, INCIDENT, ACCIDENT, AND INJURY REPORTS).
- C3.0 STATE SPECIFIC APPLICATIONS OF GOVERNMENT REGULATIONS IN THE EDUCATION INDUSTRY.
- C3.1 DESCRIBE THE CRITICAL HEALTH AND SAFETY PROCEDURES THAT ARE USED AT A SCHOOL SITE.
- C3.2 IDENTIFY THE INDICATORS OF CHILD ABUSE AND NEGLECT AND THE ROLE OF THE MANDATED REPORTER.
- C3.3 LOCATE AND UNDERSTAND THE CREDENTIALING REQUIREMENTS FOR TEACHERS OF STUDENTS IN PREKINDERGARTEN THROUGH COMMUNITY COLLEGE.
- C4.0 PRACTICE CRITICAL EMERGENCY AND DISASTER PROCEDURES AT A SCHOOL SITE.
- C4.2 RECOGNIZE THE TYPICAL HAZARDS AT THE WORK SITE AND KNOW THE PROCEDURES AND PRACTICES THAT CONTRIBUTE TO A SAFE AND HEALTHY ENVIRONMENT.
- C4.3 DESCRIBE THE STAFF PROCEDURES, DUTIES, AND RESPONSIBILITIES RELATED TO SAFETY, EMERGENCY, AND DISASTER PREPAREDNESS PLANS.

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- C4.4 DEMONSTRATE HOW TO USE CERTIFIED FIRST AID, CARDIOPULMONARY RESUSCITATION (CPR), AND OTHER EMERGENCY PROCEDURES.
- C6.0 USE POSITIVE INTERACTION, GUIDANCE, AND DISCIPLINE IN THE EDUCATIONAL ENVIRONMENT.
- C6.1 LIST COMMON BEHAVIOR PROBLEMS, POSSIBLE CAUSES, AND DEVELOP POTENTIAL POSITIVE SOLUTIONS.
- C6.3 DEMONSTRATE HOW TO SUPPORT THE DEVELOPMENT OF A POSITIVE SELF-IMAGE AND SELF-ESTEEM AS WELL AS INDEPENDENCE AND RESPECT FOR ONESELF AND OTHERS.
- C6.4 PRACTICE STRATEGIES FOR BUILDING RELATIONSHIPS AND EFFECTIVE CLASSROOM MANAGEMENT, INCLUDING APPROPRIATE GUIDANCE AND DISCIPLINE.
- C6.5 DEVELOP STRATEGIES FOR BUILDING RELATIONSHIPS WITH ALL STAKEHOLDERS.
- C7.0 EXPLAIN THE ROLE AND PURPOSE OF STANDARDS-BASED INSTRUCTION AND ASSESSMENT.
- C7.1 IDENTIFY RELEVANT CURRICULUM STANDARDS AND DEMONSTRATE THEIR USE IN INSTRUCTION.
- C7.2 PRACTICE USING TEACHING STRATEGIES THAT PROMOTE STUDENT LEARNING, CRITICAL THINKING, AND PROBLEM SOLVING.
- C9.0 ASSESS HOW TO COMMUNICATE AND INTERACT EFFECTIVELY WITH FAMILIES AND COMMUNITY GROUPS.
- C9.1 RECOGNIZE THE FACTORS THAT INFLUENCE EFFECTIVE COMMUNICATION BETWEEN THE SCHOOL AND HOME AND HOW TO FOSTER FAMILIAL INVOLVEMENT.
- C9.3 EXPLAIN ISSUES OF DIVERSITY AND HOW TO EXHIBIT SENSITIVITY TO CULTURAL DIFFERENCES.
- C10.0 INTEGRATE THE PROCESS OF DEVELOPING QUALITY TEACHING MATERIALS AND RESOURCES FOR CLASSROOM INSTRUCTION.
- C10.1 EVALUATE VARIOUS TYPES AND SOURCES OF QUALITY, DEVELOPMENTALLY APPROPRIATE MATERIALS AND EQUIPMENT.
- C10.2 DEMONSTRATE THE APPROPRIATE USE OF CURRENT AND EMERGING TECHNOLOGY TO DEVELOP INSTRUCTIONAL MATERIALS AND SUPPORT LEARNING.
- C10.3 ASSESS AVAILABLE MATERIALS AND RESOURCES FOR QUALITY, ACCURACY, RELEVANCE, AND GRADE APPROPRIATENESS.
- C10.4 DESIGN GRADE-APPROPRIATE INSTRUCTIONAL MATERIALS AND RESOURCES, INCLUDING THOSE THAT AUGMENT EDUCATIONAL MATERIALS ADOPTED BY THE STATE BOARD OF EDUCATION.
- C11.0 EVALUATE THE ROLE OF INSTRUCTIONAL STAFF IN SUPPORTING THE LEARNING PROCESS.
- C11.1 NAME BEHAVIOR STANDARDS EXPECTED OF STUDENTS IN CLASSROOMS, LIBRARIES, AND BATHROOMS ON THE SCHOOL GROUNDS AND DURING EDUCATIONAL AND RECREATIONAL TRIPS.
- C11.2 DEMONSTRATE TECHNIQUES FOR PROVIDING POSITIVE FEEDBACK ON STUDENT WORK, ATTENDANCE, AND CLASSROOM PERFORMANCE.
- C11.3 EXPLAIN HOW TO HELP THE TEACHER WITH STUDENT INSTRUCTION, ASSESSMENT, AND CONFIDENTIALITY.

3. Key Assignments:

IV. List of Skills Taught and Correlation of Skills with District Goals and Objectives:

Directions:

1. List the skills that are covered in the course.
2. Check either the "core" or "Optional" box for each skill. ("Core" indicates that the skill is part of the core curriculum and must be covered. "Optional" indicates that the skill is to be covered as time and student ability permits.) Use additional pages as needed.
3. Check the "Dist. G & O" column if the skill is in line with the district goals and objectives. (The district goals and objectives are in Volume IV of the Secondary Curriculum Guide which is located at each secondary school.)

SPECIFIC SKILLS	CORE	OPTIONAL	DIST. G & O
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Chino Valley Unified School District High School Course Description

Use courteous conduct at all times when representing the library.	*		*
Follow directions given orally: Remember a series of instructions.	*		*
Take notes on instructions given.	*		*
Follow written directions.	*		*
Identify information contained in the card catalog.	*		*
Use clues as to whether a book or other resource is useful for purpose: title, chapter heading, level of difficulty.	*		*
Use reference features of a book or other resource: table of contents, index, date of publication	*		*
Find a topic in encyclopedia.	*		*
Identify information contained in the Readers Guide to Periodical Literature.		*	*
Understand the decimal place value system	*		*
Identify the correct place and/or face value of any given numeral of up to 7 digits.	*		*
Know the difference between fiction and non-fiction books.	*		*
Identify information contained in a dictionary.		*	*

V. Suggested Activities to make the course more meaningful to students

Suggest at least three activities which will relate some of the skills included in this course (Section IV, page 17) to skills needed (e.g. career and personal) outside of school. (Show in meaningful ways why these skills are important for students to learn.)

Skill(s) or areas included in the course	Suggested Activities
<p>Find information in the library on a given topic or subject.</p> <p>Find magazine articles on a given topic or subject by using the Readers' Guide to Periodical Literature.</p> <p>Understand basic library organization.</p>	<ol style="list-style-type: none"> 1. Prepare a bibliography of library materials related to individual career interests, and/or another topic of personal interest. 2. Research the possible purchase of a consumer item by either student or family, such as a TV set or stereo system, by using the Readers Guide to Periodical Literature. 3. Visit other libraries in the area, such as public and college libraries, and compare their organization with the way the school library is organized. This will help to familiarize students with the type of facilities available to them in the future.

UNIT 1:

- IDENTIFY THE CHARACTERISTICS AND TEAM MEMBERS OF THE LIBRARY ENVIRONMENT.
- FORMULATE A CLEAR CAREER PATHWAY AND/OR EDUCATIONAL PLAN.
- DEVELOP A PORTFOLIO.

Chino Valley Unified School District

High School Course Description

UNIT 2:

- VERBALLY DISCUSS THE HISTORY OF VARIOUS LIBRARIES AND HOW THEY HAVE CHANGED OVER TIME.
- PRODUCE AN ESSAY COMPARING TWO TYPES OF LIBRARIES, THEIR SIMILARITIES AND DIFFERENCES.

UNIT 3:

- DEFINE A LIBRARY CLASSIFICATION SYSTEM AND ITS NEED.
- DESCRIBE THE USE OF A LIBRARY CLASSIFICATION SYSTEM IN A LIBRARY.
- PERFORM ACCURATE SHELVING OF LIBRARY MATERIALS 95% OF THE TIME.
- DIFFERENTIATE BETWEEN THE DEWEY DECIMAL CLASSIFICATION SYSTEM AND LIBRARY OF CONGRESS CLASSIFICATION SYSTEM.

UNIT 4:

- DEFINE OPAC SYSTEMS AND THEIR USE IN THE LIBRARY.
- PERFORM SEARCHES FOR PATRONS USING THE OPAC SYSTEM.
- DEFINE THE PATRON'S LIBRARY RIGHTS.

UNIT 5:

- DEFINE THE PROCESS OF CONDUCTING A PATRON INTERVIEW.
- PERFORM A PATRON INTERVIEW.
- DEMONSTRATE THE ABILITY TO FIND THE PATRON REQUESTED LIBRARY MATERIAL 80% OF THE TIME.
- DEVELOP A MOCK INTERVIEW FOR THEIR PORTFOLIO.

UNIT 6:

- DEMONSTRATE AN UNDERSTANDING OF AGE APPROPRIATE MATERIAL IN VARIOUS LIBRARIES.
- REVIEW LIBRARY MATERIAL FOR AGE APPROPRIATENESS.
- LIST APPROPRIATE BOOKS GIVEN AN AGE RANGE.
- PERFORM BOOK REVIEWS USING BOTH PRINT AND DIGITAL RESOURCES.
- LEVEL BOOKS USING TECHNOLOGY SOFTWARE.
- PRODUCE A LIST OF 10 BOOKS, CONFINED WITHIN A BUDGET.
- CONSTRUCT A SUMMARY OF THE PROCESS FOR THEIR PORTFOLIO.

UNIT 7:

- DESCRIBE THE USE OF TECHNOLOGY IN THE LIBRARY AND CLASSROOM.
- DEMONSTRATE AND PRESENT THE USE OF AT LEAST 1 WEBSITE OR APPLICATION.
- PRODUCE AN EXAMINATION OF THE WEBSITE OR APPLICATION FOR THEIR PORTFOLIO.
- ANALYZE RISKY FORMS OF SELF-DISCLOSURE AND THEIR POSSIBLE CONSEQUENCES.

UNIT 8:

- PRODUCE A LIBRARY PROMOTIONAL DISPLAY SUCH AS A BULLETIN BOARD, BOOK DISPLAY, OR OTHER THEMED AREA.
- WORK EFFECTIVELY IN A TEAM TO COLLABORATE IDEAS, ASSIGN DUTIES, AND COMPLETE THE PROJECT.
- SHOWCASE PICTURES OF THE PROMOTIONAL DISPLAY IN THEIR PORTFOLIO.

UNIT 9:

- DEMONSTRATE SKILLS LEARNED IN PREVIOUS UNITS TO COLLABORATE A COMMUNITY EVENT.
- WORK EFFECTIVELY AS A WHOLE IN THE DEVELOPMENT OF THE COMMUNITY EVENT.

Chino Valley Unified School District

High School Course Description

- SHOWCASE PICTURES OF THE COMMUNITY EVENT IN THEIR PORTFOLIO.

UNIT 10

- DESCRIBE LIBRARY MECHANIC SKILLS NEEDED IN A LIBRARY.
- PERFORM LIBRARY MECHANIC SKILLS IN A LIBRARY.
- PRODUCE A SUMMARY OF LIBRARY MECHANIC SKILL COMPETENCIES FOR THEIR PORTFOLIO.

4. Instructional Methods and/or Strategies:

N/A

- SMALL GROUP INSTRUCTION
- WRITTEN AND ORAL ASSIGNMENTS
- AUDIOVISUAL PRESENTATIONS
- COMPUTER WORK
- GROUP DISCUSSION
- COOPERATIVE LEARNING
- ROLE PLAYS
- GUEST SPEAKERS
- DIRECT INSTRUCTION
- GUIDED PRACTICE

5. Assessment Including Methods and/or Tools:

- ~~Grades will be based on evaluation of the quality of completed assignments as defined in the syllabus.~~
- ~~Students are expected to complete all assignments within deadlines. Due date for all assignments are final unless prior arrangements have been made. If you have questions contact instructor by email.~~

THE EVALUATION OF STUDENT PROGRESS AND EVALUATION WILL BE BASED ON THE FOLLOWING CRITERIA OUTLINED IN BOARD POLICY:

- ASSESSMENTS SUCH AS PORTFOLIO, ONLINE, SHORT-ANSWER ASSESSMENT, SHORT RESEARCH PROJECT, REFLECTIVE WRITING PIECE, RESUME, AND REGULAR SUPERVISOR EVALUATION OF PROFESSIONALISM AND RESPONSIBILITIES: 60-75% OF THE FINAL GRADE
- ASSIGNMENTS SUCH DAILY ACTIVITIES AND DUTIES THE SUPERVISOR DEEMS APPROPRIATE: 25-40% OF THE FINAL GRADE

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Julian Rodriguez, Ed.D., Director, Secondary Curriculum and Instruction

SUBJECT: DESIGNATION OF CALIFORNIA INTERSCHOLASTIC FEDERATION REPRESENTATIVES TO LEAGUE FOR 2018/2019

=====

BACKGROUND

Each year, the California Interscholastic Federation (CIF) requires the Designation of CIF Representatives to League. It is a legal requirement that league representatives be designated and approved by the Board of Education.

Education Code 33353 gives the governing board of school districts specific authority to select their athletic league representatives. These representatives are responsible for voting on issues within the league that impact athletics.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Designation of California Interscholastic Federation Representatives to League for 2018/2019.

FISCAL IMPACT

None.

WMJ:GP:JR:lar

2018-2019 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 29, 2018.**

Chino Valley Unified School District/Governing Board at its June 14, 2018 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2018-2019 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES


NAME OF SCHOOL Ruben S. Ayala High School
NAME OF REPRESENTATIVE Warren Reed POSITION Athletic Director
ADDRESS 14255 Peyton Dr. CITY Chino Hills ZIP 91709
PHONE 909-627-3584 FAX 909-464-9239 E-MAIL warren_reed@chino.k12.ca.us

NAME OF SCHOOL Ruben S. Ayala High School
NAME OF REPRESENTATIVE Diana Yarboi POSITION Principal
ADDRESS 14255 Peyton Dr. CITY Chino Hills ZIP 91709
PHONE 909-627-3584 FAX 909-464-9239 E-MAIL diana_yarboi@chino.k12.ca.us

NAME OF SCHOOL Chino High School
NAME OF REPRESENTATIVE Mike Hinkle POSITION Athletic Director
ADDRESS 5472 Park Place CITY Chino ZIP 91710
PHONE 909-627-7351 FAX 909-548-6002 E-MAIL mike_hinkle@chino.k12.ca.us

NAME OF SCHOOL Chino High School
NAME OF REPRESENTATIVE John Miller POSITION Principal
ADDRESS 5472 Park Place CITY Chino ZIP 91710
PHONE 909-627-7351 FAX 909-548-6004 E-MAIL john_miller@chino.k12.ca.us

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Norm Enfield Signature 
Address 5130 Riverside Dr. City Chino Zip 91710
Phone 909-628-1201 Fax 909-703-6101

**PLEASE MAIL, E-MAIL OR FAX THIS FORM DIRECTLY TO THE
CIF SECTION OFFICE.
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

2018-2019 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 29, 2018.**

Chino Valley Unified School District/Governing Board at its June 14, 2018 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2018-2019 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES


NAME OF SCHOOL Chino Hills High School
NAME OF REPRESENTATIVE Sam Sabbara POSITION Athletic Director
ADDRESS 16150 Pomona Rincon Road CITY Chino Hills ZIP 91709
PHONE 909-606-7540 FAX 909-548-6041 E-MAIL sam_sabbara@chino.k12.ca.us

NAME OF SCHOOL Chino Hills High School
NAME OF REPRESENTATIVE Isabel Brenes POSITION Principal
ADDRESS 16150 Pomona Rincon Rd CITY Chino Hills ZIP 91709
PHONE 909-606-7540 FAX 909-548-6041 E-MAIL isabel_brenes@chino.k12.ca.us

NAME OF SCHOOL Don Lugo High School
NAME OF REPRESENTATIVE James (Derek) Donoho POSITION Athletic Director
ADDRESS 13400 Pipeline Ave CITY Chino ZIP 91710
PHONE 909-591-3902 FAX 909-548-6020 E-MAIL james_donoho@chino.k12.ca.us

NAME OF SCHOOL Don Lugo High School
NAME OF REPRESENTATIVE Kimberly Cabrera POSITION Principal
ADDRESS 13400 Pipeline Ave CITY Chino ZIP 91710
PHONE 909-591-3902 FAX 909-548-6020 E-MAIL kimberly_cabrera@chino.k12.ca.us

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Norm Enfield Signature 
Address 5130 Riverside Dr. City Chino Zip 91710
Phone 909-628-1201 Fax 909-703-6101

**PLEASE MAIL, E-MAIL OR FAX THIS FORM DIRECTLY TO THE
CIF SECTION OFFICE.
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: RESOLUTION 2017/2018-81 TO MAINTAIN 175 DAYS OF INSTRUCTION FOR SCHOOLS ON A MULTITRACK YEAR-ROUND SCHEDULE

=====

BACKGROUND

Cal Aero Preserve Academy continues to operate on a year-round schedule due to the consistent growth in the Preserve area. Each year-round school shall offer a minimum of 175 days of instruction per school year, until it equals or exceeds the local control funding formula target established for it pursuant to Education Code 42238.02, at which time each school shall offer 180 days or more of instruction per school year.

Given the limited facility, class sizes, and projected number of students enrolled at the school site, Cal Aero cannot maintain the same number of instructional days provided by District schools on a traditional calendar. As such, to meet the minimum requirements pursuant to Education Code, Cal Aero will maintain 175 days of instruction per school year and offer the number of annual instructional minutes that is not less than that of schools of the same grade levels utilizing the traditional school calendar.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2017/2018-81 to Maintain 175 Days of Instruction for Schools on a Multitrack Year-Round Schedule.

FISCAL IMPACT

None.

WMJ:GP:rtr

**Chino Valley Unified School District
Resolution 2017/2018-81
To Maintain 175 Days of Instruction
For Schools on a Multitrack Year-Round Schedule**

WHEREAS, the Board of Education has certified that the number of annual instructional minutes for Cal Aero is not less than that of schools of the same grade levels utilizing the traditional school calendar;

WHEREAS, any school that operates on a multitrack schedule shall be deemed in compliance with requirements if it offers a minimum of 163 instructional days per school year;

WHEREAS, it is not possible to maintain a multitrack schedule with the same number of instructional days provided by District schools on a traditional calendar given the limited facility, class sizes, and projected number of students enrolled at the school site.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 14th day of June 2018 by the following vote:

Blair	_____
Cruz	_____
Feix	_____
Na	_____
Orozco	_____

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Sherri Johnson, Psy.D., Director, Health Services/Child Development

**SUBJECT: LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
CSPP-8421 AND ADOPTION OF RESOLUTION 2017/2018-82**

=====

BACKGROUND

The Local Agreement for Child Development Services represents the annual contract with the California Department of Education to provide state-subsidized general child care to low income families in the Chino Valley Unified School District. These services have been provided in the Chino Valley Unified School District since 1969.

The program award CSPP-8421 will provide the California state preschool program. This program is located at the Chino Children's Center.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Local Agreement for Child Development Services CSPP-8421 and adopt Resolution 2017/2018-82.

FISCAL IMPACT

\$283,846.00 for local agreement CSPP-8421.

WMJ:GP:SJ:rtr

Chino Valley Unified School District
RESOLUTION 2017/2018-82

This resolution must be adopted in order to certify the approval of the Board of Education of the Chino Valley Unified School District to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the personnel designated herein to sign contract documents for fiscal year 2018/2019.

RESOLUTION

BE IT RESOLVED that the Board of Education of Chino Valley Unified School District authorizes approval of the amendment for the local agreement number CSPP-8421 for fiscal year 2018/2019 and that the person(s) who are listed below are authorized to sign the transaction for the Board of Education.

NAME	TITLE	SIGNATURE
Wayne M. Joseph	Superintendent	
Grace Park, Ed.D.	Assistant Superintendent	

PASSED AND ADOPTED this 14th day of June 2018 by the Board of Education of Chino Valley Unified School District of San Bernardino County, California.

I, Irene Hernandez-Blair, Clerk of the Board of Education of Chino Valley Unified School District, of San Bernardino County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Irene Hernandez-Blair, Clerk

Date



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 18 - 19

DATE: July 01, 2018

CONTRACT NUMBER: CSPP-8421

PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM

PROJECT NUMBER: 36-6767-00-8

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: CHINO VALLEY UNIFIED SCHOOL DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the CONTINUED FUNDING APPLICATION FY 18-19, the GENERAL TERMS AND CONDITIONS* (GTC 04/2017), the STATE PRESCHOOL PROGRAM REQUIREMENTS*, and the FUNDING TERMS AND CONDITIONS* (FT&C), which are by this reference made a part of the Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2018 through June 30, 2019. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount section of the FT&C, at a rate not to exceed \$45.73 per child day of full time enrollment and a Maximum Reimbursable Amount (MRA) of \$283,846.00.

Service Requirements

Minimum Child Days of Enrollment (CDE) Requirement 6,207.0

Minimum Days of Operation (MDO) Requirement 248

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an asterisk (*) can be viewed at https://www.cde.ca.gov/fg/aa/cd/ftc2018.asp

Table with columns for STATE OF CALIFORNIA and CONTRACTOR, containing financial and administrative details such as amount encumbered, program category, and dates.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Sherri Johnson, Psy.D., Director, Health Services/Child Development

**SUBJECT: LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
CCTR-8191 AND ADOPTION OF RESOLUTION 2017/2018-83**

=====

BACKGROUND

The Local Agreement for Child Development Services represents the annual contract with the California Department of Education to provide state-subsidized general child care to low income families in the Chino Valley Unified School District. These services have been provided in the Chino Valley Unified School District since 1969.

The program award CCTR-8191 will provide general child care and development services. These programs are located at the Buena Vista Infant/Toddler Center, Liberty Fun Club, and Newman Fun Club.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Local Agreement for Child Development Services CCTR-8191 and adopt Resolution 2017/2018-83.

FISCAL IMPACT

\$538,373.00 for local agreement CCTR-8191.

WMJ:GP:SJ:rtr

Chino Valley Unified School District
RESOLUTION 2017/2018-83

This resolution must be adopted in order to certify the approval of the Board of Education of the Chino Valley Unified School District to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the personnel designated herein to sign contract documents for fiscal year 2018/2019.

RESOLUTION

BE IT RESOLVED that the Board of Education of Chino Valley Unified School District authorizes approval of the amendment for the local agreement number CCTR-8191 for fiscal year 2018/2019 and that the person(s) who are listed below are authorized to sign the transaction for the Board of Education.

NAME	TITLE	SIGNATURE
Wayne M. Joseph	Superintendent	
Grace Park, Ed.D.	Assistant Superintendent	

PASSED AND ADOPTED this 14th day of June 2018 by the Board of Education of Chino Valley Unified School District of San Bernardino County, California.

I, Irene Hernandez-Blair, Clerk of the Board of Education of Chino Valley Unified School District, of San Bernardino County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Irene Hernandez-Blair, Clerk

Date



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 18 - 19

DATE: July 01, 2018

CONTRACT NUMBER: CCTR-8191

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 36-6767-00-8

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: CHINO VALLEY UNIFIED SCHOOL DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the CONTINUED FUNDING APPLICATION FY 18-19, the GENERAL TERMS AND CONDITIONS* (GTC 04/2017), the GENERAL CHILDCARE AND DEVELOPMENT PROGRAM REQUIREMENTS*, and the FUNDING TERMS AND CONDITIONS* (FT&C), which are by this reference made a part of the Agreement. Where the GTC 04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2018 through June 30, 2019. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount section of the FT&C, at a rate not to exceed \$45.44 per child day of full time enrollment and a Maximum Reimbursable Amount (MRA) of \$538,373.00.

Service Requirements

Minimum Child Days of Enrollment (CDE) Requirement 11,848.0

Minimum Days of Operation (MDO) Requirement 248

Any provision of this Agreement found to be in violation of Federal or State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an asterisk (*) can be viewed at https://www.cde.ca.gov/fg/aa/cd/ftc2018.asp

Table with columns for STATE OF CALIFORNIA and CONTRACTOR, containing fields for signatures, names, titles, amounts, and dates.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$2,093,555.31 to all District funding sources.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

WMJ:GJS:AGH:pw

SUPERINTENDENT	FISCAL IMPACT
S-1819-001 Margaret A Chidester & Associates. To provide legal services. Submitted by: Superintendent Duration of Agreement: July 1, 2018 - June 30, 2019	Contract amount: Per rate sheet Funding source: General Fund
S-1819-002 California School Boards Association. To provide annual CSBA membership. Submitted by: Superintendent Duration of Agreement: July 1, 2018 – June 30, 2019	Contract amount: \$18,513.00 Funding source: General Fund

BUSINESS SERVICES	FISCAL IMPACT
B-1819-001 Harris School Solutions. To provide eTriton software license renewal. Submitted by: Nutrition Services Duration of Agreement: July 1, 2018 - June 30, 2019	Contract amount: \$50,833.65 Funding source: Cafeteria Fund
B-1819-002 Food Safety Systems. To provide sustainable food safety, sanitation system, and trainings. Submitted by: Nutrition Services Duration of Agreement: July 1, 2018 – June 30, 2019	Contract amount: \$68,720.00 Funding source: Cafeteria Fund
B-1819-003 School Services of California, Inc. To provide fiscal budget services for 2018/2019. Submitted by: Business Services Duration of Agreement: July 1, 2018 – June 30, 2019	Contract amount: \$3,300.00 Funding source: General Fund
B-1819-004 Health-e Pro. To provide Health-e Planner administrative license. Submitted by: Nutrition Services Duration of Agreement: July 1, 2018 – June 30, 2019	Contract amount: \$3,792.00 Funding source: Cafeteria Fund
B-1819-005 Image One Corporation. To provide RocketScan meal application and webhosting software license. Submitted by: Nutrition Services Duration of Agreement: July 1, 2018 – June 30, 2019	Contract amount: \$5,660.49 Funding source: Cafeteria Fund

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-1819-008 Open Text Inc. To provide service and maintenance for RightFax and fax servers. Submitted by: Technology Duration of Agreement: July 1, 2018 – June 30, 2019	Contract amount: \$4,446.58 Funding source: General Fund
CIIS-1819-009 Blackboard Inc. To provide licensing for website and content management system software. Submitted by: Technology Duration of Agreement: July 1, 2018 – June 30, 2019	Contract amount: \$41,480.41 Funding source: General Fund
CIIS-1819-010 Library Video Company dba Safari Montage. To provide renewal of software support for servers and drives to maintain video library. Submitted by: Technology Duration of Agreement: July 1, 2018 – June 30, 2019	Contract amount: \$95,424.38 Funding source: General Fund

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
<p>CIIS-1819-011 NCS Pearson Inc. To provide GATE NNAT3 testing for students. Submitted by: Elementary and Secondary Curriculum Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$29,850.00 Funding source: GATE</p>
<p>CIIS-1819-012 TurnAround Schools dba No Excuses University. To provide platform for schools to share ideas and collaborate. Submitted by: Elementary and Secondary Curriculum Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: Per rate sheet Funding source: Various</p>
<p>CIIS-1819-013 University of California, Riverside Extension. To provide GATE certification courses for teachers. Submitted by: Elementary Curriculum Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$16,500.00 Funding source: GATE</p>
<p>CIIS-1819-014 Methods & Solutions Inc. dba Mind Play. To provide MindPlay Virtual Reading Coach software license. Submitted by: Elementary Curriculum Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$1,800.00 Funding source: LCAP</p>
<p>CIIS-1819-015 Pivot Learning Partners. To provide professional development District administrators. Submitted by: Curriculum, Instruction, Innovation, and Support Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$87,779.00 Funding source: Title II</p>
<p>CIIS-1819-016 K12 Insight LLC. To provide engagement and custom survey services. Submitted by: Curriculum, Instruction, Innovation, and Support Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$26,300.00 Funding source: LCAP</p>
<p>CIIS-1819-017 Davis Demographics & Planning, Inc. To provide SchoolSite Locator software license renewal. Submitted by: Technology Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$1,395.00 Funding source: General Fund</p>
<p>CIIS-1819-018 Aeries Software. To provide Aeries Communications software license renewal. Submitted by: Technology Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$105,528.75 Funding source: General Fund</p>
<p>CIIS-1819-019 Aeries Software. To provide Aeries Student Data software license renewal. Submitted by: Technology Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$76,352.50 Funding source: General Fund</p>
<p>CIIS-1819-020 Aeries Software. To provide Aeries Analytics software license renewal. Submitted by: Technology Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$40,215.00 Funding source: General Fund</p>
<p>CIIS-1819-021 Gomez & Associates, Inc. To provide translation and interpreter services. Submitted by: Curriculum, Instruction, Innovation, and Support Duration of Agreement: July 1, 2018 - June 30, 3019</p>	<p>Contract amount: Per rate sheet Funding source: Various</p>

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
<p>CIIS-1819-022 ESGI, LLC. To provide educational software license for guiding instruction for both transitional kindergarten and kindergarten students. Submitted by: Assessment and Instructional Technology Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$10,625.00 Funding source: General Fund</p>
<p>CIIS-1819-023 Solution Tree Inc. To provide professional development. Submitted by: Professional Development Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$19,810.00 Funding source: Title II</p>
<p>CIIS-1819-024 Mary C Walls dba Action Driven Inquiry. To provide NGSS professional development for teachers and District coaches. Submitted by: Professional Development Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$42,500.00 Funding source: Title II</p>
<p>CIIS-1819-025 Forrest L. Story dba Public Sector Excellence. To provide professional development. Submitted by: Professional Development Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$16,800.00 Funding source: Title II</p>
<p>CIIS-1819-026 WestEd/SVMI Mathmatics Network. To provide professional development. Submitted by: Professional Development Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$12,000.00 Funding source: Title II</p>
<p>CIIS-1819-027 Battelle for Kids. To provide Professional Development annual subscription renewal. Submitted by: Professional Development Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$12,000.00 Funding source: Title II</p>
<p>CIIS-1819-028 Sandra So MD. To provide collaborating physician services for the District's Health Center and Child Health and Disability Prevention Program (CHDP). Submitted by: Health Services Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$1,000.00 Funding source: LCAP</p>
<p>CIIS-1819-029 Walsworth Publishing. To provide yearbook services. Submitted by: Briggs K-8 Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$8,325.28 Funding source: Parents</p>
<p>CIIS-1819-030 Walsworth Publishing. To provide yearbook services. Submitted by: Don Lugo HS Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$19,200.00 Funding source: Parents</p>
<p>CIIS-1819-031 SHI. To provide KACE managed computer education maintenance. Submitted by: Technology Duration of Agreement: August 15, 2018 - June 30, 2019</p>	<p>Contract amount: \$53,344.40 Funding source: LCAP</p>
<p>CIIS-1819-032 ViaTRON. To provide annual maintenance on enterprise content management system. Submitted by: Technology Duration of Agreement: July 1, 2018 - June 30, 2019</p>	<p>Contract amount: \$7,832.00 Funding source: LCAP</p>

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
<p>CIIS-1819-033 Document Tracking Services, LLC. To provide 2018 license for School Accountability Report Card, Single Plan for Student Achievement, Local Control Accountability Plan, and Local Education Agency Plan templates. Submitted by: Access & Equity Duration of Agreement: July 1, 2018 – June 30, 2019</p>	<p>Contract amount: \$13,850.00 Funding source: Title I</p>
<p>CIIS-1819-034 TurnItIn. To provide software to engage students in the writing process, provide personalized feedback, and assess student progress over time. Submitted by: Technology Duration of Agreement: August 9, 2018 - June 30, 2019</p>	<p>Contract amount: \$28,143.65 Funding source: LCAP</p>
<p>CIIS-1819-035 Severin Intermediate Holdings, LLC dba PowerSchool Group LLC. To provide software to engage students in the writing process, provide personalized feedback and assess student progress over time. Submitted by: Assessment and Instructional Technology Duration of Agreement: August 1, 2018 - July 31, 2019</p>	<p>Contract amount: \$8,175.00 Funding source: General Fund</p>
<p>CIIS-1819-037 Gobo LLC. To provide visual tool to help clarify LCAP to stakeholders in English and Spanish. Submitted by: Curriculum, Instruction, Innovation, and Support Duration of Agreement: July 1, 2018 – June 30, 2019</p>	<p>Contract amount: \$5,841.00 Funding source: LCAP</p>
<p>CIIS-1819-038 College Board. To provide PSAT/NMSQT and SAT exams for 8th-11th grade students. Submitted by: Assessment and Instructional Technology Duration of Agreement: July 1, 2018 – June 30, 2019</p>	<p>Contact amount: \$238,266.00 Funding source: LCAP</p>
<p>CIIS-1819-039 Rockstar Recruiting LLC, dba Staff Rehab. To provide speech language pathology and board-certified behavior analyst. Submitted by: Special Education Duration of Agreement: July 1, 2018 – June 30, 2019</p>	<p>Contract amount: \$200,000.00 Funding source: LCAP</p>

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
<p>F-1718-030 Balfour Beatty. To provide master agreement for construction management services for projects related to the Chino HS reconstruction project. Submitted by: Facilities, Planning, and Operations Duration of Agreement: May 21, 2018 – June 30, 2023</p>	<p>Contract amount: Per rate sheet Funding source: Measure G</p>
<p>F-1718-031 John R Byerly, Inc. To provide geotechnical services for parking lot project at Briggs K-8. Submitted by: Facilities, Planning, and Operations Duration of Agreement: June 15, 2018 – June 30, 2023</p>	<p>Contract amount: \$16,460.00 Funding source: Measure G</p>

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-1718-032 CW Driver. To provide master agreement for construction management services for project related to modernization projects. Submitted by: Facilities, Planning, and Operations Duration of Agreement: March 1, 2018 – June 30, 2023	Contract amount: Per rate sheet Funding source: Measure G
F-1718-033 John R Byerly, Inc. To provide geotechnical services for solar project phase II at Borba ES, Newman ES, Oak Ridge ES, and Townsend JHS. Submitted by: Facilities, Planning, and Operations Duration of Agreement: May 10, 2018– June 30, 2023	Contract amount: \$58,934.00 Funding sources: Capital Facilities
F-1819-002 KCB Inspection Services. To provide master contract for keyless access project inspection services. Submitted by: Facilities, Planning, and Operations Duration of Agreement: June 15, 2018 - June 30, 2023	Contract amount: Per rate sheet Funding source: Measure G
F-1819-003 Elite Modular Leasing & Sales Inc. To provide 1 year lease of 7 portable classrooms for Litel ES. Submitted by: Facilities, Planning, and Operations Duration of Agreement: June 15, 2018 - June 30, 2019	Contract amount: \$192,700.00 Funding source: Measure G
F-1819-004 Elite Modular Leasing & Sales Inc. To provide 1 year lease of 7 portable classrooms for Oakridge ES. Submitted by: Facilities, Planning, and Operations Duration of Agreement: June 15, 2018 - June 30, 2019	Contract amount: \$192,700.00 Funding source: Measure G
F-1819-005 Elite Modular Leasing & Sales Inc. To provide 1 year lease of 15 portable classrooms for Cattle ES. Submitted by: Facilities, Planning, and Operations Duration of Agreement: June 15, 2018 - June 30, 2019	Contract amount: \$192,700.00 Funding source: Measure G
F-1819-006 Class Leasing, LLC. To provide renewal of relocatable classroom lease number: 47358/59/60. Submitted by: Facilities, Planning, and Operations Duration of Agreement: August 1, 2018 - July 1, 2023	Contract amount: \$37,035.00 Funding source: Capital Facilities Fund 25

HUMAN RESOURCES	FISCAL IMPACT
HR-1819-001 All City Management Services, Inc./Chino Consortium. To provide crossing guard services. Submitted by: Human Resources Duration of Agreement: July 1, 2018 - June 30, 2019	Contract amount: \$342,327.42 Funding source: General Fund
HR-1819-002 All City Management Services, Inc./District. To provide crossing guard services. Submitted by: Human Resources Duration of Agreement: July 1, 2018 - June 30, 2019	Contract amount: \$41,515.20 Funding source: General Fund

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS	FISCAL IMPACT
SBCSS 18/19-0025 San Bernardino County Superintendent of Schools Transportation. To provide transportation for District students served by county transportation Submitted by: Business Duration of Agreement: June 16, 2018 - June 30, 2019	Contract amount: \$ 0.00 Funding source: General Fund

MASTER CONTRACT	FISCAL IMPACT
MC-1819-006 Hayashi Events and Inspirations Inc. dba Leadership Inspirations. To provide leadership training. Submitted by: Chino HS Duration of Agreement: July 1, 2018 - June 30, 2021	Contract amount: Per rate sheet Funding source: ASB

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
CIIS 1718-026 Pristine Rehab Care. To provide speech/language therapy and occupational therapy. Submitted by: Special Education Duration of Agreement: July 1, 2017 – June 30, 2018 Original Agreement Board Approved: June 29, 2017	Increase contract amount from \$480,000.00 to \$599,500.00 Funding source: Special Education
CIIS-1718-072 2Teach LLC. To provide professional development for teachers. Submitted by: Canyon Hills JHS, Ramona JHS, Chino HS, and Don Lugo HS. Duration of Agreement: July 1, 2017 – June 30, 2018 Original Agreement Board Approved: August 17, 2017	Increase contract amount from \$38,774.05 to \$72,332.95 Funding source: Various
CIIS-1718-135 Lexia Learning Systems. To provide multi-year contract for Lexia reading subscription. Submitted by: Elementary Curriculum Duration of Agreement: April 20, 2018 – June 30, 2019 Original Agreement Board Approved: April 19, 2018	Correction to a multi-year contract. Duration of Agreement: July 1, 2018 – June 30, 2021. No increase in contract amount. Contract amount: \$269,414.00 Funding source: LCAP

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
SUBJECT: SURPLUS/OBSOLETE PROPERTY

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BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Proceeds of the sale are deposited into the General Fund.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

WMJ:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY**

June 14, 2018

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Computer	Dell Optiplex 745		Business Services
Monitor	Dell		Business Services
Keyboards (2)	Dell		Business Services
Keyboard	Logitech		Business Services
Office Chair			Business Services
Printer	HP Laser Jet Pro	10.40.54.19	Curriculum
Monitor	Dell	CVAS-Tykes-H01	Health Services
Computer	Dell	30258	Health Services
Computer	Dell	33168	Health Services
Computer	Dell	32379	Health Services
Keyboard	HP		Health Services
Keyboards (3)	Dell		Health Services
Mouse	HP		Health Services
Mouse	Dell		Health Services
Misc. Cords (29)			Health Services
Chairs (5)			Health Services
TV	Quasar	SB71540589	Dickey ES
TV	Quasar	SB72950533	Dickey ES
TV	Quasar	SB71540596	Dickey ES
TV	Quasar	SB17540590	Dickey ES
TV	Quasar	SB71540593	Dickey ES
TV	Quasar	SB81690304	Dickey ES
Tower	Dell	H7VHPC1	Dickey ES
Tower	Dell	1Z3VBK1	Dickey ES
Tower	Dell	DT3VBK1	Dickey ES
Tower	Dell	DO4VBK1	Dickey ES
Tower	Dell	3BLBJL1	Dickey ES
Monitor	Dell	CN0TP2196418078L7RGL	Dickey ES
Monitor	Dell	CN0C730C716239535556	Dickey ES
Monitor	Dell	CN0C730C716239535535	Dickey ES
Monitor	Dell	CN0C730C716239535600	Dickey ES
Monitor	Dell	CN0C730C7162306I3980	Dickey ES
Monitor	Dell	CN0TP2196418078M2KML	Dickey ES
Monitor	Dell	CN0C730C716239931447	Dickey ES
Keyboard	HP	CNODJ3317161608N0EBV	Dickey ES
Keyboard	Dell	CNORH6597357178D00P2	Dickey ES
Keyboard	Dell	CNOU473D4751937014H400	Dickey ES
Keyboard	Dell	CNOU473D47519370125400	Dickey ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Keyboard	Dell	CNOU473D44751937017F400	Dickey ES
Mouse	Logitech	HCA34505245	Dickey ES
Mouse	Dell	GOU00UN0	Dickey ES
Mouse	Dell	GOU00U5F	Dickey ES
Mouse	Dell	CN011D3V7158107C2EBE	Dickey ES
Mouse	Dell	HONOO C19	Dickey ES
Mouse	Dell	I140011G	Dickey ES
Printer	HP Deskjet 960C	MY23F19167	Dickey ES
Floor buffer	ACE 20C		Dickey ES
LC Color Projector	EIKI	G5X09018	Dickey ES
VCR	Sharp	512728319	Dickey ES
TV	Sharp	0605827701	Eagle Canyon ES
TV	Sharp	0605827676	Eagle Canyon ES
DVD Player	Zenith	LR58-446	Eagle Canyon ES
Laptop	Apple	34756	Chino Hills HS
Laptop	Apple	4501901HFYT/33028	Chino Hills HS
Laptop	Apple	4503647EFYN/34755	Chino Hills HS
Laptop	Apple	39640	Chino Hills HS
Laptop	Apple	39638	Chino Hills HS
Laptop	Apple	450365LFYN/34757	Chino Hills HS
Laptop	Apple	34756	Chino Hills HS
Laptop	Apple	39637	Chino Hills HS
Laptop	Apple	39639	Chino Hills HS
Laptop	Apple	39641	Chino Hills HS
Laptop	Apple	450190EYT/33027	Chino Hills HS
Microwaves (8)	GE		Chino Hills HS
Bun Rack			Chino Hills HS
Metal Table Top			Chino Hills HS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: RESOLUTIONS 2017/2018-78 AND 2017/2018-79 FOR AUTHORIZATION TO UTILIZE PIGGYBACK CONTRACTS

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BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolutions to provide authorization for the District to participate by piggyback in contracts as itemized below:

Resolution	Contract	Contractor	Description	Term
2017/2018-78	Collaboration Dairy Contract Ontario-Montclair School District C-167-422	Hollandia Dairy	Dairy Products	7/1/2017-6/30/2019

Resolution	Contract	Contractor	Description	Term
2017/2018-79	Fontana Unified School District Bid No. 15/16-1444	American West Restaurant Group dba Pizza Hut	Pizza Delivered and Ready to Serve	7/1/2018-6/30/2019

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolutions 2017/2018-78 and 2017/2018-79 for authorization to utilize piggyback contracts.

FISCAL IMPACT

Unknown.

WMJ:GJS:AGH:pw

**Chino Valley Unified School District
Resolution 2017/2018-78
Authorization to Utilize the Collaboration Dairy Contract Ontario-Montclair School
District C-167-422
With Hollandia Dairy
to Purchase Dairy Products
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure dairy products for the District;

WHEREAS, Collaboration Dairy contract Ontario-Montclair School District currently has a piggyback contract, C-167-422, in accordance with Public Contract Code 20118 with Hollandia Dairy that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of dairy products through the piggyback contract procured by the Collaboration Dairy Contract Ontario-Montclair School District C-167-422.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of dairy products through the piggyback contract originally procured by the Collaboration Dairy Contract Ontario-Montclair School District C-167-422 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of dairy products in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Collaboration Dairy Contract Ontario-Montclair School District C-167-422.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2017, for the term ending June 30, 2019.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 14th day of June 2018 by the following vote:

Blair	_____
Cruz	_____
Feix	_____
Na	_____
Orozco	_____

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2017/2018-79
Authorization to Utilize the Fontana Unified School District Bid No. 15/16-1444
With American West Restaurant Group dba Pizza Hut
to Purchase Pizza Delivered and Ready to Serve
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure pizza delivered and ready to serve for the District;

WHEREAS, Fontana Unified School District currently has a piggyback contract, Bid No. 15/16-1444, in accordance with Public Contract Code 20118 with American West Restaurant Group dba Pizza Hut that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of pizza delivered and ready to serve through the piggyback contract procured by the American West Restaurant Group dba Pizza Hut.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of pizza delivered and ready to serve through the piggyback contract originally procured by the American West Restaurant Group dba Pizza Hut is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of pizza delivered and ready to serve in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the American West Restaurant Group dba Pizza Hut.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2018, for the term ending June 30, 2019.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 14th day of June 2018 by the following vote:

Blair	_____
Cruz	_____
Feix	_____
Na	_____
Orozco	_____

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: BID 17-18-16F, EMERGENCY PREPAREDNESS SUPPLIES

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BACKGROUND

Public Contract Code 20111 requires competitive bidding for most public contracts. School districts are required to competitively bid any contracts for the lease or purchase of equipment, materials, supplies or services which do not constitute a public project, and which are not exempted from competitive bidding and an expenditure of more than \$90,200.00 be legally advertised and awarded to the lowest responsible bidder.

A Notice to Contractors Calling for Bids for Bid 17-18-16F, Emergency Preparedness Supplies was published in the Inland Valley Daily Bulletin on May 11, 2018, and May 18, 2018. Bids were opened at 1:00 p.m. on May 29, 2018. The results are as follows:

Vendor	Bid Amount
Essential Pack, LLC	\$280,602.48
Prep and Save, LLC	\$468,936.06
More Prepared, LLC	\$265,311.27

The basic scope of work for this project includes providing emergency preparedness supplies to every school Districtwide.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 17-18-16F, Emergency Preparedness to More Prepared, LLC.

FISCAL IMPACT

\$265,311.27 to General Fund 01.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: BID 17-18-28F, BRIGGS K-8 NEW PARKING LOT

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bids for Bid 17-18-28F, Briggs K-8 New Parking Lot was published in the Inland Valley Daily Bulletin on May 16, 2018, and May 23, 2018. Bids were opened at 1:00 p.m. on June 7, 2018. The results are as follows:

Contractor	Bid Amount
Yellow Sheeted	Yellow Sheeted

The basic scope of work for this project includes demolishing existing asphalt parking lot, asphalt and concrete curbs, sidewalks, concrete flatwork, and signage. Provide rough and finish grading to establish new slopes and flow lines; construction of a new concrete parking lot including curbs, gutters, sidewalks, and concrete flatwork. Construction of a new driveway inlet/apron per County standards. Construction of new handicapped parking; ramps, and landings; curb cuts; signage, and striping, and relocation of marquee.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 17-18-28F, Briggs K-8 New Parking Lot, to **Yellow Sheeted**.

FISCAL IMPACT

Yellow Sheeted to Bond Measure G Fund 21.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: BID 17-18-30F, FORMER EL RANCHO ES SCHOOL NETWORK

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bids for Bid 17-18-30F, Former El Rancho ES School Network was published in the Inland Valley Daily Bulletin on May 24, 2018, and May 31, 2018. Bids were opened at 10:00 a.m. on June 11, 2018. The results are as follows:

Contractor	Bid Amount
Yellow-Sheeted	Yellow Sheeted

The basic scope of work for this project includes but is not limited to network infrastructure. Installation, mapping, and configuration of network drops, wireless access points, firewall and cabling across all campus locations. Relocation of current MDF to new location on campus. Providing a cloud-based solution to for ongoing managed services.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 17-18-30F, Former El Rancho ES School Network, to **Yellow Sheeted.**

FISCAL IMPACT

\$Yellow Sheeted to Bond Measure G Fund 21.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: CUPCAA BID 17-18-26I, FORMER EL RANCHO ES MPR HVAC SYSTEM RETROFIT

=====

BACKGROUND

Pursuant to Public Contract Code 22032(b) public projects in the amount of \$175,000.00 or less can used informal bidding procedures as defined by the Uniform Public Construction Cost Accounting Act.

A Notice to Contractors Calling for Bids for CUPCAA Bid 17-18-26I, Former El Rancho ES MPR HVAC System Retrofit, was emailed on May 9, 2018, to contractors currently listed on the 2018 list of qualified contractors. Bids were opened at 1:00 p.m. on May 22, 2018. The results are as follows:

Contractor	Bid Amount
Air Control Specialties	\$138,170.00

The basic scope of work for this project includes needed components to retrofit the existing HVAC system including installation of new condenser, mounting new service disconnect on the unit and connecting existing electrical service line, installing new inline duct heater, supplying air plenum in the attic, installing new centrifugal supply fan for mechanical room and installing new variable frequency driver for the blower.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award CUPCAA Bid 17-18-26I, Former El Rancho ES MPR HVAC System Retrofit to Air Control Specialties.

FISCAL IMPACT

\$138,170.00 to Bond Measure G Fund 21.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
**SUBJECT: CUPCCAA BID 17-18-27I, FORMER EL RANCHO ES PRIMARY AND
KINDER PLAY EQUIPMENT INSTALLATION**

=====

BACKGROUND

Pursuant to Public Contract Code 22032(b) public projects in the amount of \$175,000.00 or less can use informal bidding procedures as defined by the Uniform Public Construction Cost Accounting Act.

A Notice to Contractors Calling for Bids for CUPCCAA Bid 17-18-27I, Former El Rancho ES Primary and Kinder Play Equipment Installation, was emailed on May 9, 2018, to contractors currently listed on the 2018 list of qualified contractors. Bids were opened at 1:15 p.m. on May 22, 2018. The results are as follows:

Contractor	Bid Amount
J2 Builders	\$78,000.00
T.J. Janca Construction, Inc.	\$99,483.00

The basic scope of work for this project includes installation of playground equipment in the primary and kinder play areas at Former El Rancho ES site.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award CUPCCAA Bid 17-18-27I, Former El Rancho ES Primary and Kinder Play Equipment Installation to J2 Builders.

FISCAL IMPACT

\$78,000.00 to Bond Measure G Fund 21.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: CUPCCAA BID 17-18-29I, FORMER EL RANCHO ES GAS LINE REPLACEMENT

=====

BACKGROUND

Pursuant to Public Contract Code 22032(b) public projects in the amount of \$175,000.00 or less can use informal bidding procedures as defined by the Uniform Public Construction Cost Accounting Act.

A Notice to Contractors Calling for Bids for CUPCCAA Bid 17-18-29I, Former El Rancho ES Gas Line Replacement, was emailed on May 18, 2018, to contractors currently listed on the 2018 list of qualified contractors. Bids were opened at 1:30 p.m. on June 1, 2018. The results are as follows:

Contractor	Bid Amount
Frasca Plumbing Co.	\$114,629.10

The basic scope of work for this project includes removing and replacing the entire site gas line from gas meter to all point of connections at all buildings, package air units, and water heaters.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award CUPCCAA Bid 17-18-29I, Former El Rancho ES Gas Line Replacement to Frasca Plumbing Co.

FISCAL IMPACT

\$114,629.10 to Bond Measure G Fund 21.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: CUPCAA BID 17-18-31I, FORMER EL RANCHO ES DIRECTIONAL BORING

=====

BACKGROUND

Pursuant to Public Contract Code 22032(b) public projects in the amount of \$175,000.00 or less can use informal bidding procedures as defined by the Uniform Public Construction Cost Accounting Act.

A Notice to Contractors Calling for Bids for CUPCAA Bid 17-18-31I, Former El Rancho ES Directional Boring, was emailed on May 18, 2018, to contractors currently listed on the 2018 list of qualified contractors. Bids were opened at 2:00 p.m. on June 1, 2018. The results are as follows:

Contractor	Bid Amount
Cal Empire Engineering Inc.	\$129,300.00

The basic scope of work for this project includes installing PVC pipe underground to numerous points of connection throughout the campus.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award CUPCAA Bid 17-18-31I, Former El Rancho ES Directional Boring to Cal Empire Engineering Inc.

FISCAL IMPACT

\$129,300.00 to Bond Measure G Fund 21.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: REJECTION OF CUPCAA BID 17-18-34I, FORMER EL RANCHO ES ASPHALT AND CONCRETE REPAIR AUTHORIZATION TO RE-BID THE PROJECT

=====

BACKGROUND

Pursuant to Public Contract Code 22032(b) public projects in the amount of \$175,000.00 or less can used informal bidding procedures as defined by the Uniform Public Construction Cost Accounting Act. (CUPCCA)

A Notice to Contractors Calling for Bids for CUPCCAA Bid 17-18-34I, Former El Rancho ES Asphalt and Concrete Repair, was emailed on May 22, 2018. Bids were opened at 1:00 p.m. on June 4, 2018. The results are as follows:

Contractor	Bid Amount
NPG Corporation	\$211,843.00

Upon receipt of one bid, staff reviewed all documents and determined that the bid was over budget and exceeded CUPCCA informal bidding limits of \$175,000.00. Staff requests rejection of all bids and authorization to re-bid.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the CUPCCAA Bid 17-18-34I, Former El Rancho ES Asphalt and Concrete Repair and authorize staff to re-bid the project.

FISCAL IMPACT

None.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2017-46	Installation of Video Surveillance Systems at Liberty ES and Woodcrest JHS	Time & Alarm Systems	\$81,785.20	N/A	\$81,785.20	21
CC2018-02	Installation of VVT (Variable Volume and Temperature) Zoning Systems at Butterfield ES, Hidden Trails ES, Oak Ridge ES, Cal Aero K-8, and Canyon Hills JHS	Leading Edge Air Conditioning	\$38,351.00	N/A	\$38,351.00	14
CC2018-19	Asphalt Paving at Marshall ES	Premier Paving Inc.	\$19,800.00	N/A	\$19,800.00	25
CC2018-25	Relocation of Kitchen Receptacles at Chino Hills HS	RDM Electric Company Inc.	\$34,869.00	N/A	\$34,869.00	25

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2018-26	HVAC Replacement at El Rancho ES	Leading Edge Air Conditioning	\$40,000.00	N/A	\$40,000.00	21
CC2018-27	Chino Hills HS Culinary Class Cabinets and Walls	J2 Builders	\$18,140.00	N/A	\$18,140.00	25
CC2018-30	Rhodes ES Kindergarten Playground PIP Rubber Installation	J2 Builders	\$19,600.00	N/A	\$19,600.00	25
CC2018-31	Chaparral ES Curbing Around Playground	Hoss Construction	\$30,500.00	N/A	\$30,500.00	25

Documentation indicating satisfactory completion and compliance with specifications has been obtained from school site administrators; Sam Sousa, Project Manager; James Costa, Construction Coordinator; Alex Rivera, Maintenance Supervisor; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$38,351.00 to Deferred Maintenance Fund 14.

\$121,785.20.00 Building Fund 21.

\$19,600.00 CFD 4 Tax Fund 25.

\$19,800.00 to RDA Fund 25.

\$83,509.00 to Tax A Fund 25.

WMJ:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
SUBJECT: NOTICE OF COMPLETION FOR BID 17-18-12F, DISTRICTWIDE METAL ROOF REPAIR

=====

BACKGROUND

On March 1, 2018, the Board of Education awarded Bid 17-18-12F, Districtwide Metal Roof Repair, to Rite-Way Roof Corp. All contracted work was completed on April 30, 2018. Contract summary is provided below.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$166,768.00	N/A	\$166,768.00	\$8,338.40

Documentation indicating satisfactory completion and compliance with specifications and project requirements has been obtained from the following individuals: school site administrators; Alex Rivera, Maintenance Supervisor; and Martin Silveira, Director, Maintenance and Operations.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid 17-18-12F, Districtwide Metal Roof Repair.

FISCAL IMPACT

None.

WMJ:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Suzanne Hernandez, Ed.D., Director, Human Resources
Richard Rideout, Director, Human Resources
SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

WMJ:LF:SH:RR:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CERTIFICATED MANAGEMENT PERSONNEL FOR THE 2017/2018 SCHOOL YEAR**RESIGNATION**

DUNVILLE, Sandra	Assistant Principal – ES	Glenmeade ES	06/13/2018
JARVIS-LUBBE, Sally	Assistant Principal – HS	Chino HS	06/30/2018

CERTIFICATED PERSONNEL FOR THE 2017/2018 SCHOOL YEAR**RETIREMENT**

BECKMAN, Susan (29 years of service)	Elementary Teacher	Butterfield Ranch ES	06/02/2018
REYNOLDS, Vicki (33 years of service)	Elementary Teacher	Butterfield Ranch ES	06/02/2018
CAMPBELL, Barry (13 years of service)	Special Education Teacher	Walnut ES	07/01/2018
EVERETT, Ana (12 years of service)	Special Education Teacher	Magnolia JHS	06/02/2018
BRYAN, Rick (30 years of service)	English Teacher	Chino HS	06/02/2018
WEBER, Marianne (4 years of service)	Speech and Lang. Path.	Special Education	06/02/2018

RESIGNATION

MAC LELLAN, Devin	Special Education Teacher	Eagle Canyon ES	06/01/2018
MARTINEZ, Melissa M.	Special Education Teacher	Canyon Hills JHS	06/01/2018
BARBOSA, Luis	Spanish Teacher	Chino Hills HS	06/02/2018
BADUM, Kristen	School Psychologist	Special Education	06/23/2018
LOPORTO, Jennifer	Speech and Lang. Path.	Special Education	06/30/2018

LEAVE OF ABSENCE

PYE, Steven	Special Education Teacher 20%	Ayala HS	05/07/2018 through 06/30/2018
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APPOINTMENT - EXTRA DUTY

BRUNIER, Grant (NBM)	Wrestling (B)	Ayala HS	06/15/2018
CROOK, Keila (NBM)	Band (B)	Ayala HS	06/15/2018
HERNANDEZ, Matthew (NBM)	Band (B)	Ayala HS	06/15/2018
MCLAURIN, Ernest (NBM)	Band (B)	Ayala HS	06/15/2018
THOMSON, Catherine (NBM)	Song (B)	Ayala HS	06/15/2018
RAMIREZ, Brandi (NBM)	Color Guard (B)	Ayala HS	06/15/2018

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT - EXTRA DUTY</u> (cont.)			
RAMIREZ, Mario (NBM)	Color Guard (B)	Ayala HS	06/15/2018
REEVES, Matthew	Cheer (B)	Ayala HS	06/15/2018
STAKELY, Melannie (NBM)	Band (B)	Ayala HS	06/15/2018
ARELLANO, Alex (NBM)	Football (B)	Chino HS	06/15/2018
BRYSON, Lindsey (NBM)	Athletic Trainer (B)	Chino HS	06/15/2018
DAVIS, Jonathan	Girls Basketball (B)	Chino HS	06/15/2018
INGLIMA, Heather	Volleyball (B)	Chino HS	06/15/2018
KAYLOR, Matthew (NBM)	Football (B)	Chino HS	06/15/2018
MACHUCA, Fabian (NBM)	Boys Soccer (B)	Chino HS	06/15/2018
MORENO, Omar (NBM)	Football (B)	Chino HS	06/15/2018
MURILLO, Joe (NBM)	Boys Basketball (B)	Chino HS	06/15/2018
PRESCOTT, Renay (NBM)	Pep Squad (B)	Chino HS	06/15/2018
SAMPANG, Mitchell (NBM)	Band (B)	Chino HS	06/15/2018
SURINA, Patrick (NBM)	Golf (B)	Chino HS	06/15/2018
ARTEAGA, Griselda (NBM)	Cross Country (B)	Chino Hills HS	06/15/2018
BALDOVINO, Joel (NBM)	Girls Basketball (B)	Chino Hills HS	06/15/2018
COWLING, Christopher (NBM)	Band (B)	Chino Hills HS	06/15/2018
DUARTE, Tass (NBM)	Band (B)	Chino Hills HS	06/15/2018
ESTUDILLO, Esteban (NBM)	Band (B)	Chino Hills HS	06/15/2018
LOPEZ, Garret (NBM)	Band (B)	Chino Hills HS	06/15/2018
MAPES, Jonathan (NBM)	Band (B)	Chino Hills HS	06/15/2018
RILEY, Jeremy (NBM)	Band (B)	Chino Hills HS	06/15/2018
SHOCKEY, Joshua (NBM)	Water Polo (B)	Chino Hills HS	06/15/2018
TOBIN, Timothy (NBM)	Water Polo (B)	Chino Hills HS	06/15/2018
VANDEBRAKE, Madison (NBM)	Band (B)	Chino Hills HS	06/15/2018
WELLER, Ryan (NBM)	Band (B)	Chino Hills HS	06/15/2018
ZENZOLA, Anthony (NBM)	Football (B)	Chino Hills HS	06/15/2018
CELESTINO, Lisbet (NBM)	Swim (B)	Don Lugo HS	06/15/2018
CELESTINO, Lisbet (NBM)	Water Polo (B)	Don Lugo HS	06/15/2018
DUARTE, Tass (NBM)	Band (B)	Don Lugo HS	06/15/2018
HARRISON, Hylan (NBM)	Football (B)	Don Lugo HS	06/15/2018
LACKEY, Kristopher (NBM)	Football (B)	Don Lugo HS	06/15/2018
ROBLES, Daniel	Football (B)	Don Lugo HS	06/15/2018
SCHULTZ, Brian (NBM)	Football (B)	Don Lugo HS	06/15/2018
SWIFT, Micah	Boys Soccer (B)	Don Lugo HS	06/15/2018
TENG, Lyle (NBM)	Band (B)	Don Lugo HS	06/15/2018
WROTH, Christen (NBM)	Band (B)	Don Lugo HS	06/15/2018

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT- EXTRA DUTY – DEPARTMENT CHAIR

DAVIS, Jonathon	AVID Advisor	Chino HS	08/14/2017
		TOTAL:	\$2,513.00

APPOINTMENT – SUMMER SCHOOL ADMINISTRATOR

FIERRO-PURCELL, Anna	Principal	Buena Vista HS	06/08/2018
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APPOINTMENT – SUMMER SCHOOL TEACHER

GRACIA III, Arthur	Integrated Math 3	Chino HS	06/08/2018
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APPOINTMENT – SUMMER SCHOOL TEACHER – EXTENDED SCHOOL YEAR

DELORIA, Denise	Autism 5 th – 6 th Grade	Litel ES	06/05/2018
CHOI, Alice	Math	Buena Vista HS	06/08/2018
HOLDER, Beverly	Science	Buena Vista HS	06/08/2018
QUEZADA, Adriana	Math	Chino HS	06/08/2018
WEINSTEIN, Danielle	Biology CP	Chino HS	06/08/2018
GREENWOOD, Joyce	Health	Chino Hills HS	06/08/2018

DELETE – SUMMER SCHOOL ADMINISTRATOR – EXTENDED SCHOOL YEAR

VASQUEZ, Rigoberto	Principal	Buena Vista HS	06/08/2018
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DELETE – SUMMER SCHOOL TEACHER – EXTENDED SCHOOL YEAR

NEWMAN, Laura	Autism 5 th – 6 th Grade	Litel ES	06/05/2018
CHOI, Kevin	Math	Buena Vista HS	06/08/2018
LARNED, Kelly	Science	Buena Vista HS	06/08/2018

HIRED AT APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2018/2019 SCHOOL YEAR

CHAVEZ, Christina	Elementary Teacher	Butterfield Ranch ES	08/07/2018
ALVO, Samantha	Elementary Teacher	Dickson ES	08/07/2018
GASS, Janet	Elementary Teacher	Oak Ridge ES	08/07/2018
FREDERICKS, Kathryn	PE Teacher	Magnolia JHS	08/07/2018
REDFORD, Jennifer	Special Education Teacher	Magnolia JHS	08/07/2018
MCZEAL, Ewanya	Special Education Teacher	Townsend JHS	08/10/2018
ENRIQUEZ, Jennifer	Biology Teacher	Ayala HS	08/07/2018

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2018/2019 SCHOOL YEAR (cont.)

BUSTOS, Velouria	Science Teacher	Chino Hills HS	08/07/2018
SUH, David	Math Teacher	Chino Hills HS	08/07/2018
BONDOC, Charlotte	ESL Teacher	Adult School	07/09/2018
ARAIZA TORRES, Christian	Elementary Music Teacher	Elementary Curriculum	08/07/2018
EUAN ANTILLON, Juliana	School Psychologist	Special Education	08/06/2018
LINENBERGER, Virginia	RSP Floater	Special Education	08/07/2018

CHANGE IN ASSIGNMENT FOR THE 2018/2019 SCHOOL YEAR

ASHCRAFT, Jason	From: Coordinator – Assessment, Access & Equity To: Teacher on Assignment	Assessment, Access & Equity Access & Equity	07/01/2018
ROBERTS, Shavon	From: Coordinator – Child Welfare & Attendance To: Assistant Principal – HS	Student Support Chino Hills HS	07/01/2018

LEAVE OF ABSENCE FOR THE 2018/2019 SCHOOL YEAR

DWYER, Martin	Elementary Teacher	Marshall ES	2018/2019
GREEN, Maria	Social Science Teacher – 40%	Woodcrest JHS	08/10/2018 through 05/31/2019
HAMPTON, Joel	Math Teacher	Chino Hills HS	2018/2019
LOPEZ, Elizabeth	School Nurse – 80%	Health Services	2018/2019

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2018, THROUGH JUNE 30, 2019

ABDEL-HADI, Siham	AGUILAR, Genisse	AGUILAR, Maria
AIRD, Kimberley	ALI, Baynezeermina	ALVO, Samantha
ANDERSON, Joanne	ANDERSON BELL, Mary	ANDRADE, Darlene
ANDRADE Jr., Roberto	ARCHIBALD, David	AREVALO, Jose
BABUNDO, Christopher	BAHL, Sunita	BAIN, Samuel
BALARA, Donna	BANUELOS, Lesley	BANUELOS, Marisela
BARBEE, Alice	BARRIOS-HAUG, Suzanne	BEADLESCOMB, Kendra
BEARDEN, Michael	BECERRIL, Alberto	BECKER, Lindsey
BELL, Jacalyn	BEYER, Cynthia	BLANCHARD, Briana
BLANK, Charles	BLOCKER, Beverly	BOLANOS, Taylor
BONDOC, Charlotte	BUENCONSEJO, Tina	CALDER, Barbara
CARKHUFF, Suzanne	CARMONA, Alicia	CARO, Anthony

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2018, THROUGH
JUNE 30, 2019** (cont.)

CARR, Russell	CASANAVE, Marcia	CASILLAS, Leslie
CASTRO, Camille	CAVANAUGH, Lizette	CECIL, Timothy
CERVANTES, Aleissa	CERVANTES, Anna	CERVANTES, Michael
CHANDLER, Amelia	CHAVEZ, Maria	CHOI, Alice
CHOI, Kevin	COCKS, David	CORRADI, Jaclyn
COX, Cheryl	CRISS, Stacey	CSABANE, Maria
CUEVAS, Irene	CUNNINGHAM, Carolyn	CUNNINGHAM, Gina
CUNNINGHAM, Julie	DAIN, Daniel	DELUNA, Leticia
DENNIS, Scott	DILLINGHAM, Dawn	DINH, Jennifer
DUFFIELD, Jennifer	DUPREY, Joy	EDWARDS, Julie
EICHMANN, Julie	ENGLAND, Kristin	ELLIS, Lizbeth
FASSAS, Timothy	FELLOWS, Lindsey	FLORES, Kellie
FOX, Kathryn	FOY, Lorin	FRAMAN, Louise
GARCIA, Julia	GARDNER, Gayla	GARMAN, Amber
GARRETT, Kelleigh	GASIO, Kevin	GERDINE, Seth
GILMAN, Rhonda	GLEESON, Megan	GOMEZ, Marily
GONZALES, Brittany	GONZALEZ, Olivia	GONZALEZ-BERMEJO, Beatriz
GOODMAN, Patrick	GOVEA, Rebecca	GREEN, Gregory
GREENWOOD, Joyce	GULLEDGE, Jennifer	HAAGSMA, Richard
HALL, Carol	HAMBRICK, Danielle	HANNON, Mary
HARDING, Karen	HARTE-PARKER, Denise	HAYNES, Preciosa
HAZELTON, Susan	HENRY, Linda	HICKS, Sharon
HOCHGURTEL, Faith	HOLDER, Beverly	HOLLINS, Michael
HOSSEINZADEH, Mahshid	HUANG, Allen	HUNTER, Devin
HUYNH, Linh	IBARRA-LIMON, Susanna	IMLER, Michele
IOSSIF, Italia	IRONS, Benjamin	IRONS, Elizabeth
JOHANSSON, Stephanie	JOHNSTON, Randy	KAHN, Lizbeth
KEUROGHELIAN, Shant	KINNICK, Joshua	KOBTI, Melissa
KOOISTRA, Shannon	KREUTZER, Jenifer	LANGRELL, Rachel
LARIOS, Fabiola	LEMOINE, Luisa	LEMOINE, Maurice
LENTZ, Kevin	LINDEMULDER, John	LOMASNEY, Michelle
LONG, David	LOPEZ, Donna	LORDS, Kristina
LYCKLAMA, Tania	LYND, Jessie	MAKOROW, Steven
MALIXI, Jennifer	MARQUEZ, Barbara	MARTIN, Kaitlyn
MARTINEZ, Roselle	MARTINEZ, Stephanie	MARTY, Megan
MCCAULEY, Kathleen	MCCREIGHT, Stephen	MEDINA, Sofia
MIHALOW, Paula	MILLER, Lucinda	MORALES, Elisa
MORENO SANDOVAL, Denise	NAVARRO, Stella	NELSON, Alyson
OSORNIO, Cruz Fernando	PATTERSON, Julie	PATTERSON, Marlene
PATTISON, Brent	PITASSI, Rozanna	RAMIREZ, Christina
RANGEL, Rudy	REED, Maci	RICHARD, Teresa

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2018, THROUGH
JUNE 30, 2019** (cont.)

RIGHETTI, Laurel	RIGO, Starlyn	ROBERTS, Sarah
ROMAN, Alexis	ROMERO, Briana	SALAZAR, Cynthia
SANDERS, Branden	SANDOVAL, Ana	SCHLEGEL, Kimberly
SEGOVIANO, Gabriella	SHIGENAGA, Dana	SIMS, Melvin
SMOUSE, John	STAAB, Stacy	STEAR, Eileen
SUHENDRA, Elzagitha	TALAMANTE, Jordan	TATUM, Esmeralda
TOGNETTI,Carolynn	TOGNETTI, Wendy	TORRES, Daisy
TORRES, Tammy	TRAN, Hoang Phuong	TRAN TRUONG, Nhat Phuong
TROUT, Carol	TRUJILLO, Amber	VASQUEZ, Ernesto
VASQUEZ, Patricia	VEENSTRA, Victoria	VEGA, Teresa
WAHL, Lauren	WEINSTEIN, Amelia	WENGER, Steven
WERNER, Heather	WHITE, Justin	WHITE, Lauren
WOODARD, Kristina	YEPEZ, Nerissa	ZIMMERMAN, Janet

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CLASSIFIED MANAGEMENT**RESIGNATION**

CHOW, Lesley	Occupational Therapist (SELPA/GF)	Special Education	06/30/2018
NECESSITO, Dennis	Occupational Therapist (SELPA/GF)	Special Education	06/30/2018

HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

LARA BECERRA, Michelle	IA/Special Ed./SH (SELPA/GF)	Liberty ES	08/13/2018
SEGURA, Elena	Playground Supervisor (GF)	Newman ES	08/13/2018
KWON, Grace	Playground Supervisor (GF)	Rolling Ridge ES	08/13/2018
YE, Bi-Sz	Playground Supervisor (GF)	Wickman ES	08/13/2018
GARCIA, Arlene	Nutrition Services Assistant (NS)	Cal Aero K-8	06/15/2018
CARDIEL, Brianna	IA/Special Ed. (SELPA/GF)	Magnolia JHS	08/13/2018
DUNN, Clara	IA/Special Ed. (SELPA/GF)	Don Lugo HS	08/13/2018
LOURENCO, Johnny	Custodian (GF)	Adult School	06/15/2018
NOETZEL, Xochitl	GED Test Proctor (ABG)	Adult School	07/09/2018

ADDITIONAL ASSIGNMENT

GUZMAN, Lastelle	Custodian I (GF)	Briggs K-8	06/15/2018
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PROMOTION

FRANK, Stephanie	FROM: Nutrition Services Assistant I (NS) 3 hrs./181 work days	Dickey ES	08/10/2018
	TO: Nutrition Services Assistant II (NS) 3.5 hrs./181 work days	Chino Hills HS	
RODRIGUEZ, Maria	FROM: Counseling Asst. (GF) 8 hrs./213 work days	Chino HS	06/15/2018
	TO: School Secretary II (GF) 8 hrs./225 work days	Chino HS	

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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PROMOTION (cont.)

RODRIGUEZ, Celeste	FROM: Typist Clerk I (NS) 3.75 hrs./181 work days TO: Nutrition Eligibility Specialist (NS) 8 hrs./261 contract days	Nutrition Services Nutrition Services	06/15/2018
MCMAHON, Anne	FROM: Behavior Intervention Records Asst. (SELPAGF) 8 hrs./200 work days TO: Workforce Investment Act Career Tech. (WIA/CWY) 8 hrs./261 contract days	Special Education Alternative Ed.	06/21/2018

CHANGE IN ASSIGNMENT

JOHNSON, Justin	FROM: Custodian I (GF) 2 hrs./261 contract days TO: Groundswoker I (GF) 8 hrs./261 contract days	Maintenance	06/15/2018
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APPOINTMENT - SUPPLEMENTAL INSTRUCTION - SUMMER SCHOOL

MIRANDA-REYES, Lorena	Health Technician (SS)	Litel ES	06/05/2018
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RESIGNATION

MORREIRA III, Richard	IA/Special Ed./SH (SELPA/GF)	Walnut ES	06/01/2018
DEMELO, Geneva	IA/Special Ed. (SELPA/GF)	Don Lugo HS	05/26/2018
WERT, Angelina	Bus Driver (GF)	Transportation	08/01/2018

AMENDMENT TO RETIREMENT DATE ON MARCH 1, 2018 BOARD AGENDA

TOOLE, Catherine (10 years of service)	WIA Career Technician (WIA/CWY)	Alternative Ed.	06/21/2018
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RETIREMENT

KOWALSKI, Wendy (12 years of service)	IA/Special Ed. (SELPA/GF)	Eagle Canyon ES	06/02/2018
SILVEIRA, Filomena (17 years of service)	Nutrition Services Mgr. I (NS)	Liberty ES	07/01/2018

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
ROJAS, Brenda (25 years of service)	Nutrition Services Mgr. II (NS)	Ayala HS	06/11/2018
MESSINGER, Judy (26 years of service)	Registrar (GF)	Chino HS	07/10/2018
PRICE, Laura (11 years of service)	Bus Driver (GF)	Transportation	05/21/2018

APPOINTMENT OF SHORT TERM EMPLOYEES EFFECTIVE APRIL 1, 2018, THROUGH JUNE 30, 2018

DE AZEVEDO-CORREA, Justyn Typist Clerk I Alternative Education

APPOINTMENT OF SHORT TERM EMPLOYEES EFFECTIVE JULY 1, 2018, THROUGH SEPTEMBER 30, 2018

DE AZEVEDO-CORREA, Justyn Typist Clerk I Alternative Education

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2017, THROUGH JUNE 30, 2018

MELO, Vanessa RUBIO, Jessica

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2018, THROUGH JUNE 30, 2019

ALVARADO, Erika	ANCONA, Guadalupe	AZERA, Delio
BALLESTEROS, Venus	BANKS, Lisette	BEADLESCOMB, Barbara
BOISELLE, Michelle	CAMBEROS, Salvador	CAMPOS QUIROZ, Christopher
CASTRO, Mayra	CHAMBERS, Carrie	COGBURN, Dana
CORTEZ, Blanca	COTA, Theresa	DE AZEVEDO-CORREA, Justyn
DENVER, Donna	DUNN, Clara	ELLERBECK, Antonina
ESSLINGER, Samantha	EVANS, Justin	FOSS, Christian
GALAZ, Elvira	GARCIA GALLARZO, Mary	GINES, Stacie
GONZALEZ, Erika	GRIEGO, Michael	GUAJARDO, Racine
GUTIERREZ, Ryan	HAMILTON, Bernice	HERRERA, Lucy (Maria)
HERRERA, Mark	HOLIDAY, Joy	JONES, Marsha
KALINOWSKI, Aubree	KING, Rosemary	KIRBY, Giovanna
LARA BECERRA, Michelle	LARO, Kenneth	LEE, Olivia
LONGEROT-MARTINI, Deborah	MAMOLA, Blaine	MARTINEZ, Dina
MCCOLLUM, Amy	MCCOOL, Bonnie	MELO, Vanessa
MEZA, Claudia	MOORE, Joanna	MOORE, Magdalena
NEAL, Gloria	NEAL, Nicole	OBOZA, Cathleen
PEREZ, Naomi	PROUDFIT, Linda	PULLIAM, Scott
QUINTERO, Edith	RAZZAK, Fatima	REYES, Irma

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2018, THROUGH JUNE 30, 2019 (cont.)

REYNA, Yolanda	ROBERSON, Corina	RODRIGUEZ, Adrian
RUBIO, Jessica	SANCHEZ, Maria	SCHWARTZMEYER, Nanette
SEKI, Margaret	SIMS, Mariah	SOUSA, Vitalina
THEDFORD, Christine	TURLEY, Colleen	ULTRERAS, Kristy
VALDEZ, Gloria	WAKE, Alyssa	WILSON, Dyana
YAMAS, Christina		

(504) = Federal Law for Individuals with Handicaps
(ACE) = Ace Driving School
(ABG) = Adult Education Block Grant
(ASB) = Associated Student Body
(ASF) = Adult School Funded
(ATE) = Alternative to Expulsion
(B) = Booster Club
(BTSA) = Beginning Teacher Support & Assessment
(C) = Categorically Funded
(CAHSEE) = California High School Exit Exam
(CC) = Children's Center (Marshall)
(CDF) = Child Development Fund
(CSR) = Class Size Reduction
(CVLA) = Chino Valley Learning Academy
(CWY) = Cal Works Youth
(E-rate) = Discount Reimbursements for Telecom.
(G) = Grant Funded
(GF) = General Fund
(HBE) = Home Base Education
(MM) = Measure M – Fund 21
(MAA) = Medi-Cal Administrative Activities
(MH) = Mental Health – Special Ed.
(NBM) = Non-Bargaining Member
(ND) = Neglected and Delinquent
(NS) = Nutrition Services Budget
(OPPR) = Opportunity Program
(PFA) = Parent Faculty Association
(R) = Restricted
(ROP) = Regional Occupation Program
(SAT) = Saturday School
(SB813) = Medi-Cal Admin. Activities Entity Fund
(SELPA) = Special Education Local Plan Area
(SOAR) = Students on a Rise
(SPEC) = Spectrum Schools
(SS) = Summer School
(SWAS) = School within a School
(VA) = Virtual Academy
(WIA) = Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Craig Frame, Director, Risk Management and Human Resources
SUBJECT: REJECTION OF CLAIM

=====

BACKGROUND

Claim 18-05-09 was submitted on April 25, 2018, by Nancy Keller on behalf of her son, student at Townsend JHS. Claimant alleges injury while playing basketball during lunchtime. Claimant seeks reimbursement for medical expenses in the amount of \$1,472.08.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claim and refer it to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

WMJ:LF:CF:lag

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: June 14, 2018

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Suzanne Hernandez, Ed.D., Director, Human Resources
Richard Rideout, Director, Human Resources

**SUBJECT: STUDENT TEACHING AGREEMENT WITH CALIFORNIA STATE
UNIVERSITY, SAN BERNARDINO**

=====

BACKGROUND

Student teachers provide a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has an opportunity to establish a student teaching agreement with California State University, San Bernardino.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the student teaching agreement with California State University, San Bernardino.

FISCAL IMPACT

None.

WMJ:LF:SH:RR:mcm

Procurement and Contracts

16 May 2018

Chino Valley Unified School District

5130 Riverside Dr.
Chino, CA 91710

RE: Amendment No. 1 to Extend Agreement Term Effective 07/01/2018 through 06/30/2020

This Amendment to Supervised Field Placements Agreement No. ST-0000000239 between California State University, San Bernardino and the entity named above shall serve to extend the Agreement termination date by two (2) years, as indicated below. No other Agreement revisions, additions, or deletions are implied or made.

Agreement No. ST-0000000239
Original Term expiration: June 30, 2018
New Term expiration: June 30, 2020

Please note that California State University, San Bernardino will be transitioning from a quarter-based academic year to a semester-based academic year commencing with Fall Semester 2020. Hence, we will be presenting a new replacement agreement early in 2020 for the Term commencing 07/01/2020.

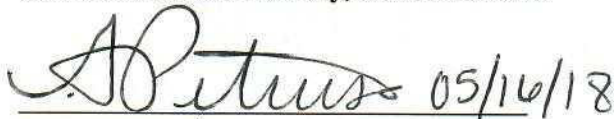
If your district or institution does not wish to extend the Term of this Agreement, or if there are any questions regarding this amendment, please send an email to Contracts@csusb.edu.

Thank You your past and future collaboration in support of our students.

Each signatory below certifies that s/he has the authority to amend this Agreement on the date indicated below.

California State University, San Bernardino

Chino Valley Unified School District

 05/16/18

Signature and Date

Signature and Date

Angella Petruso, Contracts Analyst/Specialist

Printed Name and Title

Printed Name and Title

909.537.5142 • 909.537.5903 • www.csusb.edu/procurement
5500 UNIVERSITY PARKWAY, SAN BERNARDINO, CA 92407-2393

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
**SUBJECT: PROCEDURE FOR BOARD MEMBER ABSENCE AND
PAYMENT EFFECTIVE JULY 1, 2018**

=====

BACKGROUND

Education Code 35120 and Board Bylaw 9250 provide that a Board member is not compensated for an absence from a Board meeting unless a resolution is passed in open session and recorded in the meeting minutes making one of the specific findings authorized in Education Code 35120 to allow payment notwithstanding the member's performance of other designated duties for the District during the time of the meeting; illness or jury duty; or hardship deemed acceptable by the Board.

Accordingly, as required by law effective July 1, 2018, Chino Valley Unified School District will comply with this requirement for paying member stipends.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the notice of procedure for Board member absence and payment effective July 1, 2018.

FISCAL IMPACT

None.

WMJ:pk

Bylaws of the Board

REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS

Remuneration

Each member of the Board of Education may receive the monthly compensation as provided for in Education Code 35120.

On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. Any increase made pursuant to this section shall be effective upon approval by the Board (Education Code 35120)

Board members are not required to accept payment for meetings attended.

Any member who does not attend all Board meetings during the month is eligible to receive only a percentage of the monthly compensation equal to the percentage of meetings he/she attended, unless otherwise authorized by the Board in accordance with law. (Education Code 35120)

A member may be paid for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the District at the time of the meeting or that he/she was absent because of illness, jury duty or a hardship deemed acceptable by the Board. (Education Code 35120)

Student Board members shall receive no compensation for meetings attended. (Education Code 35012)

(cf. 9150 - Student Board Members)

Reimbursement of Expenses

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the District. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for District personnel and at the same rate of reimbursement.

(cf. 1160 - Political Processes)

(cf. 3100 - Budget)

(cf. 3350 - Travel and Conference Expense)

(cf. 3513.1 – Use and Reimbursement of Cellular Phones)

REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS (cont.)

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board. (Education Code 35044)

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the District's interests; attendance at District or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on District business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

(cf. 3350 - Travel and Conference Expense)

Board members may use district-issued credit cards while on official District business, and consistent with the limits established for District personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the District for the personal charges.

Health and Welfare Benefits for Current Board Members

Board members may participate in the health and welfare benefits program provided for District employees.

(cf. 4154/4254/4354 - Health and Welfare Benefits)

Health and welfare benefits for Board members shall be no greater than that received by the District's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The District shall pay the premiums required for Board members electing to participate in the District health and welfare benefits program to the same extent that it pays for District employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS (cont.)**Health and Welfare Benefits for Former Board Members**

Former Board members may participate in the health and welfare program provided for District employees under the conditions specified below.

Health and welfare benefits for former Board members shall be no greater than that received by District nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

Because the District did not pay health and welfare benefits for retired Board members before January 1, 1994, any former member leaving the Board after at least one term of office may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time of retirement. (Government Code 53201)

Health and welfare benefits provided to a former Board member shall be extended, at his/her expense and at the same level, to his/her spouse/registered domestic partner and eligible dependent children as specified in law and the health plan.

Legal Reference:EDUCATION CODE

33050-33053 General waiver authority
 33362-33363 Reimbursement of expenses for attendance at workshops
 35012 Board members; number, election and term
 35044 Payment of traveling expenses of representatives of board
 35120 Compensation for services as member of governing board
 35172 Promotional activities
 44038 Cash deposits for transportation purchased on credit

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

8314 Use of public resources
 20322 Elective officers; election to become member
 20420-20445 Membership in Public Employees' Retirement System; definition of safety employees
 53200-53209 Group insurance
 54952.3 Simultaneous or serial meetings; announcement of compensation

HEALTH AND SAFETY CODE

1373 Health services plan, coverage for dependent children

INSURANCE CODE

10277-10278 Group and individual health insurance, coverage for dependent children

UNITED STATES CODE, TITLE 26

403 Tax-sheltered annuities

UNITED STATES CODE, TITLE 42

18011 Right to maintain existing health coverage

CODE OF FEDERAL REGULATIONS, TITLE 26

1.403(b)-2 Tax-sheltered annuities, definition of employee

REMUNERATION, REIMBURSEMENT, AND OTHER BENEFITS (cont.)

COURT DECISIONS

Thorning v. Hollister School District, (1992) 11 Cal.App.4th 1598

Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County, (1979)
93 Cal.App.3d 578

ATTORNEY GENERAL OPINIONS

91 Ops.Cal.Atty.Gen. 37 (2008)

83 Ops.Cal.Atty.Gen. 124 (2000)

Management Resources:

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Sample Expense and Use of Public Resources Policy Statement, January 2006

INTERNAL REVENUE SERVICE PUBLICATIONS

Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013

WEBSITES

California School Boards Association: www.csba.org

Institute for Local Government: www.ca-ilg.org

Internal Revenue Service: www.irs.gov

Public Employees' Retirement System: www.calpers.ca.gov

Chino Valley Unified School District

Bylaw adopted: February 1, 1996

Revised: January 7, 1999

Revised: May 20, 1999

Revised: July 17, 2003

Revised: December 8, 2011

Revised: November 21, 2013

Bylaws of the Board

RESOLUTION ON BOARD COMPENSATION FOR MISSED MEETINGS

WHEREAS, the Board of Education of the Chino Valley Unified School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that (name of Board member) did not attend the Board meeting(s) on (dates) for the following reason(s):

- Performance of other designated duties for the District during the time of the meeting
- Illness or jury duty
- Hardship deemed acceptable by the Board

NOW THEREFORE BE IT RESOLVED that the Board of the Chino Valley Unified School District approves full compensation of the Board member for the month of _____.

APPROVED, PASSED, AND ADOPTED this _____ day of _____, _____ at a regular meeting, by the following vote:

AYES:_____ NOES:_____ ABSENT:_____

Attest:

President

Clerk

Approved: November 21, 2013

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Norm Enfield, Ed.D., Deputy Superintendent
SUBJECT: **NEW BOARD POLICY AND EXHIBIT 5131.8 STUDENTS – CODE OF CONDUCT**

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy and Exhibit 5131.8 Students – Code of Conduct is being created to develop consistent District standards and expectations as it relates to student code of conduct. The exhibit specifically requires a District student participating in a co-curricular or extracurricular activity to acknowledge his/her commitment to the student code of conduct.

New language is provided in UPPER CASE.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the new Board Policy and Exhibit 5131.8 Students – Code of Conduct.

FISCAL IMPACT

None.

WMJ:NE:smr

CODE OF CONDUCT

CHINO VALLEY UNIFIED SCHOOL DISTRICT'S HIGH SCHOOL PROGRAMS PROVIDE STUDENTS WITH STRONG ACADEMICS AND THE OPPORTUNITY TO PARTICIPATE IN CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES INCLUDING ATHLETICS, SCHOOL CLUBS, PERFORMING ARTS, AND STUDENT GOVERNMENT. ALL STUDENTS ARE CONSIDERED STUDENT AMBASSADORS TO THE PUBLIC AND SERVE AS THE LEADERS OF THE STUDENT BODY.

A. APPLICABILITY

THIS STUDENT CODE OF CONDUCT APPLIES TO STUDENT BEHAVIOR WHILE ON SCHOOL GROUNDS, WHILE GOING TO OR COMING FROM SCHOOL, WHILE AT SCHOOL ACTIVITIES ON OR OFF CAMPUS, AND WHILE ON DISTRICT TRANSPORTATION. STUDENTS MAY ALSO BE SUBJECT TO DISCIPLINE FOR ANY OFF-CAMPUS CONDUCT DURING NONSCHOOL HOURS WHICH POSES A THREAT OR DANGER TO THE SAFETY OF STUDENTS, STAFF, OR SUBSTANTIALLY DISRUPTS SCHOOL ACTIVITIES.

CONSEQUENCES FOR VIOLATING THIS STUDENT CODE OF CONDUCT WILL BE CARRIED OVER FROM ONE SCHOOL YEAR TO THE FOLLOWING SCHOOL YEAR UNTIL CONSEQUENCES ARE COMPLETED IN FULL.

B. CONSENT TO BE GOVERNED BY STUDENT CODE OF CONDUCT FOR CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES

STUDENTS MUST SIGN AND TURN IN TO THE COACH/ADVISOR THE CALIFORNIA INTERSCHOLASTIC FEDERATION CODE OF ETHICS FORM.

C. ELIGIBILITY REQUIREMENTS

1. **ACADEMIC STANDARDS:** STUDENTS MUST DEMONSTRATE SATISFACTORY EDUCATIONAL PROGRESS IN THE PREVIOUS GRADING PERIOD: (BOARD POLICY 6145 – EXTRACURRICULAR/CO-CURRICULAR ACTIVITIES)
 - A. THE STUDENT MUST MAINTAIN A GRADE POINT AVERAGE OF 2.0 ON A 4.0 SCALE IN ACCORDANCE WITH ADMINISTRATIVE REGULATION 6145 – EXTRACURRICULAR/CO-CURRICULAR ACTIVITIES.
 - B. THE STUDENT MUST EARN PASSING GRADES IN A MINIMUM OF FOUR (4) CLASSES DURING THE LAST APPLICABLE PROGRESS REPORT/GRADING PERIOD.

CODE OF CONDUCT (CONT.)

- C. CREDITS EARNED IN SUMMER SCHOOL MAY BE APPLIED TOWARDS ELIGIBILITY REQUIREMENTS. SUMMER SCHOOL GRADES MAY BE COMBINED WITH SECOND SEMESTER GRADES OF THE PREVIOUS SCHOOL YEAR TO DETERMINE THE ELIGIBILITY FOR THE NEXT GRADING PERIOD.
 - D. STUDENT GRADE CHECKS WILL BE DONE AT EVERY PROGRESS REPORT AND/OR MOST RECENT GRADING PERIOD.
2. **ATTENDANCE:** A STUDENT MUST NOT HAVE MORE THAN EIGHT (8) INCIDENTS OF PERIOD TRUANCY DURING THE PREVIOUS GRADING PERIOD. TRUANCY IS DEFINED AS AN ABSENCE FROM CLASS WITHOUT PARENT OR TEACHER PERMISSION FOR EITHER ALL, OR A PORTION, OF A SCHOOL DAY.

A STUDENT MUST ATTEND A FULL DAY OF SCHOOL ON THE DAY(S) OF PARTICIPATION IN THE CO-CURRICULAR OR EXTRACURRICULAR ACTIVITY. IF SAID ACTIVITY IS TO TAKE PLACE DURING THE INSTRUCTIONAL DAY OR SOME PORTION THEREOF, THE STUDENT IS TO ATTEND ALL CLASSES UP TO THE TIME THE ACTIVITY IS TO OCCUR.

3. **CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) REQUIREMENTS (STUDENT ATHLETE):**
- A. CURRENTLY ENROLL IN A MINIMUM OF 20 SEMESTER PERIODS OF WORK;
 - B. MUST HAVE PASSED A MINIMUM OF 20 SEMESTER PERIODS OF WORK AT THE COMPLETION OF THE LAST REGULAR SCHOOL GRADING PERIOD;
 - C. BE SUCCESSFULLY PROGRESSING TOWARDS THE GRADUATION REQUIREMENTS; AND
 - D. MAINTAIN GPA STANDARDS SET BY THE DISTRICT.

CODE OF CONDUCT (CONT.)**D. FAILURE TO MEET ELIGIBILITY REQUIREMENTS:**

THE PRINCIPAL OR DESIGNEE SHALL PROVIDE WRITTEN NOTICE TO STUDENT, PARENTS/GUARDIANS AND COACH/ADVISOR WHEN A STUDENT BECOMES INELIGIBLE TO PARTICIPATE. STUDENTS ENROLLED IN PERFORMANCE ACTIVITY CLASSES MAY BE ALLOWED TO REMAIN IN THE CLASS BUT WILL BE INELIGIBLE FOR PARTICIPATION AND PERFORMANCES.

E. CODE OF CONDUCT STANDARDS

STUDENTS ARE REQUIRED TO FOLLOW THE DISTRICT'S BOARD POLICIES AND ADMINISTRATIVE REGULATIONS REGARDING STUDENT CONDUCT, IN ADDITION TO THIS STUDENT CODE OF CONDUCT POLICY. THE FOLLOWING IS NOT AN EXHAUSTIVE LIST OF PROHIBITED CONDUCT THAT WILL SUBJECT A STUDENT TO DISCIPLINE:

- VIOLATION OF SCHOOL RULES, DISTRICT POLICIES OR ADMINISTRATIVE REGULATIONS RELATING TO STUDENT CONDUCT;
- VIOLATION OF THE CALIFORNIA EDUCATION CODE AND SHED AN UNFAVORABLE LIGHT ON THE DISTRICT OR SCHOOL;
- VIOLATION OF EXTRACURRICULAR/CO-CURRICULAR ATTENDANCE RULES;
- USE OR POSSESSION OF ALCOHOLIC BEVERAGES, TOBACCO, NARCOTICS, DANGEROUS DRUGS OR "LOOK-ALIKE" SUBSTANCES;
- INVOLVEMENT IN THEFT OR DISHONESTY, INCLUDING ACADEMIC DISHONESTY;
- COMMISSION OF ANY ACT OF DEFIANCE, EITHER IN LANGUAGE OR ACTION AGAINST ANY SCHOOL EMPLOYEE;
- GAMBLING;
- FIGHTING;
- VANDALISM;
- ANY OTHER OFFENSE THAT MAY RESULT IN A SUSPENSION UNDER EDUCATION CODE 48900/48915.

F. VIOLATION OF CODE OF CONDUCT STANDARDS:

STUDENTS IN VIOLATION OF THIS STUDENT CODE OF CONDUCT MAY BE SUBJECT TO DISCIPLINE IN ACCORDANCE WITH BOARD POLICY AND ADMINISTRATIVE REGULATION 6145 – EXTRACURRICULAR AND CO-CURRICULAR ACTIVITIES.

PROGRESSIVE DISCIPLINARY ACTION MAY BE ENFORCED BY THE STUDENT'S COACH/ADVISOR.

CODE OF CONDUCT (CONT.)

- **1ST OFFENSE:** WARNING – VERBAL COMMUNICATION BETWEEN STUDENT AND COACH/ADVISOR;
- **2ND OFFENSE:** PARENT CONTACT – POSSIBLE LOSS OF PARTICIPATION IN EXTRACURRICULAR/CO-CURRICULAR ACTIVITY. STUDENT REMAINS ELIGIBLE TO ATTEND PRACTICES, ACTIVITIES, EVENTS AND/OR COMPETITIONS.
- **3RD OFFENSE:** MEETING WITH STUDENT, PARENT, COACH/ADVISOR, AND SCHOOL ATHLETIC/ACTIVITIES DIRECTOR – POSSIBLE SUSPENSION FROM EXTRACURRICULAR/CO-CURRICULAR ACTIVITY; POSSIBLY FORFEIT AWARD/LETTER.
- **4TH OFFENSE:** MEETING WITH STUDENT, PARENT, COACH/ADVISOR, AND SCHOOL ATHLETIC/ACTIVITIES DIRECTOR – POSSIBLE DISMISSAL FROM EXTRACURRICULAR/CO-CURRICULAR ACTIVITY; POSSIBLY FORFEIT AWARD/LETTER.
- **EXCEPTIONAL CIRCUMSTANCES:** SOME OFFENSES MAY BE SERIOUS ENOUGH TO WARRANT SKIPPING THE PROGRESSIVE DISCIPLINARY STEPS. THE STUDENT AND PARENT OR GUARDIAN MAY EXERCISE APPEAL RIGHTS.

A COACH/ADVISOR'S RECOMMENDATION TO SUSPEND OR DISMISS A STUDENT MUST BE APPROVED BY THE SCHOOL'S ATHLETIC/ACTIVITIES DIRECTOR. WHEN APPROPRIATE, THE SUPERINTENDENT OR DESIGNEE SHALL NOTIFY LOCAL LAW ENFORCEMENT.

G. DUE PROCESS PROCEDURES:

THE DISTRICT ACTS IN THE BEST INTEREST OF STUDENTS AND RESPECTS THE STUDENT'S RIGHT TO DUE PROCESS. STUDENTS WHO ARE SUSPENDED OR DISMISSED FROM AN EXTRACURRICULAR/CO-CURRICULAR ACTIVITY WILL BE PROVIDED DUE PROCESS.

1. A STUDENT WHO IS SUSPENDED OR DISMISSED FROM AN EXTRACURRICULAR/CO-CURRICULAR ACTIVITY IS ENTITLED TO BE INFORMED OF THE CONSEQUENCES AGAINST HIM/HER AND AN INFORMAL MEETING WITH THE STUDENT, PARENT OR GUARDIAN, COACH/ADVISOR AND SCHOOL ATHLETIC/ACTIVITIES DIRECTOR.

CODE OF CONDUCT (CONT.)

2. EXCEPT WHERE STATED OTHERWISE, A STUDENT OR A STUDENT'S PARENT OR GUARDIAN, MAY APPEAL A SUSPENSION OR DISMISSAL IMPOSED BY THE COACH/ADVISOR AND SCHOOL ATHLETIC/ACTIVITIES DIRECTOR.
3. A STUDENT, PARENT, OR GUARDIAN MAY INITIATE AN APPEAL IN WRITING TO THE SCHOOL PRINCIPAL'S OFFICE WITHIN FIVE (5) SCHOOL DAYS AFTER THE DISCIPLINARY ACTION IS IMPOSED.

THE APPEAL COMMITTEE SHALL CONSIST OF THE ACTIVITIES/ATHLETIC DIRECTOR, AN ADMINISTRATOR, ADVISOR/COACH OF THE PROGRAM INVOLVED AND A FACULTY MEMBER AT LARGE. THE STUDENT AND PARENT/GUARDIAN MUST ATTEND THE HEARING. THE DECISION OF THE APPEAL COMMITTEE SHALL BE FINAL.

1. WHILE THE APPEAL PERIOD IS PENDING, THE CONSEQUENCES SHALL NORMALLY BE SERVED, UNLESS DEFERRED BY THE PRINCIPAL.

H. REINSTATEMENT

SUSPENSION - STUDENTS WHO ARE SUSPENDED FROM SCHOOL FOR ANY REASON ARE IN VIOLATION OF THIS STUDENT CODE OF CONDUCT AND ARE PROHIBITED FROM PARTICIPATION IN EXTRACURRICULAR/CO-CURRICULAR ACTIVITIES INCLUDING PRACTICES, ACTIVITIES, EVENTS AND/OR COMPETITIONS.

AT ANY TIME DURING THE SCHOOL YEAR, THE PRINCIPAL MAY DECLARE ANY STUDENT IMMEDIATELY INELIGIBLE, WHEN HE/SHE HAS BEEN SUSPENDED OR ARRESTED FOR THE USE OR POSSESSION OF NARCOTICS, ALCOHOL, WEAPONS, ASSAULT AGAINST A TEACHER, SCHOOL EMPLOYEE OR OTHER STUDENT, OR AS A RESULT OF ANY SITUATION THAT THE PRINCIPAL FEELS IS SERIOUS ENOUGH TO REQUIRE SUCH ACTION.

REINSTATEMENT - STUDENTS WHO HAVE BEEN SUSPENDED FROM PARTICIPATION IN CO-CURRICULAR OR EXTRACURRICULAR ACTIVITIES MUST APPLY TO THE REINSTATEMENT COMMITTEE FOR REINSTATEMENT. AN APPLICATION MUST BE MADE IN WRITING AND SUBMITTED TO THE SCHOOL PRINCIPAL'S OFFICE. THIS IS THE SOLE RESPONSIBILITY OF THE STUDENT. A HEARING WILL BE HELD THE FOLLOWING MONDAY FOLLOWING THE RECEIPT OF THE APPLICATION FOR REINSTATEMENT.

CODE OF CONDUCT (CONT.)

THE REINSTATEMENT COMMITTEE SHALL CONSIST OF THE ACTIVITIES/ATHLETIC DIRECTOR, AN ADMINISTRATOR, ADVISOR/COACH OF THE PROGRAM INVOLVED, AND A FACULTY MEMBER AT LARGE. THE STUDENT AND PARENT/GUARDIAN MUST ATTEND THE HEARING. THE DECISION OF THE REINSTATEMENT COMMITTEE SHALL BE FINAL.

AN EXTENDED ABSENCE FROM THE CO-CURRICULAR OR EXTRACURRICULAR ACTIVITY MAY CAUSE ORGANIZATIONAL ADJUSTMENTS TO BE MADE BY THE COACH/ADVISOR. THE RESTORATION OF ELIGIBILITY TO PARTICIPATE IN THE CO-CURRICULAR OR EXTRACURRICULAR ACTIVITY DOES NOT GUARANTEE PLACEMENT ON THE TEAM, IN COMPETITIONS, OR WITHIN THE ORGANIZATION.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
POLICY ADOPTED:

CODE OF CONDUCT**CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF)
CODE OF CONDUCT FORM**

ATHLETICS IS AN INTEGRAL PART OF THE DISTRICT'S TOTAL EDUCATIONAL PROGRAM. ALL SCHOOL ACTIVITIES, CO-CURRICULAR AND EXTRACURRICULAR, IN THE CLASSROOM AND ON THE PLAYING FIELD/COMPETITION PLATFORM, MUST BE CONGRUENT WITH THE SCHOOL'S STATED GOALS AND OBJECTIVES ESTABLISHED FOR THE INTELLECTUAL, PHYSICAL, SOCIAL, AND MORAL DEVELOPMENT OF ITS STUDENTS. IT IS WITHIN THIS CONTEXT THAT THE FOLLOWING CODE OF ETHICS FOR STUDENT ATHLETES IS PRESENTED.

AS A STUDENT ATHLETE, I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO:

1. PLACE ACADEMIC ACHIEVEMENT AS THE HIGHEST PRIORITY BY MAINTAINING A MINIMUM 2.0 GRADE POINT AVERAGE.
2. SHOW RESPECT FOR OTHERS (TEAMMATES, PLAYERS, OPPONENTS, OFFICIALS, COACHES, AND ADVISORS).
3. RESPECT THE INTEGRITY AND JUDGMENT OF OFFICIALS (REFEREES, UMPIRES, JUDGES, ETC).
4. EXHIBIT FAIR PLAY, SPORTSMANSHIP, AND PROPER CONDUCT ON-AND-OFF THE PLAYING FIELD/COMPETITION PLATFORM.
5. MAINTAIN A HIGH LEVEL OF SAFETY AWARENESS.
6. REFRAIN FROM THE USE OF PROFANITY, VULGARITY, AND OTHER OFFENSIVE LANGUAGE AND GESTURES.
7. ADHERE TO THE EXPECTATIONS ESTABLISHED BY THE COACH/ADVISOR.
8. ADHERE TO THE ESTABLISHED RULES AND STANDARDS OF THE COMPETITION OR GAME TO BE PLAYED.
9. RESPECT ALL EQUIPMENT AND FACILITIES. USE THEM SAFELY AND APPROPRIATELY.
10. REFRAIN FROM THE USE OF ALCOHOL, TOBACCO, MARIJUANA, VAPE PIPES, ILLEGAL AND NON-PRESCRIPTIVE DRUG, ANABOLIC STEROIDS OR ANY SUBSTANCE TO INCREASE PHYSICAL DEVELOPMENT OR PERFORMANCE THAT IS NOT APPROVED BY THE UNITED STATES FOOD AND DRUG ADMINISTRATION, SURGEON GENERAL OF THE UNITED STATES OR AMERICAN MEDICAL ASSOCIATION (AMA).
11. KNOW AND FOLLOW ALL STATE, SECTION, COMPETITION, AND SCHOOL ATHLETIC/ACTIVITY RULES AND REGULATIONS AS THEY PERTAIN TO ELIGIBILITY AND SPORTS PARTICIPATION.
12. WIN WITH CHARACTER; LOSE WITH DIGNITY.

CODE OF CONDUCT (CONT.)

**CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF)
CODE OF CONDUCT FORM (CONT.)**

- 13. WILL NOT HARASS (PHYSICAL, WRITTEN, VERBAL, OR OTHER MEANS), SEXUALLY HARASS, THREATEN, INTIMIDATE, RETALIATE, CYBERBULLY, CAUSE BODILY INJURY TO, OR COMMIT HATE VIOLENCE AGAINST ANY OTHER STUDENT OR SCHOOL PERSONNEL.

AS A CONDITION OF MEMBERSHIP IN THE CIF, ALL SCHOOLS SHALL ADOPT POLICIES PROHIBITING THE USE AND ABUSE OF ANDROGENIC/ANABOLIC STEROIDS. ALL MEMBER SCHOOLS SHALL HAVE PARTICIPATING STUDENTS AND THEIR PARENTS, LEGAL GUARDIAN/CAREGIVER AGREE THAT THE ATHLETE WILL NOT USE STEROIDS WITHOUT THE WRITTEN PRESCRIPTION OF A FULLY LICENSED PHYSICIAN (AS RECOGNIZED BY THE AMA) TO TREAT A MEDICAL CONDITION (ARTICLE 503.I).

A STUDENT WHO IS FOUND TO HAVE VIOLATED THIS ADMINISTRATIVE REGULATION MAY BE RESTRICTED FROM PARTICIPATING IN ATHLETICS/ACTIVITY AND MAY BE SUBJECT TO APPEARANCE BEFORE THE SCHOOL'S CODE OF CONDUCT COMMITTEE FOR DISCIPLINARY PROCEDURES MAY INCLUDE, BUT NOT LIMITED TO, SUSPENSION OR EXPULSION IN ACCORDANCE WITH LAW, BOARD POLICY AND ADMINISTRATIVE REGULATION.

WE RECOGNIZE THAT UNDER CIF BYLAW 202, THERE COULD BE PENALTIES FOR FALSE OR FRAUDULENT INFORMATION. WE ALSO UNDERSTAND THAT THE CHINO VALLEY UNIFIED SCHOOL DISTRICT WILL ENFORCE ITS BOARD POLICY 5131 – CONDUCT, AND POLICY REGARDING THE USE OF ILLEGAL DRUGS FOR ANY VIOLATIONS OF THESE RULES.

BY SIGNING BELOW, BOTH THE PARTICIPATING STUDENT OR STUDENT ATHLETE, AND THE PARENT, LEGAL GUARDIAN/CAREGIVER HEREBY COMMIT TO THE CODE OF CONDUCT AND CODE OF ETHICS.

PRINT STUDENT'S NAME

STUDENT SIGNATURE

DATE

PARENT/GUARDIAN/CAREGIVER SIGNATURE

DATE

CODE OF CONDUCT (CONT.)

**CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF)
CODE OF CONDUCT COMMITTEE FORM (CONT.)**

STUDENT: _____ GRADE: _____ ID#: _____

ACTIVITY/SPORT: _____

COACH/ADVISOR: _____

THE CODE IS INSTITUTED UPON THE BELIEF THAT STUDENTS WHO ARE INVOLVED IN CO-CURRICULAR, EXTRACURRICULAR AND SCHOOL ACTIVITIES BE POSITIVE ROLE MODELS AND ARE EXPECTED TO ADHERE TO THE CHINO VALLEY UNIFIED SCHOOL DISTRICT'S CODE OF CONDUCT. STUDENTS WHO HAVE BEEN SUSPENDED UNDER CALIFORNIA EDUCATION CODE 48900/48915 WILL HAVE VIOLATED THE DISTRICT'S CODE OF CONDUCT.

THE ATHLETIC/ACTIVITIES DIRECTOR OF _____ HIGH SCHOOL MAKES A RECOMMENDATION AS FOLLOWS:

SUSPENSION – DURATION:

DISMISSAL – DURATION:

OTHER:

DUE PROCESS PROCEDURES

THE DISTRICT ACTS IN THE BEST INTEREST OF STUDENTS AND RESPECTS THE STUDENT'S RIGHT TO DUE PROCESS. STUDENTS WHO ARE SUSPENDED OR DISMISSED FROM A CO-CURRICULAR OR EXTRACURRICULAR ACTIVITY MAY APPEAL A SUSPENSION OR DISMISSAL IMPOSED BY THE COACH/ADVISOR AND SCHOOL ATHLETIC/ACTIVITIES DIRECTOR IN ACCORDANCE WITH THE DISTRICT'S STUDENT CODE OF CONDUCT.

CODE OF CONDUCT (CONT.)

**CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF)
CODE OF CONDUCT COMMITTEE FORM (CONT.)**

A STUDENT, PARENT, OR GUARDIAN MAY INITIATE AN APPEAL IN WRITING TO THE SCHOOL PRINCIPAL'S OFFICE WITHIN FIVE (5) SCHOOL DAYS AFTER THE DISCIPLINARY ACTION IS IMPOSED. AN INFORMAL HEARING WILL BE HELD BY THE SCHOOL'S APPEAL COMMITTEE. THE STUDENT AND PARENT/GUARDIAN MUST ATTEND. THE DECISION OF THE APPEAL COMMITTEE SHALL BE FINAL AND SHALL NOT BE SUBJECT TO FURTHER REVIEW.

REINSTATEMENT

A STUDENT WHO HAS BEEN SUSPENDED FROM PARTICIPATION IN A CO-CURRICULAR OR EXTRACURRICULAR ACTIVITY MUST APPLY TO THE REINSTATEMENT COMMITTEE. AN APPLICATION MUST BE MADE IN WRITING AND SUBMITTED TO THE SCHOOL PRINCIPAL'S OFFICE. THIS IS THE SOLE RESPONSIBILITY OF THE STUDENT. A HEARING WILL BE HELD THE FOLLOWING MONDAY FOLLOWING THE RECEIPT OF THE APPLICATION FOR REINSTATEMENT. THE DECISION OF THE REINSTATEMENT COMMITTEE SHALL BE FINAL.

STUDENT SIGNATURE

DATE

PARENT/GUARDIAN/CAREGIVER SIGNATURE

DATE

COACH/ADVISOR SIGNATURE

DATE

ATHLETIC/ACTIVITIES DIRECTOR SIGNATURE

DATE

ADMINISTRATOR SIGNATURE

DATE

CHINO VALLEY UNIFIED SCHOOL DISTRICT
EXHIBIT APPROVED:

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: REVISION OF BOARD POLICY 6117 INSTRUCTION – YEAR-ROUND SCHEDULES

=====
BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy 6117 Instruction – Year-Round Schedules is being updated to clarify that a year-round school is generally required to offer a minimum of 175 instructional days per school year until the district meets or exceeds its funding target under the local control funding formula, at which time the minimum required number of instructional days is 180. Policy adds conditions under which a multitrack year-round school may instead offer a minimum of 163 instructional days.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy 6117 Instruction – Year-Round Schedules.

FISCAL IMPACT

None.

WMJ:GP:rtr

YEAR-ROUND SCHEDULES

The Board of Education believes that a year-round SCHOOL schedule COULD BENEFIT THE DISTRICT AND ITS STUDENTS BY PROVIDING CONTINUOUS INSTRUCTION ~~can~~ AND ~~reducing~~ LEARNING loss ~~of~~ IN studentS ~~learning~~ over EXTENDED vacations, ~~as well as enable the District to address~~ ALLOWING TIMELY INTERVENTIONS TO IMPROVE ACADEMIC ACHIEVEMENT, AND ALLEVIATING overcrowding in schools through ~~the more~~ efficient use of school facilities. The BOARD SHALL CONSIDER THE feasibility of establishing year-round schedules ~~shall be considered as the Board monitors~~ BASED ON current and projected enrollments, facilities needs, and instructional needs.

(cf. 6111 - School Calendar)

(cf. 7110 - Facilities Master Plan)

Before approving a year-round program in any District school, the Board shall consult with certificated and classified employees of the school, parents/guardians of students who would be affected by the change, and the community at large. Such consultation shall include at least one public hearing FOR WHICH ADEQUATE NOTICE HAS BEEN GIVEN TO THE EMPLOYEES AND PARENTS/GUARDIANS OF AFFECTED STUDENTS. (Education Code 37616)

(cf. 0420 - School Plans/Site Councils)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

(cf. 9320 - Meetings and Notices)

The Superintendent or designee shall develop a year-round schedule for any school selected or approved by the Board for year-round schedule. The schedule shall specify the number of tracks or groups into which students and staff shall be divided and the number and length of instructional and vacation periods.

IF THE BOARD DETERMINES TO OPERATE A YEAR-ROUND PROGRAM IN A MANNER THAT WOULD REQUIRE ANY STUDENT TO ENROLL, THE SUPERINTENDENT OR DESIGNEE SHALL PUBLISH, NOT LATER THAN NOVEMBER 1 OF THE SCHOOL YEAR PRECEDING THE COMMENCEMENT OF THE PROGRAM, NOTICE OF THE DISTRICT'S INTENTION TO OPERATE THE PROGRAM. SUCH NOTICE SHALL BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE DISTRICT, OR IF THERE IS NO SUCH NEWSPAPER, THEN IN ANY NEWSPAPER OF GENERAL CIRCULATION THAT IS REGULARLY CIRCULATED IN THE DISTRICT. THE NOTICE SHALL BE PUBLISHED ONCE EACH WEEK FOR THREE SUCCESSIVE WEEKS OR, IF THE NEWSPAPER IS REGULARLY PUBLISHED ONCE A WEEK OR MORE OFTEN, AT LEAST THREE TIMES WITH AT LEAST FIVE DAYS INTERVENING BETWEEN THE RESPECTIVE PUBLICATION DATES NOT COUNTING THE PUBLICATION DATES. (Education Code 37611)

YEAR-ROUND SCHEDULES (cont.)

(cf. 5116.1 - Intradistrict Open Enrollment)

ON THE BOARD'S ORDER, OR UPON A SUFFICIENT PETITION BY THE PUBLIC TO THE COUNTY SUPERINTENDENT OF SCHOOLS AFTER THE ABOVE NOTICE OF INTENTION IS GIVEN BY THE DISTRICT, AN ELECTION SHALL BE CALLED TO DETERMINE WHETHER TO PERMIT A YEAR-ROUND PROGRAM TO BE OPERATED. (Education Code 37612)

EACH YEAR-ROUND SCHOOL SHALL OFFER A MINIMUM OF 175 DAYS OF INSTRUCTION PER SCHOOL YEAR, UNTIL IT EQUALS OR EXCEEDS THE LOCAL CONTROL FUNDING FORMULA TARGET ESTABLISHED FOR IT PURSUANT TO EDUCATION CODE 42238.02, AT WHICH TIME EACH SCHOOL SHALL OFFER 180 DAYS OR MORE OF INSTRUCTION PER SCHOOL YEAR. (Education Code 37620, 41420, 46208)

HOWEVER, ANY SCHOOL THAT OPERATES ON A MULTITRACK SCHEDULE SHALL BE DEEMED IN COMPLIANCE WITH THESE REQUIREMENTS IF IT OFFERS A MINIMUM OF 163 INSTRUCTIONAL DAYS PER SCHOOL YEAR. TO DO SO, THE BOARD SHALL ADOPT A RESOLUTION AT A REGULARLY SCHEDULED BOARD MEETING CERTIFYING THAT THE NUMBER OF ANNUAL INSTRUCTIONAL MINUTES IS NOT LESS THAN THAT OF SCHOOLS OF THE SAME GRADE LEVELS UTILIZING THE TRADITIONAL SCHOOL CALENDAR AND THAT IT IS NOT POSSIBLE TO MAINTAIN A MULTITRACK SCHEDULE WITH THE SAME NUMBER OF INSTRUCTIONAL DAYS PROVIDED BY DISTRICT SCHOOLS ON A TRADITIONAL CALENDAR GIVEN THE FACILITIES, PROGRAM, CLASS SIZES, AND PROJECTED NUMBER OF STUDENTS ENROLLED AT THE SCHOOL SITE. THE SUPERINTENDENT OR DESIGNEE SHALL ANNUALLY CERTIFY TO THE SUPERINTENDENT OF PUBLIC INSTRUCTION THAT ANY SUCH SCHOOL IS MAINTAINED FOR AT LEAST 163 INSTRUCTIONAL DAYS. (Education Code 37670, 46208)

(cf. 1431 - Waivers)
(cf. 6112 - School Day)

EACH SCHOOL OPERATING ON A YEAR-ROUND SCHEDULE SHALL BE CLOSED FOR ALL STUDENTS AND EMPLOYEES ON REGULAR SCHOOL HOLIDAYS. (Education Code 37619)

(cf. 6115 - Ceremonies and Observances)

Assignment to Year-Round Tracks

The Superintendent or designee shall establish an unbiased process for determining assignment of students to tracks based on the following ~~criteria~~ GUIDELINES:

YEAR-ROUND SCHEDULES (cont.)

1. Students of the same family shall be placed in the same group or track unless one or more of such students are enrolled in a special education class or unless the parent/guardian requests that the students be placed in different groups. (Education Code 37617)

(cf. 6159 - Individualized Education Program)

2. Assignment based on ability level shall be minimized except when necessary to accommodate special education needs or other specialized programs.

(cf. 6159 - Individualized Education Program)

(cf. 6172 - Gifted and Talented Student Program)

3. ~~After assignment based on the above priorities, remaining s~~Students shall be chosen on a lottery basis when the number of students requesting a particular track exceeds spaces available. ~~STUDENTS' Ssecond preferences~~ CHOICES OF TRACK ASSIGNMENT shall be accommodated to the extent possible.

The Superintendent or designee shall give parents/guardians adequate notice regarding their child's schedule.

Once students are assigned to a track, priority shall be placed on keeping students on the same track each year unless the parent/guardian requests a change.

Legal Reference:**EDUCATION CODE**

17017.5 Approval of Applications; Year-Round Education Program

17017.6 Substantial Enrollment, High School Districts

17017.7 Priority for Funding New Construction

17071.40 Exemption from Increase in School Building Capacity

17088.3 Qualifications for Lease; Submission of Year-Round Multi-track Educational Program Study

37202 Equity Length of Term, Exceptions

37220-37223 Saturdays and Holidays

37600-37644 Continuous School Programs

37670-37672 Multi-track Year-Round Scheduling

37693 Concept 6 program elimination

41420 Minimum Number of Instructional Days Per Year

42238.02 Local control funding formula

42250.1 Funding for Air Conditioning

46200-46206 Incentives for Longer Instructional Day and Year

CODE OF REGULATIONS, TITLE 5

855 Testing Period

14030 School Housing Standards for Multi-track Programs

Management Resources:**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

Year-Round Education Program Guide

YEAR-ROUND SCHEDULES (cont.)

WEBSITES

California Department of Education, Multi-track Year-Round Education: www.cde.ca.gov/ls/fa/yr
National Association for Year-Round Education: www.nayre.org

Chino Valley Unified School District

Policy adopted: August 21, 1997

Revised: June 18, 2009

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 14, 2018
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
**SUBJECT: REVISION OF BOARD POLICY 4150, 4250, AND 4350
COMPENSATION AND RELATED BENEFITS – CERTIFICATED/
CLASSIFIED MANAGEMENT AND CLASSIFIED CONFIDENTIAL**

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy 4150, 4250, and 4350 Compensation and Related Benefits – Certificated/Classified Management and Classified Confidential is being revised to align with current practices of payment schedules for certificated/classified management and classified confidential employees.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy 4150, 4250, and 4350 Compensation and Related Benefits – Certificated/Classified Management and Classified Confidential.

FISCAL IMPACT

None.

WMJ:LF:mcm

CERTIFICATED/CLASSIFIED MANAGEMENT AND CLASSIFIED CONFIDENTIAL

All employees are paid on a per diem rate of pay for actual days worked. No employee shall receive payment for days not worked (other than designated sick leave, personal business/necessity, and paid vacation). Employees who resign from their position and who may have received a warrant for days not worked shall remit the overpaid amount to the District. All administrative/management personnel ~~shall be~~ MAY BE paid in TEN (10), ELEVEN (11) OR twelve (12) equal payments beginning the fiscal year as measured July 1 to June 30, regardless of when first duty day begins or number of contracted days.

Fringe benefits entitlement for certificated/classified management/confidential employees shall include a district-paid medical plan for the employee and family plus life insurance for the employee and a two-choice full-family dental plan and full family vision service plan.

Certificated administrators shall work the number of duty days that are board adopted on the salary schedule, these days are worked during staff and students days and other days mutually agreed upon with the immediate supervisor. Normally, they shall take Christmas and spring vacation as off contract days.

Effective July 1, 1980: the anniversary date for all classified/management/confidential employees shall be July 1 and annually thereafter.

Effective July 1, 1981: the first anniversary date shall be effective on the date you successfully complete probation and receive permanent status in a classification. All succeeding anniversary dates shall be on July 1 according to the following schedule: For those employees who complete probationary status between July 1 and December 31, their second anniversary date will be the following July. Employees who complete probationary status between January 1 and June 30 will receive their second anniversary on July 1 of the next year. In order to qualify for step advancements, your latest performance report must be "satisfactory" or above.

Certificated: during the 100 days differential period, managers shall be paid 65% of step 5 of the appropriate range.

Effective May 9, 1978: substitute assignments to any classified management position shall be paid at a daily rate equal to 80% of the daily rate for step 1 of the position being filled.

Substitute assignments to any confidential position shall be paid at a rate equal to step 1 of the position being filled.

BP 4150(b)
4250(b)
4350(b)

CERTIFICATED/CLASSIFIED MANAGEMENT AND CLASSIFIED CONFIDENTIAL
(cont.)

Longevity: Certificated/Classified Management (Classified management. Employees completing 10 years by 6/30/90 will receive \$13.75 per month)

\$1040 annually after completion of 15 years of service in Chino

\$2080 annually after completion of 20 years of service in Chino

\$3121 annually after completion of 25 years of service in Chino

\$4160 annually after completion of 30 years of service in Chino

Longevity: Classified Confidential

10 years of service 3%

15 years of service 5%

20 years of service 7%

25 years of service 9%

30 years of service 11%

Chino Valley Unified School District

Policy adopted: March 23, 2000

REVISED: